

CHARLOTTE SELECTBOARD

Agenda for Monday, October 27, 2025

Charlotte Town Hall, 159 Ferry Road

To join meeting online (via Zoom) please click the link [here](#).

To join meeting by phone please call **1-929-205-6099** and dial the **Meeting ID** and **Passcode** below:

- **Meeting ID:** 880 2491 0208
- **Passcode:** 123456

Please contact Carrie Johnson, Interim Town Administrator at (802)-425-3071 ext. 5 or at townadmin@townofcharlotte.com, with any comments, questions or requests for accommodations for this meeting. Reasonable accommodations shall be provided upon request to ensure this meeting is open and accessible to everyone.

MEETING AGENDA:

<i>TIME</i>	<i>ITEM</i>
7:00 PM	Approval of Consent Agenda <ol style="list-style-type: none">Meeting Minutes for October 13, 2025Deputy Health Officer AppointmentLetter of Support for Library T-Mobile Grant Application
7:05 PM	Adjustments to the Agenda
7:10 PM	Public Comment for items not on the Agenda
7:15 PM	Selectboard & Town Administrator's Updates <ol style="list-style-type: none">Draft Budget Timeline (TA)Childcare for Town Meeting Day
7:25 PM	Discussion, and possible action, renewal Liquor License requested <ol style="list-style-type: none">Liquor Control Board renewal requested for Pelkey and Hogan Village Winery
7:30 PM	Discussion, and possible action, on approving a Memorandum of Agreement with CVFRS
7:45 PM	Discussion about land purchase for parking near the Post Office
8:00 PM	Discussion on Collective Bargaining Negotiations – Executive Session Likely per 1 V.S.A. § 313(a)(1)(B)
8:10 PM	Discussion on Personnel and Legal – Executive Session Likely per 1 V.S.A. § 313(a)(3) <ol style="list-style-type: none">Pending litigationRecruitment Plan for Town AdministratorDiscussion of Town Staffing
9:00 PM	Signing of Warrants
9:05 PM	Adjournment

Selectboard Members: Lee Krohn, Chair; Frank Tenney, Vice Chair; Lewis Mudge; Natalie Kanner; JD Herlihy

Interim Town Administrator: Carrie Johnson

Minute Taker: Brooke Milo

Next Meetings: November 10, 2025; November 24, 2025

1 **CHARLOTTE SELECTBOARD MEETING**
2 **Monday, October 13, 2025**
3 **Charlotte Town Hall 159 Ferry Road and via teleconference**
4 **DRAFT**

5 *Draft minutes are subject to correction by the Charlotte Selectboard.*
6

7 **SELECTBOARD MEMBERS:** *In person:* Lee Krohn, Chair; Frank Tenney, Vice Chair;
8 Lewis Mudge; Natalie Kanner; J.D. Herlihy, (remote & in person)
9

10 **ADMINISTRATION:** Nathaniel Bareham Town Administrator, Carrie Johnson, Interim Town
11 Administrator
12

13 **OTHERS:**
14

15 **In person:** Charles Russell, J.R. Winn, Bill Stuono, Lane Morrison, Chea Waters-Evans, David
16 Schermerhorn
17

18 **Remote:** Alexa Lewis, Brett Yates, Carol Talley, Hugh Lewis Jr., Richard Hendrickson, Thyleen
19 Tenney, Paul Plante, Margaret Woodruff
20

21 **AGENDA ITEMS:**
22
23

- 24 7:00 PM Approval of Consent Agenda
25 a. Meeting Minutes for September 22, 2025; October 1, 2025
26 b. CCS Facility Rental Application & Agreement for 2026 Town Meeting Day
27 c. Letter of Support for Library T-Mobile Grant Application
28 d. Approving the West Charlotte Halloween Party as a Town Sponsored event
29 e. Appointment of Lindsay Kahn to the CCRPC Transportation Advisory
30 Committee
31 7:05 PM Adjustments to the Agenda
32 7:10 PM Public Comment for items not on the Agenda
33 7:15 PM Selectboard & Town Administrator's Updates
34 7:20 PM Discussion, and possible action, on the following Requests for Bid(s):
35 a. Thompson's Point Wastewater Operator
36 b. West Village Wastewater Maintenance
37 c. Town of Charlotte Annual Audit
38 8:00 PM Discussion, and possible action, on approving a Memorandum of Agreement with
39 CVFRS
40 8:15 PM Discussion of the Town's Volunteer Management Practices
41 8:30 PM Discussion on Collective Bargaining Negotiations – Executive Session Likely per
42 1 V.S.A. § 313(a)(1)(B)
43 8:40 PM Discussion on Town Personnel – Executive Session Likely per 1 V.S.A. §
44 313(a)(3)
45 a. Possible Appointment of Zoning Administrator

- 46 b. Recruitment Plan for Town Administrator
47 c. Discussion of transition plans with the Interim Town Administrator
48 d. Discussion of Town Staffing
49 9:00 PM Signing of Warrants
50 9:05 PM Adjournment

51

52 **Call to Order**

53 Lee Krohn called the meeting to order at 7:02 p.m.

54

55 Lee Krohn gave a warm welcome to the town's interim Town Administrator, Carrie Johnson.
56 He went on to thank Nathaniel Bareham for all of his hard work and dedication to the town over
57 the past two years as the Town Administrator.

58

59 **Approval of Consent Agenda**

60 **a. Meeting Minutes for September 22, 2025; October 1, 2025**

61 **b. CCS Facility Rental Application & Agreement for 2026 Town Meeting Day**

62 **c. Letter of Support for Library T-Mobile Grant Application**

63 **d. Approving the West Charlotte Halloween Party as a Town Sponsored event**

64 **e. Appointment of Lindsay Kahn to the CCRPC Transportation Advisory Committee**

65

66 Lee Krohn suggested the removal of item c. Letter of Support for Library T-Mobile Grant
67 Application, from the Consent Agenda since the Selectboard hasn't had the opportunity to
68 review this item.

69

70 Natalie Kanner stated that the meeting minutes for September 22, 2025, needs the correction of
71 taking her name off the list of Selectboard members that were present since she was absent for
72 the meeting. She requests that this be removed from the Consent Agenda so this correction can
73 be made.

74

75 Nathaniel Bareham stated that item d. Approving the West Charlotte Halloween Party as a town
76 sponsored event on the Consent Agenda pertains to the donations of candy to be delivered to the
77 town hall and that the town will be ordering the lights again this year. J.D. Herlihy has
78 volunteered to distribute the candy that is donated to the homes on Greenbush Road.

79 Nathaniel Bareham has communicated with the town's Recreation Director who will manage the
80 lights if they get delivered after he has left as his role as the Town Administrator. He will also
81 be putting up a post on Front Porch Forum for the donated candy to be delivered to the Town
82 Hall.

83

84 Margaret Woodruff stated that the library submitted an application for the pumpkin carving to
85 take place on October 29, 2025, and the pumpkin display will be on the town green.

86 Nathaniel Bareham stated that he neglected to get that item on the agenda but that can certainly
87 be added to the next Selectboard meeting agenda for review and approval.

88 Lee Krohn and Natalie Kanner concurred that this item could be added to tonight's agenda since
89 the application was part of tonight's meeting packet.

90

91 J.D. Herlihy joined the meeting remotely.

92 **MOTION by Natalie Kanner, seconded by Lewis Mudge, to approve the Consent Agenda**
93 **including the remaining three items. VOTE: 5 ayes, 0 nays; Motion Carried.**

94

95 **Meeting Minutes for September 22, 2025**

96

97 **Frank Tenney, seconded by Lewis Mudge, to approve the September 22, 2025, meeting**
98 **minutes as amended. VOTE: 4 ayes, 0 nays, 1 abstention (Kanner); Motion Carried.**

99

100 **Adjustments to the Agenda**

101 Lee Krohn stated that he would like to add the Library's application for their pumpkin carving
102 contest and display to tonight's meeting agenda to take place following the adjustments to the
103 agenda.

104

105 J.D. Herlihy stated that he would like to add an update to the train station safety concerns and
106 any communications that have happened since this was last discussed.

107 Lee Krohn stated that this will be added to the agenda after public comment for items not on the
108 agenda.

109

110 **Library's Application for their Pumpkin Carving Contest on October 29, 2025, and**
111 **Display on October 30th and 31st**

112

113 **MOTION by Natalie Kanner, seconded by Frank Tenney, to approve the Library's**
114 **application for the Pumpkin Carving Event on the Town Green on October 29, 2025.**
115 **VOTE: 5 ayes, 0 nays; Motion Carried.**

116

117 **Public Comment for items not on the Agenda**

118 Lane Morrison stated that he would like to recommend a future agenda item of a discussion and
119 ultimately an article for the March Town Meeting for a procurement of slightly less than an acre
120 of land just to the west of the post office for parking. This has been discussed in the past. He
121 went on to state that he and Lewis Mudge met with the property owner today and came up with a
122 price that they feel is reasonable and the Senior Center is willing to go 50/50 with an article for
123 the price of this.

124 All of the Selectboard members concurred that this would make sense to have as a future agenda
125 item.

126

127 Chea Waters-Evans, Charlotte resident and State Representative for the town of Charlotte and
128 part of the town of Hinesburg, stated that she missed the discussion at the last Selectboard
129 meeting regarding the train station area. The approach that she feels is appropriate is to find a
130 way to help the people that are living there. She went on to state that she has communicated with
131 Safe Harbor Clinic which is a homeless outreach program for the community health centers. A
132 representative from the clinic was able to visit the site and from their observations there were no
133 signs of apparent drug use, nor was there a significant amount of trash or waste. The site is
134 minimally visible from the road and if anyone needs further assurance or help from the Safe
135 Harbor Clinic they're happy to do so. Chea Waters-Evans went on to state that she wanted to
136 make sure that people knew that this is a fairly safe situation and it seems to be that some people
137 are just going through a difficult time.

138 The Selectboard thanked Chea Evans-Waters for all that she has done for this issue of concern.
139

140 Bill Suono stated that the Selectboard needs to address the toxic and dismissive nature that
141 exists in the town's volunteer boards. Recruiting volunteers is being affected as this toxicity is
142 of the opinion of many town residents that have been asked to volunteer. The Conservation
143 Commission is being forced to do jobs that they shouldn't really be doing. The Planning
144 Commission is pretty much non functional at this point. He went on to state that if the town
145 didn't have a Town Planner nothing would be getting accomplished. In general when town
146 residents spend their valuable time raising appropriate and well researched concerns they get
147 dismissed and therefore unaddressed.

148
149 J.D. Herlihy arrived to the meeting in person.
150

151 Bill Suono went on to state that the Selectboard has appointed people that are ideological,
152 without experience and they're not fulfilling their roles that they're supposed to be doing on
153 these boards. The PC doesn't prepare for the meetings by reading their packets ahead of time.
154 He went on to state that he has tried to bring up Act 250, the LUR B, the water issues and sadly
155 there is no interest in learning and taking of action.

156 Natalie Kanner stated that she would respectively like to know what action Bill Suono would
157 like to see of the Selectboard to remedy this situation.

