

1 **CHARLOTTE SELECTBOARD MEETING**  
2 **Monday, December 16, 2024**  
3 **Charlotte Town Hall 159 Ferry Road and via teleconference**  
4 **DRAFT**

5 *Draft minutes are subject to correction by the Charlotte Selectboard.*  
6

7 **SELECTBOARD MEMBERS:** *In person:* James Faulkner, Chair; Frank Tenney, Vice Chair;  
8 Lewis Mudge, (remote); Natalie Kanner; Kelly Devine, (remote)  
9

10 **ADMINISTRATION:** Nathaniel Bareham Town Administrator  
11

12 **OTHERS:**

13  
14 **In person:** Charles Russell, Mary Mead, Deirdre Holmes, Lee Krohn, Bill Stuono, Gerald  
15 Bouchard, Mat Citarella, Ashley Berliner, Scott Johnson, Alexa Lewis, Mike Yantachka, Moe  
16 Harvey  
17

18 **Remote:** Carrie Spear, Doug Paton, J.D. Herlihy, Hugh Lewis Jr., Kiona Baez Heath, Paul  
19 Plante, Scooter MacMillan, Julie Phelps, Bill Fraser-Harris.  
20

21 **AGENDA ITEMS:**  
22

- 23 6:30 PM Adjustments to the Agenda  
24 6:31 PM Approval of Consent Agenda  
25 a) Approval of Minutes for December 2nd, 2024  
26 b) Approval of 2025 Thompson Point Wastewater Operator's Contract Renewal  
27 6:36 PM Approval of Warrants to Pay Bills  
28 6:40 PM Selectboard & Town Administrator Updates  
29 6:45 PM Public Comment  
30 6:50 PM Preliminary Budget Presentations:  
31 a) Energy Committee's Budget  
32 b) Town Clerk's Budget  
33 7:05 PM Budget Review with the Town Clerk/Treasurer & Administrator  
34 7:35 PM Selectboard Interview of Candidates for Committee Appointment:  
35 a) Ken Spencer for re-appointment as Green-Up Day Coordinator  
36 b) Kim Findlay for re-appointment as Green-Up Day Coordinator  
37 c) Gerald Bouchard for re-appointment to the Development Review Board  
38 d) Charles Russell for re-appointment to the Development Review Board  
39 e) Bill Stuono for appointment to the Development Review Board  
40 f) JD Herlihy for appointment to the Planning Commission  
41 g) Mat Citarella for appointment to the Planning Commission or Development  
42 Review Board  
43 7:55 PM Discussion, and possible action, on appointing Public Officers – Possible  
44 Executive session per 24 V.S.A. § 313(a)(3)  
45 8:05 PM Update, and possible action, on the Inclusivity Working Group

- 46 8:15 PM Opening, and possible action on, bid submissions for:  
47 a) Repair of the Skating Rink Electrical Box  
48 b) Replacement of an existing Storage Shed at Charlotte Central School  
49 8:25 PM Discussion, and possible action, on scheduling a special meeting for January 6th,  
50 2025.  
51 8:30 PM Adjournment

52

**53 Call to Order**

54 James Faulkner called the meeting to order at 6:40 p.m.

55

**56 Adjustments to the Agenda**

57 James Faulkner stated that the town received a resignation letter from Charles Pugh, announcing  
58 that he will be resigning from the Planning Commission which will be on the agenda at 7:10 p.m.  
59 J.D. Herlihy is resigning from the DRB and there will be an attempt to address this matter this  
60 evening. Lee Krohn is interested in helping Chris Davis with Emergency Planning and that will  
61 take place at 7:15 p.m. He went on to state Ashley Berliner is applying for the Planning  
62 Commission and it will take place at 7:20 p.m.

63 Discussion was had regarding these adjustments to the agenda being last minute.

64 James Faulkner stated that this short notice doesn't allow for the Selectboard as a whole to be  
65 fully informed and prepared to discuss matters. Unless a matter qualifies as an emergency a full  
66 week's notice is the expectation for agenda items at regularly scheduled Selectboard meetings.

