

FOR INTERNAL USE ONLY

WWA Application # _____



TOWN OF CHARLOTTE
APPLICATION for
WASTEWATER ALLOCATION

Application Status (To Be Completed by Staff)

<u>Phase of Permitting (Check Applicable)</u>	<u>Date Fee Paid</u>	<u>Application Approved</u>
<input checked="" type="checkbox"/> Preliminary Sewer Allocation Applic. /Feasibility	\$500 _____	_____
<input type="checkbox"/> or <input type="checkbox"/> NA Reconsideration Request	\$200 _____	_____
<input type="checkbox"/> Final Sewer Allocation Applic./Technical Review	\$1,500 _____	_____

APPLICANT INFORMATION (by applicant)

Applicant: Charlotte Village Partners, LLC

Contact Person: Mike Dunbar

Mailing Address: 1341 Ethan Allen Highway
New Haven, VT 05472

Telephone & Fax for Contact Person: 802-734-2378

Property Owner Name (if not applicant): _____

Property Owner Mailing Address: _____

Owner Email: mdunbar@middleburyfence.com Phone: 802-734-2378

Physical Location of Project (E-911 Address): 251 Ferry Road

Parcel Number 00061-0251 **SPAN:** 138-043-10848

Signature of Applicant

(Both applicant and property owner MUST sign the application)

Signature of Property Owner

In signing this application form, the Applicant and Property Owner acknowledge that Connection Fees and Quarterly Usage Fees may change on an annual basis, subject to the approval of the BOARD.

Project Information

Project Name: 251 Ferry Road Mixed Use Development

Project Description: Proposed Office w/15 employees

P&Z Application or Permit Numbers: (from Planning & Zoning office)

_____ - _____ - _____

_____ - _____ - _____

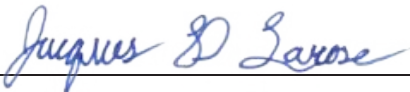
Design Engineer's Information

Engineer: Jacques Larose PE License #: 134320

Firm: Civil Engineering Associates, Inc.

Mailing Address: 10 Mansfield View Lane, South Burlington, VT 05403

Phone & Fax: office 802 864-2323 fax 802 864-2271

Engineer Signature: 

Flow Calculations

(You may substitute an engineer's calculation or letter for the information requested below)

For commercial and industrial projects, list existing and proposed tenants, uses and flows:

Tenant/ Business	Type of use	Number of seats, SF, etc	Flows per unit X	Other Adjustments	Total Flow
Office	Per Employee	15	15		225
TOTAL					225

Total Project Wastewater Design Flow: 225 gallons per day

Strength characteristics (for commercial and industrial projects)

Normal strength

Summary of On-Site Feasibility Report Findings:

Total Project Wastewater Design Flow 225 GPD

Total Current and Potential; Wastewater Disposal Capacity 0 GPD

Requested Municipal Sewer Allocation 225 GPD

All projects seeking a System allocation are required to demonstrate that there are no feasible on-site wastewater disposal solutions for the subject property or that the on-site wastewater disposal option has been maximized.

This process shall be supported with a report, prepared by a professional engineer or site technician licensed by the State of Vermont for wastewater design that summarizes the existing conditions and identifies potential on-site options and disposal capacity.

This report shall be reviewed by the BOARD and in consultation with the Town's wastewater consultant. In order for the applicant to be eligible to proceed to Step 2 of the allocation process, the BOARD shall come to the conclusion that the design flows for the proposed use cannot be fully accommodated on the property.

Upon positive findings from the BOARD that the on-site wastewater disposal of the property has been maximized, the BOARD will issue a Preliminary Allocation for the additional wastewater design flows required for the project from the municipal system. The period of time during which the Preliminary Allocation shall remain valid is one (1) year from the date of the BOARD's approval.

Upon receipt of a preliminary application denial from the BOARD citing that the on-site wastewater disposal potential of the property has not been maximized, the applicant may request Reconsideration from the BOARD. As part of this process, the applicant shall first present an administrative request to the Planning Commission outlining how the benefits of the proposed project relates to the furtherance of the goals and objectives of the Town Plan and the Purpose Statement of the underlying zoning district in which the property is located. Based upon this information, the Planning Commission shall provide an advisory statement to the Board as it relates to the proposed project's compliance with the standards set forth above. In addition to the requirements set forth above, the applicant shall also present to the BOARD what other extenuating circumstances exist that preclude the applicant from fully complying with the requirements set forth in the Ordinance's "Step 1 – Feasibility" requirements.

This application outlines the minimum information required for the submittal of an application. The BOARD retains the right to request supplemental information in order to fully understand the details of the request and to apply the requirements set forth in the Sewer Allocation Ordinance.

Please do not write below this line – For Administrative Use Only

Preliminary Application Fee received: _____
Name Date

Action by the BOARD _____ **Approved** _____ **Denied**

Selectboard Chair or Authorized Representative Date

Reconsideration by the BOARD _____ **Approved** _____ **Denied** _____ **NA**

Selectboard Chair or Authorized Representative Date

Preliminary Allocation issued: *(payment of Connection fee is not required)*

Town Administrator Date

For extensions of Preliminary Allocation Only

EXTENSION GRANTED _____ to _____
(Date) (Date of Expiration)

EXTENSION FEE PAID _____ \$ _____
(Date) (Amount)

Final Allocation issued: *(payment of fee is required, either in full or pro-rated for projects with multiple zoning permits involved)*

Selectboard Chair or Authorized Representative

(Date)

Final allocation expires _____ with permit # _____ - _____ - _____
(Date)

Zoning permit issued _____ with permit# _____ - _____ - _____
(Date)