158 Bill Suono stated that he would like to see training provided, better monitoring of the boards or
159 restructuring.
160

161 **Train Station Discussion and Updates**

162 J.D. Herlihy stated that he wanted time to discuss any updates on this topic that was last
163 discussed at the last Selectboard meeting three weeks ago.

164 Nathaniel Bareham stated that the letter was sent out and there have been no responses so far by
165 any of the recipients. He made contact with the District Five folks with the understanding that
166 the encampment team would be completing a site visit at the train station and hasn't followed up
167 with them since.

168 Nathaniel Bareham stated that the Sheriff did reach out to him to inquire if there were any
169 standing ordinances or regulations in the town that would be applicable with this situation.

170 There are no ordinances or regulations in the town that would be applicable.

171 Lewis Mudge stated that the Vermont State Police are aware and they have visited the site.

172 Natalie Kanner stated that members of the food shelf have been down to the area to check in with
173 the individuals who are residing down there to make sure that they're aware of offerings at the
174 food shelf.

175 Lee Krohn stated both sides of the issue have been looked at which is that the town through
176 whatever entities it may have should be understanding and humane in treatment of fellow
177 humans and the other opposite end is the concern that if this situation is allowed to remain the
178 situation could expand to a larger scale. Residents are very concerned that this situation could
179 turn into another Sears Lane situation as the city of Burlington witnessed. This is a challenging
180 conundrum that the town is faced with, it's not uncommon for people to fear the unknown and
181 unexpected.

182 Natalie Kanner stated she agrees that it's not uncommon for folks to fear something different
183 from what has historically been the presences in town. With that being said, it's important for

184 the Selectboard as community leaders to remain aware that this discussion is about people who
185 are struggling and information that is second hand shouldn't be shared at Selectboard meetings
186 unless confirmed.

187 Lewis Mudge stated the area has changed since the original concerns were raised. He has been
188 going down to the area for months and it has improved since this has become a public issue.
189 There were syringes on the ground down there. This is something he saw with his own eyes as
190 have neighbors of the property and now it's cleaned up. The boat has been removed so that's
191 good as well.

192 J.D. Herlihy stated that he witnessed the area many weeks ago and the boat was there, there were
193 trash bags all over the place and there were a number of unattended fuel tanks. There were
194 serious safety and public health concerns. It's great that it has been cleaned up but some of those
195 concerns still stand and it's in an unregulated space right now of which the town has limited
196 authority over. He went on to state that there's little that the town can do to both help them and
197 to make sure the safety and health concerns are addressed. The limited authority and
198 responsibility goes to the state.

199 Chea Evans-Waters stated that she received an email from Senator Tom Chittenden today that
200 stated that he had a request to go down to the site and there are plans to do so with the Vermont
201 State Police.

202 J.D. Herlihy stated that he called the Senator after the last Selectboard meeting as a reach out
203 since he knew other people had contacted Chea Evans-Waters and this was a way to make sure
204 he was also aware. There was no discussions regarding plans to visit the site with the state
205 police rather discussion of whether the state police or the sheriff had been contacted or not.

206 Lee Krohn stated that two other residents have written on Front Porch Forum regarding their
207 concerns for the individuals residing at the train station area and they are checking in on the folks
208 regularly to make sure they're doing okay.

209

210 **Selectboard & Town Administrator's Updates**

211 Lewis Mudge stated that he and Natalie Kanner will give an update in executive session
212 regarding the union negotiations. He went on to state the other update is the productive meeting
213 that he had with Lane Morrison and the owner of the property of interest for municipal parking
214 and this will be discussed at the next Selectboard meeting.

215

216 Natalie Kanner stated that the Recreation Commission is doing great work with the Recreation
217 Director and they'll be ready to present at the next Selectboard meeting.

218

219 Frank Tenney stated that there has been lots of discussion regarding zoning bylaws and future
220 zoning bylaws at the DRB meetings. This is not in the realm of the DRB purview but there
221 seems to be a lot of time spent on that.

222

223 J.D. Herlihy stated that the PC did make a recommendation for a candidate for the ZA. They're
224 also preparing for LUR updates and amendments. There is a process that needs to happen, which
225 is two public hearings that the PC has to have before it moves to the Selectboard where there are
226 two more public hearings. The first of their two public hearings is at the town hall this Thursday,
227 October 16th at 7pm.

228 Discussion was had regarding the town plan work that is in process and the CCRPC is helping
229 the PC with the required changes. This has to be done every eight years.

230 J.D. Herlihy stated that due to the timeline the PC is focused on the required components of the
231 town plan and then they will look at other aspects of it in future amendments outside of that
232 deadline.

233 Lee Krohn stated that the town has to demonstrate how the town is implementing or attempting
234 to implement the plan.

235
236 Lee Krohn stated that he was able to sit in on a town staff meeting and he will be discussing
237 some of those items with Carrie Johnson. He went on to state that CVFRS had a wonderful open
238 house in celebration of their 75th anniversary. The tractor parade that was yesterday was very
239 successful as well.

240
241 Nathaniel Bareham stated that he is working closely with Carrie Johnson, interim Charlotte
242 Town Administrator to assist with her taking on this role. Tomorrow will be his final day as the
243 Charlotte Town Administrator.

244
245 Nathaniel Bareham stated that the Town Planner is doing a great job at reaching out to members
246 of the community, committees and commissions to get support and insight to get sections of the
247 town plan done. She's calling it her town plan hero's project. The timing of the updated town
248 plan is for it to be voted on by the town at the 2026 town meeting.

249 Discussion was had regarding the requirement of the town plan to go out to a town vote and
250 LURs are able to be voted on by the Selectboard if so desired by the Selectboard.

251 Natalie Kanner stated that she would like the town to facilitate some sort of childcare option for
252 town meeting day. A committee needs to be formed to make this happen.

253
254 **Discussion, and possible action, on the following Requests for Bid(s):**

255 **a. Thompson's Point Wastewater Operator**

256 Frank Tenney stated that clarity should be made regarding what the monthly charge includes.
257 Discussion was had regarding this need and whether or not it's needed in the bid or the contract.

258 J.D. Herlihy stated that in the past it was a flat rate paid over the 12 months of the year.

259 All concurred that this clarification is needed at the time of opening the bids since it would be
260 specified in the contract.

261 Nathaniel Bareham stated that he had a conversation with the engineer of record for the system,
262 who said they would be willing to come in and also help with the evaluation process of the bids
263 as well as members of the Thompson's Point Wastewater Advisory Commission.

264
265 **b. West Village Wastewater Maintenance**

266 **c. Town of Charlotte Annual Audit**

267 Lewis Mudge stated that he didn't approve that the annual audit go out for bid but the
268 Selectboard did.

269 Nathaniel Bareham stated that Mary Mead did review the request for bid and all that was
270 included in it.

271
272 **MOTION by Natalie Kanner, seconded by J.D. Herlihy, to approve the RFPs for**
273 **Thompson's Point Wastewater Operator, West Village Wastewater Maintenance, Town of**
274 **Charlotte Annual Audit and authorize the Town Administrator to determine the date and**
275 **time for the pre-bid conference for the Thompson's Point Wastewater. VOTE: 5 ayes, 0**

276 nays; Motion Carried.

277

278 **Discussion, and possible action, on approving a Memorandum of Agreement with CVFRS**

279 Discussion was had at length regarding the Fire and Rescue Reserve Fund. In the past it was a
280 fund that was added to annually and this hasn't happened in recent years.

281 J.D. Herlihy stated that CVFRS has its own budget and there is language that explains that they
282 have the right to roll over 10% of what is left in their capital budget and anything in excess of
283 that 10% comes back to the town. There is a fire and rescue reserve fund in the town budget for
284 capital expenditures but it hasn't been added to annually and it's currently a small amount.

285 David Schermerhorn stated that this is a fund that should be added to annually to help prepare for
286 the future needs that are inevitable and of great expense.

287 Frank Tenny stated that he had some suggestions that he made and they're not in this document.

288 Lee Krohn stated based on that it would make sense to table this agenda item to a future date.

289

290 **Discussion of the Town's Volunteer Management Practices**

291 Natalie Kanner stated that many members of the town are generous with their time volunteering
292 for the town. A record is needed of who is working on what. In theory this would be in a shared
293 file area and each person that works in town who's using a volunteer's services would be
294 responsible for adding the project name and volunteer's name to the list. Therefore this would
295 be a collective responsibility. This would be a public record.

296 Discussion was had regarding the follow through of the record keeping of this list.

297 Natalie Kanner stated that a policy may need to be created to cover volunteers that are working
298 on anything that has a financial component.

299 Discussion was had at length of potential policy for what is allowed to be shared.

300 Natalie Kanner stated that she is willing to take all that she has heard this evening and come up
301 with a proposal that could be discussed at a future meeting to help come up with a policy.

302 Nathaniel Bareham stated that he is still making edits on the Committees, Commissions and
303 Boards Volunteer handbook. All Chairs received the draft and were directed to distribute it to all
304 the members for review. He went on to state that he will follow up with the Chairs to make sure
305 that this has happened.

306

307 **Discussion on Collective Bargaining Negotiations – Executive Session Likely per 1 V.S.A. §**
308 **313(a)(1)(B)**

309

310 **MOTION by Lewis Mudge, seconded by Natalie Kanner, to find that these discussions of**
311 **collective bargaining with AFSCME Local 93 would clearly place the Selectboard at a**
312 **substantial disadvantage. VOTE: 5 ayes, 0 nays; Motion Carried.**

313

314 **MOTION by Lewis Mudge, seconded by Natalie Kanner, to enter into executive session**
315 **pursuant to 1 V.S.A. § 313(a)(1)(B) for the purpose of discussing a collective bargaining**
316 **agreement between the Town of Charlotte and AFSCME Local 93. I further invite**
317 **Nathaniel Bareham and Carrie Johnson into this session. VOTE: 5 ayes, 0 nays; Motion**
318 **Carried.**

319

320 **MOTION by Natalie Kanner, seconded by Lewis Mudge, to exit executive session. VOTE:**
321 **5 ayes, 0 nays; Motion Carried.**

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Lewis Mudge stated that no action was taken.

Discussion on Town Personnel – Executive Session Likely per 1 V.S.A. § 313(a)(3)

a. Possible Appointment of Zoning Administrator

b. Recruitment Plan for Town Administrator

c. Discussion of transition plans with the Interim Town Administrator

d. Discussion of Town Staffing

MOTION by Lewis Mudge, seconded by Natalie Kanner, to enter into executive session pursuant to 1 V.S.A. § 313(a)(3) for the purpose of discussing the employment of a public employee. I further invite Nathaniel Bareham and Carrie Johnson into this session.

VOTE: 5 ayes, 0 nays; Motion Carried.

MOTION by Natalie Kanner, seconded by Lewis Mudge, to exit executive session. VOTE: 5 ayes, 0 nays; Motion Carried.

MOTION by J.D. Herlihy, seconded by Natalie Kanner, to approve a conditional offer of employment to Rebecca Kaplan for a 3-year appointment to the Zoning Administrator position pursuant to 24 V.S.A. § 4448 with a starting wage of \$33.27 per hour for a 30 hour work week to begin on October 27, 2025. I further authorize Lee Krohn to extend and execute this conditional offer of employment on behalf of the Charlotte Selectboard.