67 All concurred.

68 James Faulkner concurred with Kelly Devine and Frank Tenney to postpone discussion of  
69 Charlie Pugh and J.D. Herlihy's resignations until the next regularly scheduled Selectboard  
70 meeting agenda. The interviews with Lee Crohn and Ashley Berliner will take place this  
71 evening as stated and appointments will take place at the next meeting.

72

**73 Approval of Consent Agenda**

74 a) Approval of Minutes for December 2nd, 2024

75 b) Approval of 2025 Thompson Point Wastewater Operator's Contract Renewal

76

77 **MOTION by Frank Tenney, seconded by Natalie Kanner, to approve the Consent Agenda**  
78 **and adopt the actions there in. VOTE: 5 ayes, 0 nays; Motion Carried.**

79

**80 Approval of Warrants to Pay Bills**

81 Warrants were signed.

82

**83 Selectboard & Town Administrator Updates**

84

**85 Public Comment**

86 None

87

**88 Preliminary Budget Presentations:**

89 a) Energy Committee's Budget

90 Deirdre Holmes Chair, Charlotte Energy Committee reviewed the document entitled, CEC FY26  
91 Proposed Budget & Narrative, which is in tonight's meeting packet on the town website.

92 Deirdre Holmes stated that the CEC's goal is to find opportunities to save money and to  
93 collaborate with the town departments and other organizations. In the past several years the CEC  
94 has been able to access grants for funding and will continue to do so. The CEC FY26 budget is a  
95 level funded budget again this year with an ask of \$4,500 to allow for transportation, renewable  
96 energy, education, and conservation weatherization.

97 James Faulkner stated that this budget has been flat for three years and this is very much  
98 appreciated.

99 Lewis Mudge concurred.

100

101 **b) Town Clerk's Budget**

102 This will be discussed during the next agenda item.

103

104 **Budget Review with the Town Clerk/Treasurer & Administrator**

105 Mary Mead reviewed the Town of Charlotte General Ledger Comparative Budget Report.

106 Mary Mead stated that beginning with Revenues the budget line item, Total Taxes, is \$35,000,  
107 which is just the sum of the estimated Retained Education Tax at this time. Until it is known  
108 what the full budget is and therefore the Nontax Revenue, the Total Tax Revenue won't be  
109 concrete.

110

111 Mary Mead stated that under the category, Delinquent Taxes the line item, Interest-Delinquent  
112 Taxes is estimated at \$12,000 and the line item, Penalty Delinquent Taxes is estimated at  
113 \$15,000.

114

115 Mary Mead stated that the under the category, Thompson's Point, the line item, Thompson's  
116 Point Rent is difficult to estimate but the rent is based on the land value multiplied by the non-  
117 residential tax rate by 105%. With figuring out the estimated state's non-residential tax rate the  
118 CLA is considered. When the CLA goes down the non-residential tax rate goes up. She went on  
119 to state that she estimates the non-residential tax rate, which is currently 1.51, to go up to 1.58.  
120 The Thompson's Point Rent is estimated to be \$950,000.

121

122 Mary Mead stated that under the category of State Payments, the line item, Current Use is  
123 estimated at \$87,555. The state gives the town of Charlotte this amount of money because of the  
124 amount of land that the town has in use. The line item, Pilot Payment, is the state payment for  
125 state lands and state buildings. It is an acronym for payment in lieu of taxes and it hasn't changed  
126 for many years so it's relatively the same as last year at \$12,525.

127

128 Mary Mead stated that the category of Railroad Tax comes to \$600.

129

130 Mary Mead stated that under the category, Town Clerk's Revenue there is a slight decrease and  
131 this is due to the main revenue source of recording having decreased due to no increase in  
132 refinancing.

