

OPEN MEETING LAW COMPLAINT FORM

Town of Charlotte

Today's date: _____

ATTN: Town Administrator, Town of Charlotte, P.O. Box 119, Charlotte, VT 05445

Person filing complaint:

NAME: _____

MAILING ADDRESS: _____

PHONE: _____

EMAIL: _____

Prior to bringing a civil action in the Civil Division of the Superior Court in the county in which the alleged violation has taken place for appropriate injunctive relief or for a declaratory judgment, Vermont law requires any person aggrieved by an alleged violation of the Open Meeting Law to provide the public body with a written notice that alleges a specific violation and requests a specific cure of such violation.

FACTUAL DESCRIPTION OF THE COMPLAINT:

- Date and Time Occurred: _____
- Name of Public Body: _____
- Specific Violation Alleged: _____
- Specific Cure Requested: _____

Please provide any additional facts that may assist the town in its investigation below:

If you need more space, please attach sheets to this form. Submit this document, and any supporting documentation, to the address at the top of the form.