VOTE: 5 ayes, 0 nays; Motion Carried.

Signing of Warrants

Warrants were signed.

Adjournment

MOTION by Natalie Kanner, seconded by Lewis Mudge, to adjourn. VOTE: 5 ayes, 0 nays; Motion Carried.

The meeting was adjourned at 9:34 p.m.

Minutes respectfully submitted by Brooke Milo, Minute Taker.
Edits by Nathaniel Bareham.

To Whom It May Concern

T-Mobile Hometown Grants

Please accept this as a letter of support for the Charlotte Library's "Climate Action & Equitable Access Project." As the town government body that oversees the maintenance and improvements to the library building, the Charlotte Selectboard approves the project mission to make the library a safe space and a location for wi-fi and water access during weather emergencies.

The Charlotte Library already serves as a cooling center and a warming center for our community. In addition, the Library is identified as a local shelter option in the Town of Charlotte Emergency Response Plan.

During heat and cold emergencies, the Library provides a spot to work, relax, and look after family. It also makes wi-fi, computers, and some basic needs available such water and restroom facilities. Adding a generator and a water-bottle filling station would allow the Library to continue these services during power outages.

As the incidence of extreme weather continues to grow, the demand for the Library services is projected to increase along with the likelihood of power failures. Enabling the Library to continue essential functions during these situations seems to be a reasonable and practical response.

We look forward to working with the Charlotte Library Board of Trustees and the Library Staff on the implementation of this project. Funding a T-Mobile Hometown Grant for the Charlotte Library will make this a possibility and help to make our town more resilient in the future.

Sincerely,

Charlotte FY27 Budget & Town Meeting Work Plan:

When	Event	Who
September 12	Distribute Budget Request Forms & FY26 Budget Reports to Town Departments, Committees Commissions.	Town Administrator
October 20	All Departments, Committees, Commissions, and Boards must submit FY27 Budget Requests to the Town Administrator	Town Administrator
October 20 - 31	Town Administrator and Town Treasurer review annual requests, and compile information into a unified budget report	Town Administrator, Town Treasurer
November 10 <i>Regular Selectboard Meeting</i>	Presentation of Individual Department Requests to the Selectboard	Town Departments, Committees, Commissions, and Boards
November 19	Distribute preliminary unified budget to the Selectboard with SB packets.	Town Administrator, Town Treasurer
November 24 <i>Regular Selectboard Meeting</i>	Presentation of Individual Department Requests to the Selectboard	Town Departments, Committees, Commissions, and Boards
December 8 <i>Regular Selectboard Meeting</i>	Presentation of Individual Department Requests to the Selectboard; Review of unified budget probable expenditures and revenues.	Town Departments, Committees, Commissions, and Boards; Selectboard
December 22 <i>Regular Selectboard Meeting</i>	Review and adjustment of the FY27 Budget	Selectboard; Town Treasurer; Town Administrator
	No charter change in FY26	
January	Finalize FY27 Budget; Draft and approve 2026 Town Meeting warning.	Selectboard; Town Treasurer; Town Administrator
January 12 <i>Regular Selectboard Meeting</i>	Final Budget Review	Selectboard; Town Administrator
January 22	First day for the Selectboard to warn the 2026 Annual Town Meeting	Selectboard; Town Administrator
January 26 <i>Regular Selectboard Meeting</i>	Last regular meeting to approve 2026 Annual Town Meeting warning, and Town Annual Report	Selectboard; Town Administrator
February 28, 2026	Town Meeting Day Saturday	Selectboard; et al

Agreement Between
The Town of Charlotte and the Charlotte Volunteer Fire and Rescue Services, Inc.

THIS AGREEMENT, made this _____ day of _____, 2025, by and between the Town of Charlotte and Charlotte Volunteer Fire and Rescue Services, Inc.

WHEREAS, the Town of Charlotte (the "Town") is a Vermont municipality located in Chittenden County; and

WHEREAS, the duly elected Selectboard of the Town (the "Selectboard") has general supervisory authority over affairs of the Town; and

WHEREAS, Charlotte Volunteer Fire and Rescue Services, Inc. ("CVFRS"), is a Vermont non-profit corporation, having been duly incorporated under the laws of the State of Vermont on or about November 21, 1951; and

WHEREAS, CVFRS provides a variety of fire and rescue services to the Town, as further described below (the "Services"); and

WHEREAS, [this agreement supersedes all previous versions of the Agreement;](#)
[and](#)

WHEREAS, CVFRS receives both public and private monies to finance its fire and rescue operations; and

WHEREAS, the Selectboard has the exclusive authority to manage and distribute public monies authorized by the voters to support CVFRS and a fiduciary responsibility to ensure that any expenditures are reasonable and appropriate; and

WHEREAS, the fire and rescue services provided by CVFRS serve the public good and fulfill an essential municipal function; and

WHEREAS, the Town wants to ensure that the fire and rescue services provided by CVFRS continue at the agreed upon level of service, that liability is minimized, and that an environment of cooperation, open communication, transparency and trust exists between the Town and CVFRS; and

WHEREAS, it is the mutual goal of the Town and CVFRS to serve the citizens of Charlotte and maintain the trust and support of the taxpayers to whom they each owe a fiduciary duty and obligation;

NOW THEREFORE, based on the foregoing premises, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Town of Charlotte and CVFRS hereby agree as follows:

1. Agreement Review

The parties hereby agree to review this Agreement at least once every two (2) years and make any changes that are deemed to be necessary and mutually agreeable.

However, if no changes are so determined and agreed, then this document shall remain in force as is.

2. Budget; Appropriation.

CVFRS shall present a capital equipment plan and an operating budget to the Selectboard in advance of any annual Town Meeting or any special Town Meeting involving consideration by the voters of a budget for the Town that includes funds for CVFRS. The CVFRS proposed plan and budget shall be in such form, and contain such level of detail, as is mutually agreed upon but, at a minimum, shall include revenue and expenses for the Services to be provided. The budget shall be submitted using the same time schedule required of Charlotte town departments. Upon request, a CVFRS representative familiar with the proposed budget shall appear at one or more public meetings of the Selectboard to discuss the budget and answer any questions that the Selectboard and members of the public may have.

Any Town appropriation to CVFRS for operating expenses shall be distributed by the tenth (10th) of each month in increments equal to 1/12 of the approved annual appropriation.

CVFRS shall meet with the Selectboard to discuss the status of its actual expenses versus budget for the fiscal year at least once per quarter during the fiscal year.

All or a portion of Town funds appropriated annually for the Services and not expended by CVFRS in the same fiscal year shall become the property of CVFRS (the "Operating Surplus") and shall be posted to a reserve fund on the balance sheet of CVFRS. The accumulated Operating Reserve Fund shall be used by the CVFRS to fund operating expenses. The balance of this fund, calculated each year as described in Attachment B ("Surplus Calculation Framework") and depicted in Attachment C ("Surplus Calculation Worksheet"), shall not exceed 10% of the average operating appropriation from the Town to CVFRS for the three prior fiscal years (i.e. immediate prior year and two preceding years). Any monies in the

Operating Reserve Fund that exceed this cap shall be deemed Excess Surplus, and shall be returned to the Town in a manner to be determined by the Selectboard.

Where CVFRS operating expenses exceed operating revenues by more than the amount budgeted for a fiscal year, it shall be the responsibility of CVFRS to cover said shortfall (the "Deficit") up to a cap of 10% of the average operating appropriation from the Town to CVFRS for the three prior fiscal years. The Town may, but is not required to, provide funding to cover the Deficit in excess of the 10% cap. CVFRS will make all reasonable efforts to stay within budget, and shall inform the Selectboard promptly if it is perceived that there may be a deficit that could necessitate a request for additional funding from the Town.

3. Level of Service; Changes in Service.

In exchange for the distribution of public funds, described above, CVFRS shall provide the Town with all of the following "Services": (1) fire protection, (2) basic emergency medical services, (3) the following advanced rescue services: (a) paramedic-level rescue service, (b) vehicle extraction, (c) ice rescue, (d) water rescue, (e) rope rescue and (f) hazardous material incident management (see Attachment A. Hazardous Materials Ordinance). In the event that CVFRS or the Town seeks to modify the agreed upon level of service, either by increasing services provided, eliminating an existing service, or expanding service into a new geographical area, each shall provide the other with at least 90-days advance notice, together with a written description of the proposed change(s) and the rationale for the same. In addition, CVFRS and the Selectboard shall meet to discuss the budgetary and other consequences of any proposed change. If both parties determine that the proposed change will not adversely affect the public good, will reasonably maintain public safety, and is fiscally prudent, the Selectboard and CVFRS may mutually approve the proposed change. No change in the agreed upon level of service shall occur absent such mutual approval.

All equipment and personnel necessary and proper for the performance of this Agreement shall be provided by CVFRS at its sole cost and expense (or as may be otherwise provided for herein), and all persons engaged in providing the Services shall be subject to the exclusive control, direction and supervision of the CVFRS.

Notwithstanding the above, CVFRS and the Town acknowledge that providing these services often requires the support of mutual aid agencies. CVFRS will both provide support to and receive support from its mutual aid partners in providing the services.

4. Capital Expenditures; Financial Management.

The Town of Charlotte shall maintain the Fire & Rescue Reserve Fund, as established by Town Meeting vote on March 2, 1999, for funding capital expenditures. Notwithstanding anything in this Agreement, all capital equipment purchases by CVFRS exceeding \$5,000 in total cost, using funds provided by the Town, shall require prior Selectboard approval unless said purchase is of an emergency nature. CVFRS must notify the Selectboard that an emergency purchase is planned within 24 hours of CVFRS determining that such a purchase is needed. For the purposes of this Agreement, an "emergency nature" shall mean that CVFRS must immediately make the capital equipment purchase to avoid a negative impact to the level of service described above. Moreover, consistent with restrictions on the Fire & Rescue Reserve Fund, the Selectboard must approve any capital request from said fund up to and including a cost of \$50,000 prior to purchase. Any capital request from the Fire & Rescue Reserve Fund exceeding \$50,000 in total cost cannot be purchased without first obtaining voter approval. Proceeds from the sale of any equipment originally purchased using monies from the Fire & Rescue Reserve Fund shall be returned to that Fund, unless otherwise authorized by the Selectboard.

Notwithstanding anything in this Agreement, CVFRS shall not sell, barter, lease, distribute, dedicate, encumber or convey property or equipment, exceeding \$5,000 in value, purchased using funds provided by the Town, without prior Selectboard approval. CVFRS may, from time to time, lend such equipment to its mutual aid partners provided it notifies the Selectboard within five (5) business days of any such loan expected to last more than one week.

CVFRS shall develop, and update as needed and at least annually, an inventory of assets acquired or enhanced through funds contributed by the Town for submission to the Selectboard. The original cost, date of acquisition and estimated useful life of such assets shall also be included in the inventory. The parties shall work in good faith to resolve any differences regarding the content of the inventory and may seek assistance from qualified professionals, as appropriate.