133

134 Mary Mead stated that under the category, Highways, the line item, State Aid-Highways is  
135 \$221,413.

136

137 Mary Mead stated that under the category, Court Fines, the line item, Court Fines – Highway  
138 comes to \$12,000 based on the actuals that have come in so far this year.

139  
140 Mary Mead stated that under the category, Transfer Into GF, the line item, Reappraisal Funds, is  
141 \$15,000.

142  
143 Mary Mead stated that the category Agricultural Lease hasn't changed and its total is \$4,344.

144  
145 Mary Mead stated that under the category, Rents, the line item, Town Garage Rent is \$6,000  
146 with the contract going from March to March with the election of the Road Commissioner  
147 coinciding with the contract.

148  
149 Mary Mead stated that the total for the category, Investment Interest comes to \$80,000. This is  
150 due to the interest rates having reduced some.

151  
152 Mary Mead stated that under the category, Miscellaneous, the line item Miscellaneous Income  
153 comes to \$800. Chargepoint Reimbursement has increased to \$2,800 due to the fees increasing.  
154 Village Wastewater is unknown at this time so it's estimated at \$3,000.

155  
156 Mary Mead stated that expenses will be covered next.

157  
158 Mary Mead stated that the category, Town Clerk comes to a total of \$175,296, which is the same  
159 as last year.

160  
161 Mary Mead stated that the category, Treasurer comes to a total of \$24,900, which is the same as  
162 last year. The line item, Audit Expense, is estimated to be \$24,000.

163  
164 Mary Mead stated that the category, Elections and Town Meetings comes to a total of \$1,700.

165  
166 Mary Mead stated that she has begun to fill in some of the expenses for the category, Assessor.  
167 NEMRC is to provide an amount for the line item, Contract Appraiser. The current contract is  
168 for \$34,800. The Total Assessor is \$7,130 at this time.

169  
170 Mary Mead stated that the category, Delinquent Tax Collector is \$7,800.

171  
172 Mary Mead stated that she has no idea of how to budget for the Employee Benefits considering  
173 the Union negotiations. The current total payroll was used to come up with each one of those  
174 Childcare Contribution Taxes. The line item, Retirement, is estimated at \$52,000. The line item,  
175 Unemployment Compensation is \$1,550. The line item, Eyemed Vision Plan is \$1,455. She  
176 went on to state that VLCT advised the town to expect Delta Dental to increase by roughly 3%  
177 by July 2025.

178  
179 Mary Mead stated that under the category, Town Lands, the line item, Landfill Monitor is  
180 \$8,296, which is the same as last year. The line item, Village Mowing is \$4,200. The line item,  
181 Park Security, is \$7,300. This is Mary Boyd's salary for opening and shutting the gates at the  
182 park. The line item, Lakefield/Beach is \$9,800. This is mowing for the town beach and

183 Lakefield plus a little bit of extra mowing in the beach area. She went on to state that the line  
184 item, Berry Farm Field is \$12,320. She would like to know if this includes the fertilizing or if  
185 that will be separate. The line item, Brush Hogging is \$6,300. Town Garage Mowing is  
186 estimated to be \$1,800. This is a new line item for the category, Town Lands. Trail  
187 Maintenance is \$0 at this time but Mary Mead stated that she has it down for \$3,700 in her notes  
188 since that is the current expense. She went on to state that the line item, Thompson's Point Trash  
189 is \$1,460. The line item, Tree Care/Treatment, the new Tree Warden recommended that this line  
190 item be set at \$0.00. The line item Village Wastewater Systems Maintenance is \$10,000. This  
191 will cover some of the repairs and issues that were experienced this year. The line item,  
192 Museum Maintenance is \$1,000. The Line item, Water Quality Monitoring is \$2,700. This is  
193 for the Lewis Creek Association contract for Frogbit removal.

194  
195 Mary Mead stated that the category, Town Garage is significantly reduced from what was  
196 budgeted for last year at a total of \$6,620. Utilities is the big savings but a full winter hasn't  
197 been experienced so the line item, Utilities is an estimate at \$800.

