

**TOWN OF CHARLOTTE SELECTBOARD  
POLICY REGARDING  
CONFLICTS OF INTEREST**

**Approved August 8, 2011**

Under the authority granted in 24 V.S.A. §2291(20), the Selectboard of the Town of Charlotte adopts the following policy concerning conflicts of interest:

So that the public trust in all town officers, appointees and employees will be preserved, the business of the Town of Charlotte shall be conducted in such a way that no town officer, appointee, or employee will gain a personal or financial advantage from his or her work for the town, and all decisions made by town officers, appointees and employees will be based on the interests of the community at large. No town officer, appointee or employee shall benefit directly or indirectly in any matter requiring the discharge of his or her public office, nor shall any town officer, appointee or employee take part in any decision concerning the business of the town in which he or she has a direct or indirect financial interest greater than any other citizen or taxpayer.

Town officers, appointees, and employees will endeavor to take the following steps to mitigate actual or potential conflicts of interest:

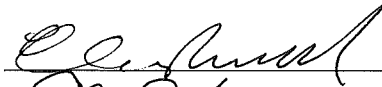
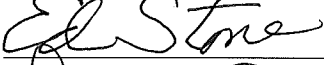
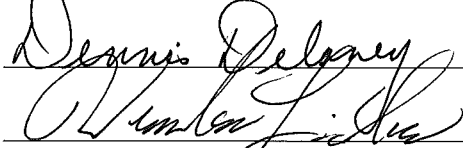
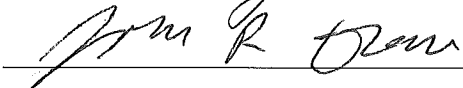
- Seek to recognize potential conflicts of interest that may exist or may appear to exist.
- Disclose interests and relationships that could give rise to conflicts.
- Discuss the potential conflict with associates. (Discussion may lead to the conclusion that no conflict actually exists or that it can be effectively avoided).
- Recuse oneself from participation and voting on a matter where a conflict exists or is likely to exist.

All town officers, appointees and employees elected, appointed or hired after the date of this policy shall acknowledge receipt of this policy in writing.

Policies adopted by the Planning Commission and Zoning Board of Adjustment with regard to conflicts of interest in accordance with 24 V.S.A. § 4461(a) shall also apply to members of those boards.

Dated this 15<sup>th</sup> day of August, 2011.

Signed:

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_