CVFRS shall budget for, and have performed on an annual basis, an audit of its financial statements (including any special funds) by a Certified Public Accountant licensed and in good standing in Vermont.

CVFRS shall provide to the Selectboard, within sixty (60) days of the issuance of a final audit report, a written response to any recommendations provided in said audit. The CVFRS shall schedule said audit so that the final audit report shall be ready for printing in the Annual Town Report. Reasonable efforts shall be made to have the written response ready for printing in the Annual Town Report as well.

5. Communication; Town Representation on CVFRS Board; Conflicts.

At least one member of the Selectboard shall be appointed by the Selectboard to serve on the CVFRS Board for a one-year term (the "Selectboard Member of the CVFRS Board"), which appointment shall continue from year to year (absent removal by the Selectboard or resignation) unless and until a replacement is designated by the Selectboard. The Selectboard Member of the CVFRS Board shall have the same rights, duties, and obligations as any other CVFRS Board member.

CVFRS, through the Selectboard Member of the CVFRS Board, shall provide the Selectboard with copies of all CVFRS corporate board meeting minutes, monthly financial statements (including Revenue and Expenses by Department, Budget versus Actual, Patient Billing Summary, and account balances), budget and audit reports, and any amendments to CVFRS' articles, bylaws or standard operating procedures or guidelines. CVFRS shall also provide the Selectboard copies of all notifications from supervisory or regulatory agencies regarding compliance with certifying or licensing agency requirements that affect or may potentially affect the ability of CVFRS to provide the full level of services agreed to in Section 3 of this agreement. Such copies shall be provided to the Selectboard within two business days of receipt by CVFRS.

In the event of a conflict between the interests of CVFRS and the Town, the Selectboard Member of the CVFRS Board shall have a first duty of loyalty to the Town. In the event of a conflict between the provisions of this Agreement and CVFRS' articles, bylaws and/or standard operation procedures and guidelines, this Agreement shall control.

Notwithstanding any of the foregoing, the parties acknowledge that CVFRS is not a "public body" or "public agency" within the meaning of either Vermont's Public Records Act or Open Meeting Law, and nothing in this Agreement shall give rise to any right or remedy against CVFRS under the provisions of law related thereto. The Town alone shall have the right to enforce a breach of this Agreement on behalf of the residents of the Town against CVFRS or any member or officer thereof.

6. Indemnification; Insurance.

CVFRS and the Town shall indemnify and save each other harmless from and against all loss, cost, damage, liability, and expense, including reasonable attorneys' fees, arising from injury or death of any person or damage to property in and about

the Fire Station building and any fire and rescue vehicles or equipment, including but not limited to injury or death of any person or damage to property caused by failure to maintain the Fire Station building, grounds, and equipment or in training for or responding to an emergency situation, except for grossly negligent acts or omissions or intentional misconduct by either party. This indemnification shall survive the termination of this Agreement.

CVFRS shall at all times budget, pay for and maintain a policy or policies of general liability insurance, naming the Town as an additional insured, against all claims or demands for personal injuries to, or the death of, any person, and damage to or destruction or loss of property, which may have, or may be claimed to have, occurred in or about the Fire Station building and lands, or involve other property or equipment, whether or not owned by the Town, in the amount of not less than One Million Dollars (\$1,000,000.00) per person or occurrence, and Three Million Dollars (\$3,000,000.00) per claim. CVFRS shall deliver to the Town a certificate of such insurance coverage by the first day of each fiscal year (July 1), and shall provide a new certificate at the beginning of each fiscal year thereafter. Such policy or policies of insurance shall not be cancelled, reduced in amount, or materially reduced in coverage, except upon 60-days written notice to the Town

7. Compliance with Law.

CVFRS shall at all times comply with all local, state, and federal laws, ordinances, orders and regulations in connection with its operation of a fire and rescue service.

8. Necessary Actions.

CVFRS and the Town hereby agree to take or cause to be taken such further actions, and to execute, deliver and record, or cause to be executed, delivered and recorded, such further documents and instruments that may be reasonably necessary to fully effectuate the purposes, terms and conditions of this Agreement.

9. Termination.

This Agreement shall terminate upon any of the following events:

- a. The dissolution, insolvency or bankruptcy of the CVFRS;
- b. The dissolution, insolvency or bankruptcy of the Town;
- c. The expiration of one hundred and eighty (180) days after CVFRS' receipt of written notice that the Town has adopted a resolution establishing a municipal department that performs the Services;

- d. The expiration of one hundred and eighty (180) days after CVFRS' receipt of written notice that the Town intends to use another entity to provide the Services;
- e. The expiration of one hundred and eighty (180) days after Town receipt of written notice that the CVFRS no longer intends to provide the Services.
- f. The parties enter into a new written agreement which expressly supersedes this Agreement.

10. Effects of Termination

Upon the termination of this Agreement all obligations of the parties to the Agreement shall cease except for those obligations created by this section:

- a. The parties acknowledge that the Town has made substantial contributions of funds to acquire or enhance assets held by CVFRS, including the fire station building, vehicles and equipment. Thus, in the event of a termination pursuant to Paragraphs 9.a, 9.c, 9.d or 9.e, above, CVFRS shall endeavor to restore to the Town the fair market value of those contributions.
- b. In the event of a termination, as described above, CVFRS shall either:
 - 1. Dispose of the inventory of assets by conveyance, distribution or dedication to the Town by the CVFRS Board at a Special CVFRS Board Meeting called for that purpose; or
 - a. Reimburse the Town in cash for the fair market value of the fire station building, as determined by the Town's hired appraiser, using generally accepted real estate appraisal methodology. Any issues or disputes under this subsection shall be referred to a mutually agreed qualified appraiser for final resolution; and
 - b. Reimburse the Town in cash for the fair market value of any vehicles or equipment acquired or enhanced through funds contributed by the Town. Any issues or disputes under this subsection, including issues regarding valuation or depreciation/useful life, shall be referred to a mutually agreed qualified appraiser for final resolution.

By mutual agreement, the parties may modify this subsection (b) to allow for reimbursement to the Town through any combination or apportionment of assets (including any property, whether real or personal and tangible or intangible) and cash that they deem appropriate

11. Amendment.

This Agreement may be amended or modified by mutual written agreement of the parties.

12. Notice.

Any notice required to be given under this Agreement shall be in writing and mailed to the addresses listed below (or such other address as a party may designate) or hand delivered to the other party at a duly warned meeting of CVFRS or the Selectboard.

TOWN OF CHARLOTTE
159 Ferry Road
P.O. Box 119
Charlotte, VT 05445

CVFRS
170 Ferry Road
P.O. Box 85
Charlotte, VT 05445

13. Governing Law; Severability

This Agreement shall be governed by the laws of the State of Vermont. All rights and remedies provided by this Agreement or by law or in equity or by statute shall be cumulative and concurrent and shall be in addition to every other right, power, or remedy now or hereafter existing to enforce this Agreement. If any provision of this Agreement shall be deemed to be invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby and shall continue in full force and effect and shall be enforceable to the fullest extent permitted by law.

14. Entire Agreement.

This Agreement represents the entire agreement between the parties and all prior agreements, offers, negotiations and representations not herein expressly contained shall be of no force and effect.

15. Assignment; Binding Agreement.

CVFRS shall not assign this Agreement or any interest hereunder without the written approval of the Selectboard. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

16.No Waiver.

No failure by either party to insist upon the strict performance of any term hereunder or to exercise any right, power, or remedy consequent upon a breach thereof shall constitute a waiver of any breach of any such term. No waiver of any breach shall affect or alter this Agreement, which shall continue in full force and effect, or the rights of either party with respect to any other existing or subsequent breach.

17. Captions.

The captions or marginal words are inserted only as a matter of convenience and reference and in no way define, limit, or describe the scope of this Agreement nor the intent of any provisions hereof.

DATED at Charlotte, Vermont the _____ day of _____, 2025

TOWN OF CHARLOTTE

By: _____
Its Duly Authorized Agent

CHARLOTTE VOLUNTEERS FIRE
AND RESCUE SERVICES, INC.

By: _____
Its Duly Authorized Agent

Attachments

- Attachment A: Hazardous Materials Ordinance
- Attachment B: Surplus Calculation Framework
- Attachment C: Surplus Calculation Worksheet

Surplus Calculation Framework

Source Documents –

- Budget v Actual Report
- Annual Town Report
- CVFRS Operating Reserve Fund (MOA) Report
- CVFRS Surplus Calculation Worksheet

Reserve Fund Balance is based on the three most recent fiscal years (immediate prior year and two preceding) Town Appropriation. Calculate the average appropriation. Using the average appropriation, calculate the threshold value which is 10% of the average. This calculation occurs every year.

Begin with the post-audit Budget v Actual report. Adjustments may include: journal entries for items expensed during the fiscal year, reversing journal entries for prior year, journal entries for revenue intransit at end of fiscal year.

Step One: Enter Total Operating Revenue (Income) from Budget v Actual on Line 1

Step Two: Enter any adjustments to Revenue (identified during audit) on Line 2

Step Three: Enter Net Revenue - Add Line 1 and Line 2

Step Four: Enter Total Operating Expenses from Budget v Actual on Line 4

Step Five: Enter adjustments from journal entries identified during audit on Line 5

- Add Expenses capitalized during audit
- Reversing adjustments per audit

Step Six: Net Income / (Loss) - Subtract Line 6 from Line 3. Enter value in Line 7

Step Seven: Enter MOA Reserve Balance from prior year on Line 8

Step Eight: Enter Operating Gain or Loss (from Line 7) on Line 9

Step Nine: Determine MOA Reserve Balance for Fiscal Year End – Line 8 plus Line 9