198  
199 Mary Mead stated that the category, Annual Requests, shows all the requested amounts that have  
200 come in so far and the Selectboard will have to make the decision as to what will be done with  
201 this portion of the budget.

202  
203 Mary Mead stated that under the category, Town Hall, the line item, Maintenance has been  
204 decreased to \$9,000. The line item, Custodian, is at \$7,500 due to a slight increase in the  
205 contract. The line item, Utilities is an estimated \$2,600. The line item, Computer Services is  
206 \$2,300 in order to cover any additional troubleshooting that may come up.

207  
208 Mary Mead stated that under the category, Miscellaneous, all items are the same except for the  
209 Trails Committee which is \$12,500. This expense should come out of the Trail's Special Fund  
210 and this amount for this line item should return to \$1,500 in her opinion. The Trail's Special  
211 Fund has historically been used for building trails, repairs, supplies, signage and is currently at a  
212 sum of \$53,582 and will likely go up with anticipated donations.

213  
214 Mary Mead stated that under the category, Intergovernmental, Taxes and Dues, the line item,  
215 VLCT Dues is \$6,593. Line item, CCRPC Dues is \$11,081. Line item, County Tax is unknown  
216 at this time as it hasn't come in yet but it will be in the \$45,000 range.

217  
218 Mary Mead reviewed all the line items of the category, Debt Service. The line item, Fire Truck  
219 has been paid off. CVFRS has yet to request the paperwork for filing for the bond application  
220 for the ambulance that the town voted in favor of last town meeting to be bought with a bond.

221  
222 Mary Mead stated that under the category, Transfer to Reserve Fund, line item, Transfer to Tree  
223 Fund, the Tree Warden has suggested \$2,000 which would be added to the balance of \$2,910.  
224 She went on to state that it would be appropriate to transfer more like \$5,000-8,000 since in the  
225 last year \$8,000 was used between the beach and the Senior Center.

226  
227 Discussion was had regarding the Trail's Committee's, \$12,500 under the Miscellaneous  
228 category.

229

230 **Selectboard Interview of Candidates for Committee Appointment:**

231 **a) Ken Spencer for re-appointment as Green-Up Day Coordinator**

232 **b) Kim Findlay for re-appointment as Green-Up Day Coordinator**

233 James Faulkner stated that Ken Spencer and Kim Findlay would like to continue as Green Up  
234 Day Coordinators and they didn't feel the need to attend this evening.

235 All concurred that this was fine.

236

237 **c) Gerald Bouchard for re-appointment to the Development Review Board**

238 Gerald Bouchard stated that he would like to be reappointed to the Development Review Board  
239 since he has the experience and the time. Site visits are necessary and those that work during the  
240 day don't have the availability and since he is retired he has the flexibility to do so.

241

242 **d) Charles Russell for re-appointment to the Development Review Board**

243 Charles Russell stated that he would like to be reappointed to the Development Review Board.

244 He has been enjoying his role this past year and he was able to accomplish having the DRB

245 complete joint meetings with the Planning Commission and the Energy Conservation

246 Commission.

247

248 **e) Bill Stuono for appointment to the Development Review Board**

249 Bill Stuono stated that he knows there is a need for an additional member to the DRB and he is

250 offering his assistance if it's needed. He went on to state that if Frank Tenney wanted to serve

251 on the DRB as well as the Selectboard there is no conflict with him doing so.

252 Kelley Devine received confirmation from Bill Stuono that if he does get appointed to the DRB

253 he would remain on the PC.

254

255 **f) JD Herlihy for appointment to the Planning Commission**

256 J.D. Herlihy retracted his application for the Planning Commission.

257

258 **g) Mat Citarella for appointment to the Planning Commission or Development Review  
259 Board**

260 Mat Citarella stated that his preference is to be on the Planning Commission. He reviewed the

261 highlights of his interest letter included in tonight's meeting packet. He spent the first half of his

262 career doing neurogenomics research at a high level being published in Nature twice. Producing

263 research and translating research. He went on to state that within the statute for the Planning

264 Commission it highlights undertaking capacity studies and the town has had to outsource this in

265 the past to consultants. To have someone on the PC with these expertise could be useful as an

266 intermediary between the consultants and the rest of the PC. Mat Citarella stated that he has the

267 time and he cares about his community, the people and the future and being on the PC is the best

268 way for him to serve this goal for a better tomorrow.

