

TOWN OF CHARLOTTE
APPLICATION FOR USE OF TOWN FACILITIES

Approved for Use: September 22, 2014

Name of Organization/Event: Green Mountain Bicycle Club Time Trial Series
Date(s) of Event: Jun 13, Aug 1, Aug 22 (each fall on Thursday)

COVID Statement: Will follow any state guidance if given.

Organization's Address: P.O Box 492, Williston, VT 05495

Non-Profit: **For Profit** _____

If non-profit, briefly explain the benefit fund:

These events are free and open to all. There is not a benefiting organization. See 2nd to last page for more information on series.

Contact information for Organization/Representative:

Name of Event Manager/Title: Kevin Bessett / GMBC President & TT Coordinator
Email address: kevinbessett@gmavt.net
Telephone number: 802-434-6398
Mobile telephone number: 802-238-2950

Location

Town highways: Greenbush Rd (just south of intersection w/East Thompson's Pt Rd.) to Rt 7. See last page for a map.

Town Beach ___ **Senior Center** ___ **Town Hall** ___ **Other** _____
Brief description of requested use of facility: _____

Event Start Time: 6:30pm **Event End Time:** Approximately 8:30pm

Anticipated Attendance

Participants ~20 (weather dependent) **Staff/Volunteers** 2 to 3 **Vendors/Caterer** 0 **Total** ~23

Will food be served? ___ (yes) (no)

Will alcohol be served: ___ (yes) (no)

If yes, include copy of the caterer's license and certificate of insurance.

Safety Arrangements: (attach additional sheet if needed)

(Parking, course monitors, water and aid stations, traffic control)

See 2nd to last page for info on the usage of signs and cones.

Has Charlotte Fire & Rescue been notified? Yes No _____

Signature of Fire or Rescue Chief or Ass't. Chief
contact: 425-3111 or admin@cvfrs.org

Is a standby ambulance needed? Yes _____ No

Are State of Vermont permits required? Yes _____ No ✓

Is a port-o-let proposed? Yes _____ No ✓

Has this event been held in Charlotte before? Yes ✓ No _____

If yes, please list years: Approximately 1987 thru 2023 (**36-years**)

Is this event open to Charlotte residents? Yes ✓ No _____

Please attach an event map, if applicable. See last page.

Please attach or e-mail a certificate of insurance for the event which names the Town of Charlotte as an “additional insured” for general liability coverage.

Waiting to receive the certificate. Will forward a copy to the town’s administrator once received.

Waste Management

The Town of Charlotte is dedicated to making all events in public spaces as waste free as possible by reducing packaging and single use items, and by collecting waste in three streams: *compostables, recycling and trash*. All events held in public spaces will adhere to these expectations, and comply with [VT ACT 148 Universal Recycling Law](#) and [CSWD’s Solid Waste Management Ordinance](#).

Please see Recommendations for Waste Reduction in the attached addendum. (Live link)

Event sponsors are responsible for communicating these recommendations to all vendors/caterers.

Technical help is available from Charlotte CSWD representative, Abby Foulk: afoulk@gmavt.net

Event Person in Charge of Waste Management (if not event manager):

Email address: _____

Telephone number: _____

Mobile telephone number: _____

Note: I will verify that the parking & start/finish areas are void of trash. Any found will be properly disposed of.

Plan for Compostables

Use of food scrap buckets is required for events at which food is served. Buckets are available from the Town, CSWD, and haulers. To obtain from Town, please contact Abby Foulk: afoulk@gmavt.net

Number of buckets needed _____

Compostable materials: ___ food scraps only; ___ food scraps and other organics

Compost management plan: ___ will use onsite compost bin: ___ will take to CCS Compost Shed; ___ will drop off at CSWD facility: ___ will hire compost or three-stream hauler

Plan for recyclables and trash (check one)

___ Will use Town’s existing recycling and trash infrastructure. Fee may apply.

___ Will contract for three-stream pick-up by hauler

___ Will drop off at CSWD facility

Waste Stations

Side-by-side composting/ recycling/trash stations are required, labeled with Vermont's Universal



Symbols.