Step Ten: CVFRS posts change in net value to balance sheet

Monday, August 06, 2018

[SURPLUS CALCULATION FRAMEWORK](#) |

CVFRS SURPLUS CALCULATION			FYE 6/30/20XX	
LINE 1	OPERATING REVENUE			Input from Source Document
LINE 2	ADJUSTMENTS TO REVENUE			Input Revenue Intransit
LINE 3	NET REVENUE		\$0.00	Calculation Line 1 + Line 2
LINE 4	OPERATING EXPENSES			Input from Source Document
LINE 5	ADJUSTMENTS TO EXPENSES			Estimated Accruals (Input)
LINE 6	NET EXPENSES		\$0.00	Calculation Line 4 + Line 5
LINE 7	SURPLUS/(DEFICIT) {L3 LESS L6}		\$ -	Calculation Line 3 less Line 6
MOA RESERVE BALANCE CALCULATION			FYE 6/30/20XX	
LINE 8	MOA RESERVE BALANCE FYE 6/30/XX			Input from Source Document (Prior Year)
LINE 9	NET CHANGE - Surplus/(Deficit) from LINE 7		\$ -	Cell Reference to Line 7
LINE 10	MOA RESERVE BALANCE FYE 6/30/25		\$ -	Calculation Line 8 + Line 9
Line 11	10% of 3-Year Average	Appropriation Schedule	\$ 93,549.43	Linked Cell from Appropriation Table (Below)
Line 12	Due to Town		\$ -	IF Function ... Line 10 is > 10% 3-Yr Avg
Source Documents:		CVFRS Profit & Loss by Department - Operating Account		
		CVFRS Operating Reserve Fund (MOA) Report		
TOWN APPROPRIATION SCHEDULE				
	<u>ANNUAL APPROPRIATION</u>	<u>THREE YEAR AVERAGE</u>	<u>10% OF 3YR AVG</u>	10%
2012	\$439,128.00			
2013	\$479,871.00			
2014	\$508,650.00	\$475,883.00	\$ 47,588.30	
2015	\$510,960.00	\$484,652.25	\$ 48,465.23	
2016	\$557,139.00	\$499,149.60	\$ 49,914.96	
2017	\$557,215.00	\$541,771.33	\$ 54,177.13	
2018	\$611,812.00	\$575,388.67	\$ 57,538.87	
2019	\$669,324.00	\$612,783.67	\$ 61,278.37	
2020 *	\$636,064.00	\$639,066.67	\$ 63,906.67	
2021 **	\$683,116.50	\$662,834.83	\$ 66,283.48	
2022	\$782,196.00	\$700,458.83	\$ 70,045.88	
2023	\$890,526.00	\$785,279.50	\$ 78,527.95	formula AVG(most recent three years)
2024	\$965,806.00	\$879,509.33	\$ 87,950.93	
2025	\$950,151.00	\$935,494.33	\$ 93,549.43	
2026				
Source Document:		Annual Town Report		
* adjusted for reduction in June 2020 appropriation - originally \$661,064				
** adjusted for reduction in June 2021 appropriation - originally \$745,218				
2024 adjusted for advance return of \$75,000 surplus prior to year end				
2025 adjusted for due to town of \$38,936 from audit				

Book Asset Detail 7/01/23 - 6/30/24

FYE: 6/30/2024

Asset	d t	Property Description	Date In Service	Book Cost	Book Sec 179 Exp c	Book Sal Value	Book Prior Depreciation	Book Current Depreciation	Book End Depr	Book Net Book Value	Book Method	Book Period
Group: Boats Trailers ATVs												
60		2002 Zodiac Boat	6/30/01	7,500.00	0.00	0.00	7,500.00	0.00	7,500.00	0.00	S/L	10.00
61		2014 Mercury 40ELH GA Outboard	4/08/14	4,436.00	0.00	0.00	4,217.20	218.80	4,436.00	0.00	S/L	10.00
62		2002 Shoreliner Trailer (Zodiac)	6/30/01	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	0.00	S/L	10.00
63		2007 Kawasaki Mule 3010 ATV	8/24/06	12,000.00	0.00	0.00	12,000.00	0.00	12,000.00	0.00	S/L	7.00
64		2006 Interstate Trailer (Mule)	8/24/06	5,095.00	0.00	0.00	5,095.00	0.00	5,095.00	0.00	S/L	7.00
65		2005 SAFEBoat (incl. Fit-Up Trans]	12/01/16	70,496.00	0.00	0.00	30,549.46	4,699.73	35,249.19	35,246.81	S/L	15.00
66		Tom's Marine Motors / Controls (20	12/01/16	36,715.00	0.00	0.00	15,911.34	2,447.67	18,359.01	18,355.99	S/L	15.00
67		FLIR Thermal Imaging Sys (GPS St	12/01/16	7,405.00	0.00	0.00	4,815.50	740.50	5,556.00	1,849.00	S/L	10.00
68		A&H Lettering (2005 SAFEBoat)	12/01/16	1,100.00	0.00	0.00	715.00	110.00	825.00	275.00	S/L	10.00
69		No. Equip Emergency Lights (2005	12/01/16	1,070.00	0.00	0.00	695.50	107.00	802.50	267.50	S/L	10.00
Boats Trailers ATVs				148,317.00	0.00c	0.00	83,999.00	8,323.70	92,322.70	55,994.30		
Group: Building and Improvements												
4		Fire & Rescue Station	1/01/03	608,693.00	0.00	0.00	311,952.66	15,217.33	327,169.99	281,523.01	S/L	40.00
5		Various - Unidentified	1/01/09	5,755.00	0.00	0.00	5,755.00	0.00	5,755.00	0.00	S/L	10.00
7		Office Renovations - Summer 2014	6/15/14	3,133.00	0.00	0.00	2,974.10	158.90	3,133.00	0.00	S/L	10.00
8		Clark Sulfur Guard System	3/15/14	3,902.00	0.00	0.00	3,705.40	196.60	3,902.00	0.00	S/L	10.00
9		North Bay Doors (3) Garage	4/17/18	6,790.00	0.00	0.00	3,734.50	679.00	4,413.50	2,376.50	S/L	10.00
10		Overhead Doors Wiring & Truck Re	9/19/18	3,860.00	0.00	0.00	1,930.28	428.89	2,359.17	1,500.83	S/L	9.00
11		3-Phase Power Service for New Pov	6/27/19	4,345.00	0.00	0.00	1,503.46	334.23	1,837.69	2,507.31	S/L	13.00
12		Apparatus Bay Ventilation Controls	10/31/19	6,230.00	0.00	0.00	2,180.50	623.00	2,803.50	3,426.50	S/L	10.00
13		Replace Bay #1 Door (Champlain L	5/28/21	2,895.00	0.00	0.00	724.00	289.50	1,013.50	1,881.50	S/L	10.00
14		New Attic Windows (Building Ener	6/30/21	4,999.00	0.00	0.00	833.04	333.27	1,166.31	3,832.69	S/L	15.00
229		Kitchen Track Lighting (RVG)	1/08/15	995.00	0.00	0.00	995.00	0.00	995.00	0.00	S/L	5.00
239		Replacement Windows	5/30/23	6,158.00	0.00	0.00	34.21	410.53	444.74	5,713.26	S/L	15.00
240		Access Control System (Camera Sy	4/28/23	34,849.00	0.00	0.00	580.82	3,484.90	4,065.72	30,783.28	S/L	10.00
Building and Improvements				692,604.00	0.00c	0.00	336,902.97	22,156.15	359,059.12	333,544.88		
Group: Equipment												
70		Stryker Power Pro Stretcher	1/01/10	13,243.00	0.00	0.00	13,243.00	0.00	13,243.00	0.00	S/L	10.00
71		Repeater	1/01/10	2,075.00	0.00	0.00	2,075.00	0.00	2,075.00	0.00	S/L	10.00
72		Light Tower	1/01/04	24,000.00	0.00	0.00	24,000.00	0.00	24,000.00	0.00	S/L	15.00
73		MSA Multigas Detector	1/01/13	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	S/L	7.00
74		MSA Thermal Imaging Camera - M	1/01/02	12,000.00	0.00	0.00	12,000.00	0.00	12,000.00	0.00	S/L	10.00
75		MSA Thermal Imaging Camera - M	1/01/09	12,869.00	0.00	0.00	12,869.00	0.00	12,869.00	0.00	S/L	10.00
76		Repeater	1/01/10	2,075.00	0.00	0.00	2,075.00	0.00	2,075.00	0.00	S/L	10.00
77		MSA Multigas Detector	1/01/10	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	S/L	7.00
78		Repeater	1/01/10	2,075.00	0.00	0.00	2,075.00	0.00	2,075.00	0.00	S/L	10.00
79		Antenna	1/01/86	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	0.00	S/L	15.00
80		Tower Improvements	1/01/09	10,898.00	0.00	0.00	5,743.58	396.29	6,139.87	4,758.13	S/L	27.50
81		Amkus 40R911 Ram	1/01/95	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00	S/L	15.00
82		Amkus AMK 20R Ram	1/01/09	1,200.00	0.00	0.00	1,160.00	40.00	1,200.00	0.00	S/L	15.00
83		Amkus AMK 20R Ram	1/01/09	1,200.00	0.00	0.00	1,160.00	40.00	1,200.00	0.00	S/L	15.00
84		Amkus AMK 40R Ram	1/01/09	1,800.00	0.00	0.00	1,740.00	60.00	1,800.00	0.00	S/L	15.00
85		Amkus AMK 60R Ram	1/01/09	2,050.00	0.00	0.00	1,984.34	65.66	2,050.00	0.00	S/L	15.00