269 Kelly Devine stated that she would like to know what direction he would take the town if he

270 were to be on the PC.

271 Mat Citarella stated that he feels that a lot of things can be accomplished by getting out and

272 talking to folks. There seems to be a disconnect in the faith between the people and the planning

273 process. Getting out in the community outside of PC meetings and finding out what people want

274 and need is a good starting point and an appropriate area to examine.

275 Natalie Kanner asked how Mat Citarella might face some of the contentions between folks and  
276 committees in town.

277 Mat Citarella stated that he sees himself as an easy going person, who's very open minded.  
278 Democracy is important to him, which includes seeing what everyone has to say, collaborating  
279 and making sure people feel heard and respected.

280 Kelley Devine asked if Mat Citarella believes that the PC has responsibility to craft Land Use  
281 Regulations that are in the best interest of the town whether or not it agrees with the opinions of  
282 individual citizens.

283 Mat Citarella stated that he does agree but that it should agree with the majority of the opinions  
284 of the citizens.

285 Kelly Devine stated that sometimes the PC and the DRB can be at odds with the Conservation  
286 Commission and she wonders if this could be an issue for Mat Citarella since his wife is the  
287 Chair of the Conservation Commission.

288 Mat Citarella stated that this wouldn't be an issue.

289

290 **h) Ashley Berliner for appointment to the Planning Commission**

291 Ashley Berliner stated that she wants to figure out what she can contribute to the civic service in  
292 the town and since her children are school aged she now has the time. Her career has been spent  
293 on public service for the state of VT. She works as the Director of Medicaid policy for the state  
294 and she would like to use her skillset to contribute to the community. She went on to state that  
295 despite not being well versed in Land Use Regulations she is well versed in policy and  
296 regulation. She has a lot of experience working with people with different opinions and being  
297 able to reach common ground. Despite not attending any PC meetings in town she has had many  
298 conversations about what happens with the PC and she is aware of the village projects and has  
299 participated in some of the community engagement sessions. Medicaid Policy can be as  
300 complicated as Land Use Regulations. Ashley Berliner went on to state that she is really  
301 interested in learning from people on the PC, what residents are interested in seeing in Charlotte  
302 and the village projects are of high interest.

303

304 **i) Lee Krohn for the Emergency Management Coordinator**

305 Lee Krohn stated that Karina Warshaw had to step down from the Emergency Management  
306 Coordinator position for the town of Charlotte which was a huge loss. Knowing that there is a  
307 need he would like to take on this role and assist Chris Davis. He went on to state that he has  
308 been a volunteer firefighter since 2007. When he lived in Manchester he was on the front line  
309 helping the town navigate Tropical Storm Irene. When he worked at the Regional Planning  
310 Commission his primary role there was related to emergency management. He staffed the  
311 county wide Emergency Planning Committee. Lee Krohn stated that he worked with member  
312 municipalities helping them to navigate creating hazard mitigation plans and dealing with storm  
313 related problems. He has had a lot of training through FEMA and training with the state of  
314 Vermont. He has helped staff the State Emergency Operations Center when they needed help.  
315 He currently serves on Shelburne Fire and Rescue. He went on to state that he and Chris Davis  
316 know each other well and he feels they could be a great team. He is a resident of Charlotte, he  
317 has the time and experience and he would love to help the community.

