

TOWN OF CHARLOTTE
P.O. Box 119, Charlotte, VT 05445
Phone: 802-425-3533 Fax: 802-425-4241
Highway Access Permit Application

Application No. _____
Date: _____
Fee Paid: \$ _____
Recording Fee Paid: \$ _____

Applicant: _____ **Phone Number:** _____

Mailing address: _____

Email address: _____

Property Owner (if other than applicant): _____

Mailing Address: _____

Email address: _____

Phone Number: _____

Property Address: _____

Parcel ID Number: _____

Project Access:	<u>Construct a new access</u>	<u>Change an existing access</u>
	___ agricultural	___ agricultural
	___ commercial	___ commercial
	___ residential	___ residential
	___ driveway (serving two lots)	___ driveway (serving two lots)
	___ road (serving more than two lots)	___ road (serving more than two lots)
	___ development	___ development
	___ other (describe)	___ other (describe)

Description of project including anticipated scope of clearing, and excavation and/or fill:

Is a subdivision proposed for this property? _____

What is the nearest intersection? _____

Has the proposed access (centerline) been flagged at the site? ___ yes ___ no
(NOTE: The site must be flagged before the application can be considered)

The application must include two copies of sketch drawing with the following:

_____ Property lines with dimensions.

_____ Locations of all existing and proposed structures.

_____ Locations of existing and proposed septic systems (and replacement areas).

Please include stamped envelopes for all adjacent property owners, including those across the highway.

The applicant and/or property owner agree to maintain the said access and adhere to the directions, restrictions and conditions forming part of the permit, if issued.

Liability

By signing this application, the property owner and applicant agree to indemnify, defend and hold harmless the Town of Charlotte, its elected officials, board members, officers, employees and agents from any claims for losses, damages, judgments, liabilities, costs and expenses (including attorneys' fees and costs related to any claim, action, suit, injury or damage that may occur as a consequence of work performed within a town highway right-of-way pursuant the maintenance, repair or reconstruction of the town highway or ancillary facilities. Any damage to the Town's facilities, utilities, property or appurtenances as a consequence of work performed shall be repaired by the Town at the expense of the property owner, unless otherwise formally agreed to.

Property Owner Signature: _____ **Date** _____

Applicant Signature: _____ **Date** _____
(if not property owner)

ROAD COMMISSIONER SECTION

Culvert requirements	
Sight Distance	
Additional Road Commissioner comments:	
_____ Signature of Road Commissioner	_____ Date