Book Asset Detail 7/01/23 - 6/30/24

FYE: 6/30/2024

Asset	d t	Property Description	Date In Service	Book Cost	Book Sec 179 Exp c	Book Sal Value	Book Prior Depreciation	Book Current Depreciation	Book End Depr	Book Net Book Value	Book Method	Book Period
Group: Equipment (continued)												
86		Amkus AMK 60R Ram	1/01/09	2,050.00	0.00	0.00	1,984.34	65.66	2,050.00	0.00	S/L	15.00
87		Amkus Cutter 21A	1/01/09	5,600.00	0.00	0.00	5,410.66	189.34	5,600.00	0.00	S/L	15.00
88		Amkus Cutter 22	1/01/09	5,600.00	0.00	0.00	5,410.66	189.34	5,600.00	0.00	S/L	15.00
89		Amkus Cutter AMK 25	1/01/95	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	0.00	S/L	15.00
90		Amkus Spreader CMK24	1/01/09	8,200.00	0.00	0.00	7,929.34	270.66	8,200.00	0.00	S/L	15.00
91		Amkus Spreader M30CX	1/01/00	5,400.00	0.00	0.00	5,400.00	0.00	5,400.00	0.00	S/L	15.00
92		Amkus Spreaders CMK30-CX	1/01/00	5,400.00	0.00	0.00	5,400.00	0.00	5,400.00	0.00	S/L	15.00
93		High Angle Rope and Associated C	1/01/03	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00	S/L	10.00
94		Honda Powered Amkus Simul Unit	1/01/04	17,400.00	0.00	0.00	17,400.00	0.00	17,400.00	0.00	S/L	10.00
95		Repeater	1/01/10	2,075.00	0.00	0.00	2,075.00	0.00	2,075.00	0.00	S/L	10.00
96		Speedway 25 Cutter - M25B	1/01/00	3,400.00	0.00	0.00	3,400.00	0.00	3,400.00	0.00	S/L	15.00
97		Strut System	1/01/11	6,500.00	0.00	0.00	4,063.00	325.00	4,388.00	2,112.00	S/L	20.00
98		Takumsku Power Unit	1/01/95	4,500.00	0.00	0.00	4,500.00	0.00	4,500.00	0.00	S/L	10.00
99		Caterpillar 25 KW Generator	1/01/99	15,000.00	0.00	0.00	14,700.00	300.00	15,000.00	0.00	S/L	25.00
100		Globe GXTREME Bunker coats & I	1/01/07	31,449.00	0.00	0.00	31,449.00	0.00	31,449.00	0.00	S/L	7.00
101		UNIMAC Commercial Washing Ma	5/23/13	9,990.00	0.00	0.00	6,993.00	666.00	7,659.00	2,331.00	S/L	15.00
102		Radios - Radio North / Tower Fund	1/01/13	13,999.00	0.00	0.00	13,999.00	0.00	13,999.00	0.00	S/L	7.00
103		Roller Shelving - From Town 7/1/13	7/01/13	6,962.00	0.00	0.00	6,962.00	0.00	6,962.00	0.00	S/L	7.00
104		To Balance	4/25/14	1,597.00	0.00	0.00	1,597.00	0.00	1,597.00	0.00	S/L	7.00
105		Base Radio #112CQR0579 / Radio	8/20/14	15,255.00	0.00	0.00	15,255.00	0.00	15,255.00	0.00	S/L	7.00
106		Base Radio #511TQF2851 / Radio	8/20/14	985.00	0.00	0.00	985.00	0.00	985.00	0.00	S/L	7.00
107		MC2000 Radio #124CQM / Radio	8/20/14	2,030.00	0.00	0.00	2,030.00	0.00	2,030.00	0.00	S/L	7.00
108		Repeater - Pyramid Mobile / Radio	8/20/14	2,365.00	0.00	0.00	2,365.00	0.00	2,365.00	0.00	S/L	7.00
109		PM1500 Radio #003 / Radio North	8/20/14	2,117.00	0.00	0.00	2,117.00	0.00	2,117.00	0.00	S/L	7.00
110		PM1500 Radio #023 / Radio North	8/20/14	2,050.00	0.00	0.00	2,050.00	0.00	2,050.00	0.00	S/L	7.00
111		PM1500 Radio #094 / Radio North	8/20/14	2,140.00	0.00	0.00	2,140.00	0.00	2,140.00	0.00	S/L	7.00
112		Radios (5) Portable Radios XPR 655	8/20/14	4,500.00	0.00	0.00	4,500.00	0.00	4,500.00	0.00	S/L	7.00
113		Antenna System / Radio North	8/20/14	3,625.00	0.00	0.00	3,625.00	0.00	3,625.00	0.00	S/L	7.00
114		Master Station / Headsets / Etc - Ra	8/20/14	6,216.00	0.00	0.00	6,216.00	0.00	6,216.00	0.00	S/L	7.00
115		Radio North Installation	1/16/15	10,215.00	0.00	0.00	10,215.00	0.00	10,215.00	0.00	S/L	7.00
116		AMK Cutter (#114111465) & 2 Bla	12/01/14	6,549.42	0.00	0.00	6,549.42	0.00	6,549.42	0.00	S/L	7.00
117		Acme Thread Struts / Extensions / E	1/30/15	8,803.46	0.00	0.00	8,803.46	0.00	8,803.46	0.00	S/L	7.00
118		Channel Base / Angle Base / Wedge	5/20/15	2,149.00	0.00	0.00	2,149.00	0.00	2,149.00	0.00	S/L	7.00
119		Strut Base Holder (HSE)	6/30/15	313.66	0.00	0.00	313.66	0.00	313.66	0.00	S/L	7.00
121		Lifepack CR Plus AED (2) (Integris	9/15/14	1,450.00	0.00	0.00	1,450.00	0.00	1,450.00	0.00	S/L	7.00
122		Globe GXTREME Bunker Gear (T)	4/15/15	2,254.50	0.00	0.00	2,254.50	0.00	2,254.50	0.00	S/L	7.00
123		40' GT Storage Container	4/29/16	4,458.26	0.00	0.00	2,227.94	297.22	2,525.16	1,933.10	S/L	15.00
124		Radio North Base 500 Antenna/Pro	5/31/16	3,861.00	0.00	0.00	3,861.00	0.00	3,861.00	0.00	S/L	7.00
125		Pagers (15) Radio North	9/06/15	5,740.00	0.00	0.00	5,740.00	0.00	5,740.00	0.00	S/L	7.00
126		E6000 Xtreme Therm Imaging Cam	12/29/15	9,971.52	0.00	0.00	7,477.80	997.15	8,474.95	1,496.57	S/L	10.00
127		E6000 Xtreme Therm Imaging Cam	12/29/15	9,971.52	0.00	0.00	7,477.80	997.15	8,474.95	1,496.57	S/L	10.00
128		Vehicle Charger Kit / 12v (TICs / R	12/29/15	2,080.80	0.00	0.00	1,560.16	208.08	1,768.24	312.56	S/L	10.00
129		Shipping & Handling - CY Bunker	2/18/16	25.95	0.00	0.00	25.95	0.00	25.95	0.00	S/L	5.00
130		Globe G-Xtreme Jacket (St. George	2/18/16	1,365.72	0.00	0.00	1,365.72	0.00	1,365.72	0.00	S/L	5.00
131		Globe G-Xtreme Pants (2) (Lucia &	2/18/16	1,815.00	0.00	0.00	1,815.00	0.00	1,815.00	0.00	S/L	5.00
132		Globe G-Xtreme Jackets (2) (Lucia	2/18/16	2,673.90	0.00	0.00	2,673.90	0.00	2,673.90	0.00	S/L	5.00
133		3-Brush Fire Scrubber (Chimney Sc	3/08/16	1,199.00	0.00	0.00	1,199.00	0.00	1,199.00	0.00	S/L	7.00
134		Globe G-Xtreme Jacket & Pants (B)	3/16/16	2,396.48	0.00	0.00	2,396.48	0.00	2,396.48	0.00	S/L	5.00
135		Globe G-Xtreme Jacket & Pants (M	6/06/16	2,443.87	0.00	0.00	2,443.87	0.00	2,443.87	0.00	S/L	5.00

Book Asset Detail 7/01/23 - 6/30/24

FYE: 6/30/2024

Asset	d t	Property Description	Date In Service	Book Cost	Book Sec 179 Exp c	Book Sal Value	Book Prior Depreciation	Book Current Depreciation	Book End Depr	Book Net Book Value	Book Method	Book Period
Group: Equipment (continued)												
136		Hydrافusion Strut 16 Kids w/ Load	12/29/15	8,059.15	0.00	0.00	8,059.15	0.00	8,059.15	0.00	S/L	7.00
137		Infusomat ACM IV Pump (Boundtree)	8/31/15	2,727.27	0.00	0.00	2,727.27	0.00	2,727.27	0.00	S/L	5.00
143		Globe G-Xtreme Jacket (Melvin)	9/01/16	1,398.00	0.00	0.00	1,299.42	98.58	1,398.00	0.00	S/L	7.00
144		Globe G-Xtreme Pants (Melvin)	9/13/16	951.00	0.00	0.00	951.00	0.00	951.00	0.00	S/L	5.00
145		Globe G-Xtreme Pants (R. St. George)	9/16/16	1,034.00	0.00	0.00	1,034.00	0.00	1,034.00	0.00	S/L	5.00
146		Bergeron Bunker Gear / Coats Pants	1/13/17	7,048.00	0.00	0.00	7,048.00	0.00	7,048.00	0.00	S/L	5.00
147		Physio-Control LUCAS w/ Batt Charger	10/12/16	15,053.00	0.00	0.00	13,975.86	1,077.14	15,053.00	0.00	S/L	7.00
148		Tuff Stuff Half Cage / Ladder Bench	1/19/18	2,224.00	0.00	0.00	1,748.42	317.71	2,066.13	157.87	S/L	7.00
150		IC550 Cutter / w Acces (Speedway)	11/24/17	8,995.00	0.00	0.00	7,067.50	1,285.00	8,352.50	642.50	S/L	7.00
151		Paratec Hydrافusion Strut 10 Kit / /	11/24/17	6,462.00	0.00	0.00	5,076.78	923.14	5,999.92	462.08	S/L	7.00
152		28' Spreader / (Speedway Safety System)	11/24/17	10,195.00	0.00	0.00	8,008.86	1,456.43	9,465.29	729.71	S/L	7.00
153		AMKUS J Hook	11/24/17	184.00	0.00	0.00	143.58	26.29	169.87	14.13	S/L	7.00
154		Blitz Fire Nozzle (MES Muni Emergency)	6/27/18	2,715.00	0.00	0.00	2,133.72	387.86	2,521.58	193.42	S/L	7.00
155		Extrication TecGen 51 (5 Jackets / Fire)	5/04/18	3,538.00	0.00	0.00	3,538.00	0.00	3,538.00	0.00	S/L	5.00
156		Chain Saw (Essex Equipment)	6/28/18	640.00	0.00	0.00	640.00	0.00	640.00	0.00	S/L	5.00
157		Rescue Vent Saw (Essex Equipment)	6/28/18	1,227.00	0.00	0.00	1,227.00	0.00	1,227.00	0.00	S/L	5.00
158		Radio (11) Radios with Microphone	8/21/17	10,622.00	0.00	0.00	10,622.00	0.00	10,622.00	0.00	S/L	5.00
159		Scoop Stretcher (Boundtree Medical)	6/27/18	960.00	0.00	0.00	960.00	0.00	960.00	0.00	S/L	5.00
160		Life Pac Oxygen Sensor (Boundtree)	6/27/18	1,020.00	0.00	0.00	1,020.00	0.00	1,020.00	0.00	S/L	5.00
161		Globe G-Xtreme 3.0 Jacket / Agility	6/15/18	4,194.00	0.00	0.00	4,194.00	0.00	4,194.00	0.00	S/L	5.00
162		Globe G-Xtreme 3.0 Pant / Agility I	6/15/18	2,908.00	0.00	0.00	2,908.00	0.00	2,908.00	0.00	S/L	5.00
163		Pump Infusion System (BBM638 / Fire)	11/10/17	2,944.00	0.00	0.00	2,314.64	420.57	2,735.21	208.79	S/L	7.00
167		(3) Globe G-Xtreme 3.0 Agility Jacket	4/16/19	7,379.34	0.00	0.00	6,641.74	737.60	7,379.34	0.00	S/L	5.00
168		Various Bergeron Bunker Gear	4/03/19	360.51	0.00	0.00	324.20	36.31	360.51	0.00	S/L	5.00
169		Nitronox Field Unit (Henry Schein)	1/18/19	3,750.00	0.00	0.00	3,375.00	375.00	3,750.00	0.00	S/L	5.00
170		Nitronox Field Unit (Henry Schein)	2/08/19	3,750.00	0.00	0.00	3,375.00	375.00	3,750.00	0.00	S/L	5.00
171		(25) SCBA Airpacks / Ext Warranty	9/13/18	210,180.10	0.00	0.00	94,581.02	21,018.01	115,599.03	94,581.07	S/L	10.00
172		(20) SCBA Mask Bags 5080L (Reynolds)	9/12/18	567.75	0.00	0.00	256.06	56.78	312.84	254.91	S/L	10.00
173		(2) Altair 5X Color / Galaxy GX2 /	8/17/18	9,335.25	0.00	0.00	4,202.06	933.53	5,135.59	4,199.66	S/L	10.00
174		(3) TIC E6000 Xtreme Gas Meters w/	8/17/18	19,197.60	0.00	0.00	8,639.52	1,919.76	10,559.28	8,638.32	S/L	10.00
175		(2) Tractel Rescue Kits w/ Wire Rope	6/21/19	9,669.34	0.00	0.00	4,351.36	966.93	5,318.29	4,351.05	S/L	10.00
176		(2) Longshore Strut 610s / Multi Charger	6/25/19	8,000.00	0.00	0.00	3,600.00	800.00	4,400.00	3,600.00	S/L	10.00
177		Speedway ION 2.0 Upgrade Kit	5/17/19	2,839.34	0.00	0.00	1,277.86	283.93	1,561.79	1,277.55	S/L	10.00
178		Flamefighter HT 10025 Hose Tester	9/19/18	3,375.63	0.00	0.00	2,169.46	482.23	2,651.69	723.94	S/L	7.00
179		Radio North - Repeater / Etc. for North	11/06/18	3,491.00	0.00	0.00	2,244.92	498.71	2,743.63	747.37	S/L	7.00
180		Dishwasher - Express Kitchen Appliances	6/05/19	429.00	0.00	0.00	386.60	42.40	429.00	0.00	S/L	5.00
181		Lowe's Washing Machine	6/17/19	919.07	0.00	0.00	827.62	91.45	919.07	0.00	S/L	5.00
182		Radio (7) Motorola APX 4000 VHF	9/12/18	15,964.83	0.00	0.00	10,263.88	2,280.69	12,544.57	3,420.26	S/L	7.00
183		Radio Digital Intercom Single Radios	12/27/18	9,589.00	0.00	0.00	6,164.72	1,369.86	7,534.58	2,054.42	S/L	7.00
184		Portable Flow & Pressure Tester (Stryker)	1/04/19	1,648.28	0.00	0.00	1,058.44	235.47	1,293.91	354.37	S/L	7.00
185		Radio (7) North Radios - with Display	3/11/19	1,792.77	0.00	0.00	1,152.22	256.11	1,408.33	384.44	S/L	7.00
186		Stryker MTS Power Load Stretcher	1/16/19	21,242.25	0.00	0.00	13,656.72	3,034.61	16,691.33	4,550.92	S/L	7.00
187		Van Priority Sales - Install Power Load	2/06/19	1,650.00	0.00	0.00	1,650.00	0.00	1,650.00	0.00	S/L	3.00
189		SimPad PLUS with Skills Reporter	6/17/19	2,509.98	0.00	0.00	2,259.00	250.98	2,509.98	0.00	S/L	5.00
190		Milti-Venous IV Training Arm with	6/17/19	729.00	0.00	0.00	656.60	72.40	729.00	0.00	S/L	5.00
191		Resci Airway Manikin w Shock Lin	6/17/19	3,955.00	0.00	0.00	3,559.50	395.50	3,955.00	0.00	S/L	5.00
192		(4) Globe G-Xtreme 3.0 Agility Jacket	7/02/19	9,838.00	0.00	0.00	6,887.20	1,967.60	8,854.80	983.20	S/L	5.00
193		(4) NRS SAR Rescue DrySuits	6/30/20	3,036.00	0.00	0.00	2,124.90	607.20	2,732.10	303.90	S/L	5.00
194		Scott Hush Air 6000 Compressor/Cl	8/05/19	57,139.00	0.00	0.00	13,332.04	3,809.27	17,141.31	39,997.69	S/L	15.00