318

319 **Discussion, and possible action, on appointing Public Officers – Possible Executive session**  
320 **per 24 V.S.A. § 313(a)(3)**

321  
322 **MOTION by James Faulkner, seconded by Natalie Kanner, to enter into executive session**  
323 **under 24 V.S.A. § 313(a)(3) in order to discuss appointment of a public officers. I further**  
324 **invite Nathaniel Bareham into the session. VOTE: 5 ayes, 0 nays; Motion Carried.**

325  
326 **MOTION by Frank Tenney, seconded by James Faulkner, to exit out of executive session.**  
327 **VOTE: 5 ayes, 0 nays; Motion Carried.**

328  
329 No action was taken.

330  
331 **MOTION by Kelly Devine, seconded by Frank Tenney, to appoint Ken Spencer and Kim**  
332 **Findlay to the positions of the town's Green Up Day Coordinators for a term beginning on**  
333 **January 1, 2025, and ending on December 31, 2025. VOTE: 5 ayes, 0 nays; Motion**  
334 **Carried.**

335  
336 Kelly Devine stated that the Selectboard will move forward with the Planning Commission  
337 appointments at the next regularly scheduled Selectboard meeting, January 13, 2025. In the  
338 meantime, the Selectboard would like to move forward with appointments to the DRB.

339  
340 **MOTION by Kelly Devine, seconded by Natalie Kanner, to appoint Gerald Bouchard to**  
341 **the Development Review Board for a term beginning December 16, 2024, and ending on**  
342 **December 15, 2026. VOTE: 5 ayes, 0 nays; Motion Carried.**

343  
344 **MOTION by Kelly Devine, seconded by Lewis Mudge, to appoint Charles Russell to the**  
345 **Development Review Board for a term beginning December 16, 2024, and ending on**  
346 **December 15, 2027. VOTE: 5 ayes, 0 nays; Motion Carried.**

347  
348 Kelly Devine stated that she is grateful for all who applied.  
349 Frank Tenney stated that the appointment to the Emergency Management Coordinator position  
350 will also take place at the next regularly scheduled meeting.

351  
352 **Update, and possible action, on the Inclusivity Working Group**

353 Natalie Kanner stated that the members didn't have a majority vote on any of the three items, in  
354 fact there was a single vote for all three of the items. Therefore, the group voted to be dissolved.  
355 She went on to state that due the fact that it would be a conflict of interest she did not participate  
356 in the voting that took place by the Inclusivity Working Group.

357 Frank Tenney stated that his hopes were that whether or not the Inclusivity Working Group had a  
358 unanimous agreement or not there would have been a written draft so that the Selectboard could  
359 have something to move forward with if the Selectboard decided to do so.

360 Natalie Kanner stated that the memo was constructed as such that the only way the Inclusivity  
361 Working Group would proceed with writing a draft was if the Inclusivity Working Group  
362 members believed that that was the recommendation that they should make.

363 Frank Tenney stated that he doesn't believe that the Inclusivity Working Group should be  
364 dissolved at this time as there is more work to be done.

365 Discussion was had regarding the next possible steps and the unfortunate fact that there were  
366 only three members and three voting options.

367 Kelly Devine stated that there is a state wide initiative and she is curious to know if this initiative  
368 decreased the dialogue amongst the Inclusivity Working Group members and town residents that  
369 attended.

370 Natalie Kanner stated that the first meeting included a presentation by that initiative and the  
371 primary concern by the Inclusivity Working Group and the town residents was cost and energy  
372 and what would be the commitment in terms of implementation.  
373

374 **MOTION by Natalie Kanner, seconded by James Faulkner, to dissolve the Inclusivity**  
375 **Working Group Effective December 16, 2024. VOTE: 4 ayes, 1 nay (Tenney); Motion**  
376 **Carried.**  
377

378 **Opening, and possible action on, bid submissions for:**

379 **a) Repair of the Skating Rink Electrical Box**

380 James Faulkner stated that the town received a bid from Spadaccini Electric Inc. to replace the  
381 electrical box for \$8,435.

382 Frank Tenney stated that the town received a bid from SWJ Electric to replace the electrical box  
383 for \$6,103.05.