See: <http://cswd.net/about-cswd/universal-recycling-law-act-148/>

Number of waste stations needed for event _____

Plan for assisting participants with sorting streams _____

Plan for decontaminating streams _____

In consideration of this request to use town highways and/or town-owned property and facilities Green Mountain Bicycle Club (organization/group/business) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Charlotte and its officers, agents and employees from and against any claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person or damage to property arising out of or resulting from the activity described in this request.

Signature of authorized representative *K-B-H*

Description of GMBC Time Trials

A free weekly series running mid-spring through late summer. It has run for approx. 43 years and typically visits 10 locations during the season. Its purpose is to provide participants an opportunity to challenge themselves by riding courses as quickly as possible. Since no drafting is allowed, participants are required to ride solo, meaning there will be no groups of cyclists on the road.

Parking, Safety Arrangements, Trash Collection and Misc. Notes

Parking: At the Old Lantern. Last year I worked with Ashley Campbell to solidify this. I am awaiting a response from her (msg sent on 5/16/2024).

Signage: Bright yellow signs to warn motorists are placed at the following locations:

- Greenbush and Thompson's Point Intersection
- Stage Road intersection with Greenbush
- Greenbush intersection with Rt. 7

Safety: 8 to 10 traffic cones will be placed at the start area to separate traffic and riders. Riders will be off the pavement while waiting to start.

Trash: Any trash found at the start/finish and parking areas will be removed.

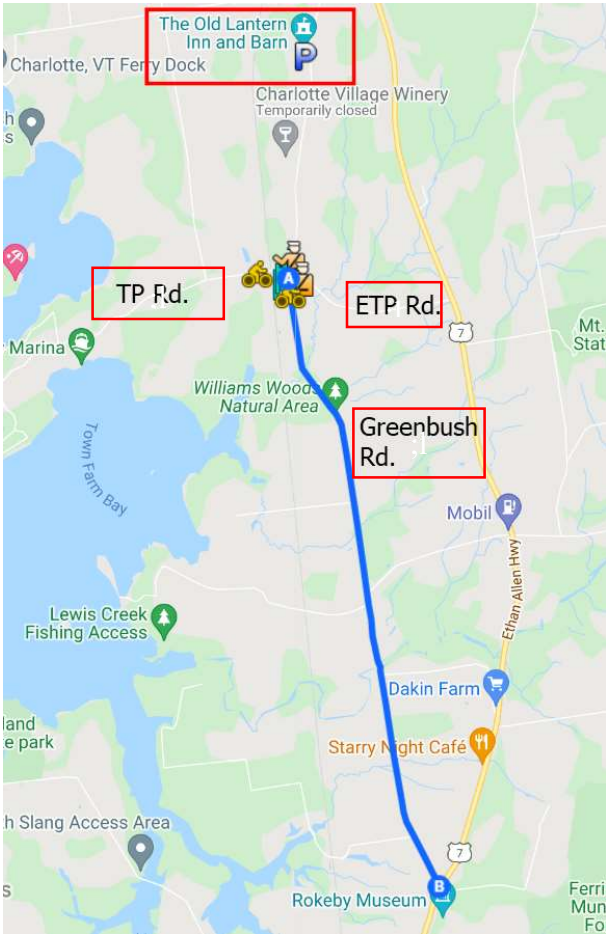
Warm-up/Cool-down: Riders are limited to warming up/cooling down on Thompson's Point Rd. and Greenbush (south of the intersection with Thompson's Point Rd.).

Additional Info:

- Participants are required to share the road.
- There may be cyclists on the roads during who are not part of the event.

Event maps

1. Below shows the parking area (at Old Lantern), road names and the course:



2. Close up showing start/finish areas, roads riders are required to use for warm-up, and shows no-parking allowed along E. Thompson's Pt. Road (see key on left).