Book Asset Detail 7/01/23 - 6/30/24

FYE: 6/30/2024

Asset	d t	Property Description	Date In Service	Book Cost	Book Sec 179 Exp c	Book Sal Value	Book Prior Depreciation	Book Current Depreciation	Book End Depr	Book Net Book Value	Book Method	Book Period
Group: Equipment (continued)												
195		LG Dryer	10/04/19	698.00	0.00	0.00	489.20	139.60	628.80	69.20	S/L	5.00
196		(4) Fire-Dex Coats (Reynolds)	6/08/21	2,355.00	0.00	0.00	1,177.50	471.00	1,648.50	706.50	S/L	5.00
197		(4) Fire-Dex Pants (Reynolds)	6/08/21	1,780.00	0.00	0.00	890.00	356.00	1,246.00	534.00	S/L	5.00
198		Justin Stokes Breakaway Floating B	6/11/21	1,622.75	0.00	0.00	579.64	231.82	811.46	811.29	S/L	7.00
199		Extrication Equipment / Longshore	6/23/21	4,528.00	0.00	0.00	1,617.22	646.86	2,264.08	2,263.92	S/L	7.00
200		(2) Mercedes Portable Fire Pumps (6/28/21	2,598.00	0.00	0.00	927.78	371.14	1,298.92	1,299.08	S/L	7.00
201		Pager (10) MIN IV 5 Channel VHF	4/28/21	4,421.00	0.00	0.00	2,210.40	884.20	3,094.60	1,326.40	S/L	5.00
202		(2) Mustang Dry Suits (Waterfront J	6/21/21	2,058.00	0.00	0.00	1,029.20	411.60	1,440.80	617.20	S/L	5.00
203		Radio (4) APX 8500 All Band HP N	8/19/20	18,571.60	0.00	0.00	9,285.64	3,714.32	12,999.96	5,571.64	S/L	5.00
204		Stryker Life Pac 1000 / Fire Rescue	6/30/21	2,263.28	0.00	0.00	808.16	323.33	1,131.49	1,131.79	S/L	7.00
205		Stryker Life Pac 1000 / 2014 F-450	6/30/21	2,263.28	0.00	0.00	808.16	323.33	1,131.49	1,131.79	S/L	7.00
206		(7) Fire Dex TG51 Coats (Reynolds)	6/24/21	3,169.32	0.00	0.00	1,584.72	633.86	2,218.58	950.74	S/L	5.00
207		(6) Fire Dex TG51 Pants (Reynolds)	6/24/21	2,693.46	0.00	0.00	1,346.88	538.69	1,885.57	807.89	S/L	5.00
209		Stryker Life Pac 1000/Rescue S/N4	8/17/21	2,263.28	0.00	0.00	484.83	323.33	808.16	1,455.12	S/L	7.00
210		Stryker Life Pac 1000/Rescue S/N4	8/17/21	2,263.28	0.00	0.00	484.83	323.33	808.16	1,455.12	S/L	7.00
211		Fire-Dex TG51 Gear and Belt	8/30/21	6,383.78	0.00	0.00	1,915.26	1,276.76	3,192.02	3,191.76	S/L	5.00
212		TG51 Gear and Belt	9/24/21	6,404.78	0.00	0.00	1,921.46	1,280.96	3,202.42	3,202.36	S/L	5.00
213		Globe GPS Pant - Agility - Qt 2	10/22/21	2,189.60	0.00	0.00	656.92	437.92	1,094.84	1,094.76	S/L	5.00
214		Globe Gextreme 3.0 Jacket and Pant	10/29/21	1,102.88	0.00	0.00	331.08	220.58	551.66	551.22	S/L	5.00
215		Globe Gextreme 3.0 Jacket and Pant	10/29/21	3,195.35	0.00	0.00	958.57	639.07	1,597.64	1,597.71	S/L	5.00
216		Globe Gextreme 3.0 Jacket and Pant	12/30/21	1,620.09	0.00	0.00	486.03	324.02	810.05	810.04	S/L	5.00
217		Globe G-Xtreme Jacket and Pants	4/19/22	2,736.13	0.00	0.00	820.73	547.23	1,367.96	1,368.17	S/L	5.00
218		Globe G-Xtreme Jacket Qty 2	4/25/22	3,231.82	0.00	0.00	969.36	646.36	1,615.72	1,616.10	S/L	5.00
219		Fire-Dex TG51 Jacket and Pants	6/20/22	1,304.00	0.00	0.00	391.30	260.80	652.10	651.90	S/L	5.00
220		Globe GPS Agility Pants Qty 2	6/21/22	107.00	0.00	0.00	31.90	21.40	53.30	53.70	S/L	5.00
221		Altair 5X	6/28/22	2,641.70	0.00	0.00	792.34	528.34	1,320.68	1,321.02	S/L	5.00
222		LifePak 15 - Qty 2 S/N 49568239 &	9/15/21	58,369.00	0.00	0.00	12,507.43	8,338.43	20,845.86	37,523.14	S/L	7.00
223		Gas Meters with cradle	1/18/22	2,415.00	0.00	0.00	724.50	483.00	1,207.50	1,207.50	S/L	5.00
242		LUCAS 3 3.1S/N 3522B101	9/06/22	14,380.00	0.00	0.00	1,711.90	2,054.29	3,766.19	10,613.81	S/L	7.00
243		Conex Container for Fire Training	3/29/23	4,800.00	0.00	0.00	171.43	685.71	857.14	3,942.86	S/L	7.00
245		Globe G-Xtreme 3.0 Jacket 1C7G-E	1/13/23	1,779.88	0.00	0.00	177.99	355.98	533.97	1,245.91	S/L	5.00
246		Globe G-Xtreme 3.0 Jacket 1C7G-E	1/13/23	1,779.87	0.00	0.00	177.99	355.97	533.96	1,245.91	S/L	5.00
247		Globe G-Xtreme 3.0 Jacket 1C7G-E	1/13/23	1,779.88	0.00	0.00	177.99	355.98	533.97	1,245.91	S/L	5.00
248		Globe GPS Pant FC7G-BPC-ZERO	1/13/23	1,490.55	0.00	0.00	149.06	298.11	447.17	1,043.38	S/L	5.00
249		Globe GPS Pant FC7G-BPC-ZERO	1/13/23	1,490.55	0.00	0.00	149.06	298.11	447.17	1,043.38	S/L	5.00
		Equipment		<u>1,064,814.63</u>	<u>0.00c</u>	<u>0.00</u>	<u>699,741.88</u>	<u>83,099.03</u>	<u>782,840.91</u>	<u>281,973.72</u>		

Group: furniture

120		Rescue Lockers (Lockers.com / Sali	12/19/14	1,245.02	0.00	0.00	1,245.02	0.00	1,245.02	0.00	S/L	7.00
138		Lazy Boy Recliner for Crew Quarte	1/20/17	499.00	0.00	0.00	462.08	36.92	499.00	0.00	S/L	7.00
139		Sectional Sofa for Crew Quarters (A	1/20/17	975.00	0.00	0.00	904.08	70.92	975.00	0.00	S/L	7.00
140		Rescue Office Furniture & Chairs (I	1/30/17	3,013.00	0.00	0.00	2,795.86	217.14	3,013.00	0.00	S/L	7.00
141		Rescue Office Chairs (Staples)	12/01/16	760.00	0.00	0.00	707.64	52.36	760.00	0.00	S/L	7.00
142		Kitchen Table & Chairs (K. Dempse	6/05/17	250.00	0.00	0.00	233.42	16.58	250.00	0.00	S/L	7.00
149		Upstairs Gym Flooring (Tractor Sup	12/18/17	301.00	0.00	0.00	236.50	43.00	279.50	21.50	S/L	7.00
164		(10) Donated Training Room Tables	1/01/18	1,000.00	0.00	0.00	786.22	142.86	929.08	70.92	S/L	7.00
165		Precor EFX Elliptical Crosstrainer (6/01/18	1,000.00	0.00	0.00	786.22	142.86	929.08	70.92	S/L	7.00