384 James Faulkner stated that the Selectboard will need to figure out where the money is coming  
385 from for this project. The contractor will be decided on at the next meeting.

386 Bill Fraser-Harris stated that due to the time of year, in the interim of this contractor decision and  
387 funding investigation, it might be advantageous to have an electrician give the clearance for the  
388 use of the current electrical box if it's found safe so that the rink can be used

389 James Faulkner stated that the completion date on the bid from, Spadaccini Electric Inc. is late  
390 spring/summer of 2025.

391 Frank Tenney stated that the completion date on the bid from SWJ Electric is 12/23/24.

392 Scott Johnson with SWJ Electric stated that he went to the site and examined the electrical box  
393 on two different occasions. Some of the equipment doesn't have the proper piping and conduit  
394 to begin with. There are code violations. One of the pipes is wide open letting weather in there  
395 which will eventually completely corrode the wires. Scott Johnson stated that he provided the  
396 town with a cost analysis in addition to the town form for the work. It's possible that some of  
397 the equipment could be salvaged and if this were the case the price could be reduced.

398 Nathaniel Bareham stated that the funding for this work could come from the Improvement and  
399 Repair Fund. Due to two separate projects pulling from the same fund it was felt that the  
400 Selectboard needed to discuss the two separate amounts to decide how both expenses will be  
401 covered.  
402

403 **MOTION by Frank Tenney, seconded by Natalie Kanner, to award the replacement of the**  
404 **electrical box that services the Charlotte recreation skating rink and warming hut to SWJ**  
405 **Electric for an amount of no more than \$6,103.05 to come from the Improvement and**  
406 **Repair Fund. VOTE: 5 ayes, 0 nays; Motion Carried.**  
407

408 **b) Replacement of an existing Storage Shed at Charlotte Central School**

409 Frank Tenney stated that the town received a bid from Livingston Farms in Bristol, VT for the  
410 replacement of the storage shed at Charlotte Central School for \$6,906.50 with an estimated time  
411 of completion as the Spring of 2025. It includes installation of the shed, including putting down  
412 the base, leveling of the area and site preparation.

413 Natalie Kanner stated that the town received a bid from Vermont Customs Sheds for the  
414 replacement of the storage shed at Charlotte Central School with the same scope of work for  
415 \$13,600 and a completion date of 1/15/25.

416 James Faulkner stated that this doesn't need to be decided on this evening.

417 Frank Tenney concurred.

418

419 **Discussion, and possible action, on scheduling a special meeting for January 6th, 2025.**

420 Nathaniel Bareham stated that as was seen when Mary Mead reviewed the budget this evening  
421 there are still some line items that need final numbers. We are looking to get final requests for  
422 allocations to the Improvement and Repair Fund. There are still several quotes from Technology  
423 services that have still to come in. He went on to state that last year Tech Group gave an  
424 estimate for replacing our server, which was going to be a fairly substantial cost to the town so  
425 the Selectboard at the time chose to push this back by a year. Two options would be to replace  
426 the physical server room as it exists right now or transfer to a cloud based server. Nathaniel  
427 Bareham stated that he is working on sorting out options and benefits currently. The Selectboard  
428 asked for pricing for increasing the service contract with the Sheriff for the next fiscal year VT  
429 for the replacement of the storage shed at Charlotte Central School in July, which will be  
430 presented at this Special Meeting. This meeting would serve as a budget review update and  
431 would be roughly an hour. Donation requests should also be reviewed during this Special  
432 meeting.

433 All concurred that they can attend a Special Selectboard meeting on Monday January 6, 2024, at  
434 6:30 p.m.

435

436 **Adjournment**

437

438 **MOTION by James Faulkner, seconded by Lewis Mudge, to adjourn. VOTE: 5 ayes, 0**  
439 **nays; Motion Carried.**

440

441 The meeting was adjourned at 8:54 p.m.

442

443 Minutes respectfully submitted by Brooke Milo, Minute Taker.

444 Edits by Nathaniel Bareham.