



To: Town of Charlotte, Nate Bareham  
From: Lewis Creek Association, Kate Kelly  
RE: Proposal for annual Water Quality Stewardship Program - Charlotte, and Annual Request for Funds FY2025-26  
Date: September 23, 2024

Below is draft MOU content for annual services provided by LCA to Town of Charlotte, and annual budget request, to be included in Charlotte budget proposal for FY 2025-26.

**Services, Water Quality Stewardship Program (WQSP), Town Lands Budget:**

1. Complete seasonal aquatic invasives control work at the 50-acre Town Farm Bay wetland area. Overall goal: Maintain frogbit percent cover levels at less than 5% or as per VT DEC and VT TNC annual guidance. Assist with Yellow Iris control. Site surveys for additional aquatic invasives including curly leaf pondweed, flowering rush, water chestnut, and purple loosestrife. Remove and compost material on site. Maintain and store equipment. Coordinate volunteers and paid intern - up to 200 volunteer hours removing 1-4 tons of plants. Reporting and publicity to towns, TNC, and state. \$1,015
2. Seasonal stream monitoring for LaPlatte River, Patrick Brook, Lewis Creek, Thorp Brook and Kimball Brook watersheds (8 sampling events at ~4 sites in Charlotte; 8 events at 15 sites overall) to identify sub-shed water quality conditions, trends of pollution levels over time and priority remediation areas. Responsibilities and tasks include the development of a sampling plan(s) and application to Vermont DEC (LaRosa Partnership Program), volunteer/field work coordination, quality assurance (QA) oversight and project management, bottle labeling, distributing kits to volunteers and delivering samples to the lab, and data collection/QA/interpretation. Additionally, outreach/reporting to the town is included. \$1,455.67

Subtotal	\$2,470.67
LCA Indirect	\$229.33
<b>Total</b>	<b>\$2,700.00</b>

**Unrestricted, donation:**

**\$600.00** Town donation to LCA

**Combined Request:**

\$2,700.00 Water Quality Stewardship Program (WQSP) - fee for service/restricted  
\$600.00 Unrestricted, Town donation to LCA  
**\$3,300.00 Total FY25-26 Request**

**Billing Plan:**

Town of Charlotte will be invoiced twice per year: once in November for the unrestricted donation, and once at the end of each fiscal year for the WQSP.