

Regular Selectboard Meeting October 21, 2024

6:30 PM Adjustments to the Agenda -

7:05 Add discussion of tree removal of tree at Senior Center

7:05 Remove Presentation of the Senior Center's proposed FY26 Budget

6:31 PM Approve Warrants to Pay Bills - Bills paid without issue

6:35 PM Selectboard and Town Administrator Updates -

Jim: Federal Bond Bank, US Senators and Representatives of the USDA will visit the Town Garage to recognize the town's fossil free energy program Monday, 10/28 at noon

Nate: Energy Committee has requested 2 Selectboard members to attend a presentation to propose an energy savings program for the town

Kelly: Shared thanks to volunteers at the tractor parade and recognition and appreciation of the event

6:40 PM Public Comment

Alexa Lewis: Asked about the status of a tree planting agreement between the town and private residence that was approved in May 2024.

Junior Lewis: Made a request to revisit the 25 mph speed limit on Ferry Road. This item will be on the next Regular agenda.

6:45 PM Selectboard interview, and possible appointment, of applicants to the Inclusivity

Working Group – Possible executive session per 1 V.S.A. § 313(3) -

Nina Regan was interviewed and was appointed to the Inclusivity working group. Due to the limited number of applicants (5 total applicants from 3 separate application rounds) and

Selectboard decision not to appoint current employees or commission/committee members (2 of

the 5 applicants), the working group will move forward with 3 community members and 1 Selectboard member.

6:50 PM Quarterly Review of CVFRS FY25 Budget Actuals - Jamie Valyou has been hired on to CVFRS as Director of Emergency Services, Chief of Fire Department. Robert Caldwell, Treasurer of CFRS Board presented the status of the budget at the 25% point of the fiscal year.

7:05 PM Presentation of the Senior Center's proposed FY26 Budget - this item was removed from the removed from agenda, replaced with - Discussion of tree removal at Senior Center - The Selectboard reviewed bids for the removal of a cottonwood tree at the Senior Center. Tree removal and stump grinding was awarded to Bartlett Tree Experts not to exceed \$1850.

7:20 PM Evaluation of two Town Employees – Possible executive session(s) per 1 V.S.A. § 313(a)(3)

1. Selectboard met in Executive Session for the discussion of the review of Town

Administrator after which a motion was made to delegate Jim Faulkner and Natalie Kanner to conduct Nate Bareham's annual employee review.

2. Selectboard left Executive session and made a motion to accept a letter of resignation

received from Senior Center Coordinator. The letter included an extensive narrative including comments that rise to the level of an internal personnel issue. Town Administrator Nate Bareham will further investigate these comments.

7:40 PM Discussion of the employment of a Town Employee – Possible executive session per 1 V.S.A. § 313(a)(3) Selectboard met in Executive Session to discuss filling the needs of the Town Planner vacancy. The Selectboard will evaluate that role and evaluate the best course of action to fill that vacancy in light of ongoing East & West Village project and the Town Plan due in 2026.

7:55 PM Discussion of a labor relations agreement with the AFSCME Local 93 – Possible

executive session 1 V.S.A. § 313(a)(1)(B) Selectboard is in receipt of a letter from the AFSCME Local 93 Union. The Selectboard has delegated Dina Atwood as our designated legal representation in negotiations with the union, as well as Lewis Mudge and Kelly Devine with the support of Nate Bareham in representing the town in the negotiations with town employees.

8:15 PM Discussion, and possible action, on a Charlotte Public Library request to install information signs at the Library's gardens - Selectboard voted to approve the library's signs per a grant to enhance accessibility that will be located in the Rain garden, pollinator garden and food garden

8:30 PM Committee request for unbudgeted expenditures; Trails Committee request to allocate \$2,000.00 - Selectboard authorized the use of \$2000 from the trails reserve fund for the purpose of repairs on the town link trail. The Selectboard recognized that we do not presently have a policy on authorizing spending from reserve funds. Town Administrator will create an unbudgeted expense/authorization of funds request form for commissions/committees to use in these instances to clarify the process.

8:35 PM Review of the Chittenden County Regional Planning Commission's Charlotte Villages Planning Project - The Selectboard moved to postpone addressing this item until the Planning Commission has had time to review, discuss, and make a recommendation to the Selectboard.

8:50 PM Discussion, and possible action on, waiving a Public Records Act fee - The Selectboard approved a request by a community member to waive a public records fee. This decision was

made because the records request was the result of the Selectboard prematurely approving a legal agreement due to miscommunication with the Town's legal counsel.

8:55 PM Evaluation of a public employee – Possible executive session per 1 V.S.A. § 313(a)(3)

- This item was mistakenly placed on the agenda.

9:00 PM Approve Meeting Minutes for September 23, 2024 - Meeting minutes were not available because minutes taker was not able to provide minutes due to recent illness. Minutes will be reviewed at a future meeting.

Adjournment

Special Selectboard Meeting on October 22, 2024

5:30 PM Call to Order

5:31 PM Opening of bids for the Spear Street Culvert Replacement:

The town was in receipt of 5 bids for the Spear Street Culvert Replacement. As a municipal contract, the town is obliged to select the lowest qualified bidder. All work done before April 6, 2025 will be at no cost to the town. Bidders and total bid are reported below:

Poulin Companies, Inc - \$555,620

J. Hutchins, Inc - \$795,798

Dirt Tech Company, LLC - \$820,000

Engineers Construction, Inc - \$849,690

SD Ireland Brothers Corporation - \$979,052

6:30 PM Adjournment

Special Selectboard Meeting on October 23, 2024

5:30 PM Call to Order

5:31 PM Discussion, and possible action, on bids for the Spear Street Culvert Replacement: In accordance with the requirement to select the lowest qualified bidder, the Selectboard met in 3 Executive Sessions with each of the three lowest bidders, Poulin Companies, J. Hutchins, Inc, and Dirt Tech Company LLC to better understand their qualifications to perform the culvert replacement project and their expected approach to the job. No decision was made during this meeting and a future special meeting will be held to make the final decision to accept a bid.

6:30 PM Adjournment