Book Asset Detail 7/01/23 - 6/30/24

FYE: 6/30/2024

Asset	d t	Property Description	Date In Service	Book Cost	Book Sec 179 Exp c	Book Sal Value	Book Prior Depreciation	Book Current Depreciation	Book End Depr	Book Net Book Value	Book Method	Book Period
Group: furniture (continued)												
166		Life Fitness Lifecycle Recumbent S	6/01/18	500.00	0.00	0.00	391.36	71.43	462.79	37.21	S/L	7.00
188		Salisbury 15 Wide Triple Tier 3 Wic	6/11/19	994.50	0.00	0.00	639.14	142.07	781.21	213.29	S/L	7.00
		furniture		10,537.52	0.00c	0.00	9,187.54	936.14	10,123.68	413.84		
Group: Land												
1		Land - 1.25 acres Ferry Road	8/27/53	1,250.00	0.00	0.00	0.00	0.00	0.00	1,250.00	Land	0.00
		Land		1,250.00	0.00c	0.00	0.00	0.00	0.00	1,250.00		
Group: Land Improvements												
2		Training Pad at Station	1/01/13	8,701.00	0.00	0.00	8,701.00	0.00	8,701.00	0.00	S/L	10.00
3		Pad Behind Apparatus Bay (Vernon	12/31/19	4,140.00	0.00	0.00	1,449.00	414.00	1,863.00	2,277.00	S/L	10.00
		Land Improvements		12,841.00	0.00c	0.00	10,150.00	414.00	10,564.00	2,277.00		
Group: Office Equipment												
208		Replacement PC's monitors Laptops	6/30/22	9,405.00	0.00	0.00	1,881.00	1,881.00	3,762.00	5,643.00	S/L	5.00
224		APC Backup - ADMIN PC	10/01/13	117.21	0.00	0.00	117.50	0.00	117.50	-0.29	S/L	3.00
225		HP Laptop - FIRE Laptop	5/01/14	1,100.00	0.00	0.00	1,100.50	0.00	1,100.50	-0.50	S/L	3.00
226		Monitor - FIRE Laptop	5/01/14	181.00	0.00	0.00	181.00	0.00	181.00	0.00	S/L	3.00
227		Toughbook - touchscreen	1/01/11	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	0.00	S/L	3.00
230		Samsung 50 LED Active 911 Monit	2/25/16	527.96	0.00	0.00	528.00	0.00	528.00	-0.04	S/L	5.00
231		iMac w/ Numeric Keypad Mouse A	6/04/18	2,398.00	0.00	0.00	2,398.50	0.00	2,398.50	-0.50	S/L	3.00
232		SonicWall TZ400/Wireless Access	10/31/19	4,139.00	0.00	0.00	2,483.60	827.80	3,311.40	827.60	S/L	5.00
233		ESI Phone Sys w/ VoiceMail (Integ	1/15/20	4,650.00	0.00	0.00	1,992.58	664.29	2,656.87	1,993.13	S/L	7.00
234		Dell Inspiron 15 w/ Accessories (De	6/24/21	1,469.98	0.00	0.00	1,224.98	245.00	1,469.98	0.00	S/L	3.00
235		LG Smart TV 75NANON (Devin St	6/24/21	1,254.98	0.00	0.00	627.50	251.00	878.50	376.48	S/L	5.00
236		Meeting Owl Pro 300 Degree Came	10/30/20	999.00	0.00	0.00	832.50	166.50	999.00	0.00	S/L	3.00
237		Apple Computer & Workstation (Pa	6/28/21	2,877.95	0.00	0.00	2,398.14	479.81	2,877.95	0.00	S/L	3.00
		Office Equipment		34,120.08	0.00c	0.00	20,765.80	4,515.40	25,281.20	8,838.88		
Group: Vehicles												
15		Tanker #518 / 1993 International Pt	11/05/92	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	0.00	S/L	15.00
16		Tanker #518 / 1993 Intl Pumper/Ta	12/15/17	1,758.00	0.00	0.00	1,758.00	0.00	1,758.00	0.00	S/L	5.00
17		E-1 / 2004 Seagrave Pumper	7/01/13	286,011.00	0.00	0.00	181,137.30	19,067.40	200,204.70	85,806.30	S/L	15.00
18		E-4 / 2008 GMC/KME Pumper Qui	4/07/08	180,000.00	0.00	0.00	180,000.00	0.00	180,000.00	0.00	S/L	15.00
19		E-4 / 2008 GMC/KME Pumper - C	4/07/08	32,619.00	0.00	0.00	32,619.00	0.00	32,619.00	0.00	S/L	15.00
20		E-4 / 2008 GMC/KME Pumper Qui	6/27/18	1,128.00	0.00	0.00	1,128.00	0.00	1,128.00	0.00	S/L	5.00
21		R-3 / 2012 Spartan Heavy Rescue	7/01/13	381,375.00	0.00	0.00	241,537.50	25,425.00	266,962.50	114,412.50	S/L	15.00
22		R-3 / 2012 Spartan - CVFRS Portio	3/28/13	18,335.00	0.00	0.00	12,831.66	1,222.33	14,053.99	4,281.01	S/L	15.00
23		R-3 / 2012 Spartan - Drawer Slides	6/28/18	4,478.00	0.00	0.00	2,463.60	447.80	2,911.40	1,566.60	S/L	10.00
24		A-1 / 2014 Ford F-450 Ambulance	3/15/14	183,839.00	0.00	0.00	116,431.86	12,255.93	128,687.79	55,151.21	S/L	15.00
25		E-1 / Knox Box w/ Mount (Engine #	8/10/16	910.50	0.00	0.00	845.14	65.36	910.50	0.00	S/L	7.00
26		E-4 / Knox Box w/ Mount (Engine #	8/10/16	910.50	0.00	0.00	845.14	65.36	910.50	0.00	S/L	7.00

Book Asset Detail 7/01/23 - 6/30/24

FYE: 6/30/2024

Asset	d t	Property Description	Date In Service	Book Cost	Book Sec 179 Exp c	Book Sal Value	Book Prior Depreciation	Book Current Depreciation	Book End Depr	Book Net Book Value	Book Method	Book Period
Group: Vehicles (continued)												
27		A-1 / Color BackUp Camera w/ LCI	5/24/19	2,979.77	0.00	0.00	1,916.36	425.68	2,342.04	637.73	S/L	7.00
28		R-3 / Color BackUp Camera w/ LCI	4/17/19	3,989.56	0.00	0.00	2,564.88	569.94	3,134.82	854.74	S/L	7.00
29		E-4 / Color BackUp Camera w/ LCI	4/17/19	2,713.17	0.00	0.00	1,745.20	387.60	2,132.80	580.37	S/L	7.00
30		E-1 / SAFE T SCOPE Color Backu	5/21/19	4,052.83	0.00	0.00	2,605.46	578.98	3,184.44	868.39	S/L	7.00
31		R-3 / New Lettering (A&H Signs)	12/28/18	1,200.00	0.00	0.00	1,080.00	120.00	1,200.00	0.00	S/L	5.00
32		E-1 / New Tires	6/12/19	2,409.40	0.00	0.00	2,168.76	240.64	2,409.40	0.00	S/L	5.00
33		A-1 / Knox DrugBox Flush Mount	11/14/18	1,865.00	0.00	0.00	1,197.86	266.43	1,464.29	400.71	S/L	7.00
34		A-2 / Knox DrugBox Recessed Mo	11/14/18	1,865.00	0.00	0.00	1,197.86	266.43	1,464.29	400.71	S/L	7.00
35		E-2 / 2018 KME Custom Pumper	12/10/18	594,225.00	0.00	0.00	178,267.50	39,615.00	217,882.50	376,342.50	S/L	15.00
36		E-2 / A&H Signs Lettering & Jenny	12/23/18	2,420.00	0.00	0.00	1,556.42	345.71	1,902.13	517.87	S/L	7.00
37		E-2 / Onspot's w/ Switch Installior	1/15/19	3,690.00	0.00	0.00	2,371.78	527.14	2,898.92	791.08	S/L	7.00
38		E-2 / (14) Yellow HandleLok w/ F	1/15/19	593.30	0.00	0.00	382.02	84.76	466.78	126.52	S/L	7.00
39		E-2 / Straps & Loops (Bulldog)	1/15/19	210.51	0.00	0.00	135.14	30.07	165.21	45.30	S/L	7.00
40		E-2 / Firematic (2) Flat Axe Force A	1/15/19	689.39	0.00	0.00	441.96	98.48	540.44	148.95	S/L	7.00
41		E-2 / Firematic Firehooks K Tool K	1/15/19	153.67	0.00	0.00	98.90	21.95	120.85	32.82	S/L	7.00
42		E-2 / Firematic 1088 3' Piercing Ap	1/15/19	766.26	0.00	0.00	491.44	109.47	600.91	165.35	S/L	7.00
43		E-2 / Firematic (2) 24 Hi-Intensity S	1/15/19	158.42	0.00	0.00	102.76	22.63	125.39	33.03	S/L	7.00
44		E-2 / Firematic Zico Shovels & Clo	1/15/19	194.20	0.00	0.00	125.48	27.74	153.22	40.98	S/L	7.00
45		E-2 / Firmatic Euramco EX 500 PP	1/15/19	2,270.50	0.00	0.00	1,458.72	324.36	1,783.08	487.42	S/L	7.00
46		E-2 / Firematic (2) Storz Spanners	1/15/19	122.32	0.00	0.00	77.44	17.47	94.91	27.41	S/L	7.00
47		E-2 / Firematic Dicke Safety Produc	1/15/19	182.55	0.00	0.00	117.16	26.08	143.24	39.31	S/L	7.00
48		E-2 / Firematic Elkhart Npsh / Appl	1/15/19	1,367.41	0.00	0.00	878.18	195.34	1,073.52	293.89	S/L	7.00
49		E-2 / Firematic / New Truck Koche	1/15/19	2,596.09	0.00	0.00	1,669.24	370.87	2,040.11	555.98	S/L	7.00
50		E-2 / Various Giroux Welding / Flar	2/15/19	1,995.13	0.00	0.00	598.52	133.01	731.53	1,263.60	S/L	15.00
51		E-2 / Install Existing PM 1500 into	12/10/18	1,286.60	0.00	0.00	1,157.14	129.46	1,286.60	0.00	S/L	5.00
52		E-2 / Hose Kraken EXO 1-3/4 In w/	1/24/19	1,246.67	0.00	0.00	801.20	178.10	979.30	267.37	S/L	7.00
53		E-2 / Various Reynolds	4/19/19	377.29	0.00	0.00	242.80	53.90	296.70	80.59	S/L	7.00
54		A-2 Ford F-550 (Buhn)	8/31/20	227,330.00	0.00	0.00	37,888.16	15,155.33	53,043.49	174,286.51	S/L	15.00
55		A-2 Ford F-550 Tires / Wheels Ove	8/31/20	1,217.00	0.00	0.00	608.30	243.40	851.70	365.30	S/L	5.00
56		A-2 Radio (Radio North)	8/31/20	2,623.75	0.00	0.00	1,312.00	524.75	1,836.75	787.00	S/L	5.00
57		A-2 Stryker Power Pro Amb Cot (P'	8/31/20	18,246.75	0.00	0.00	6,516.86	2,606.68	9,123.54	9,123.21	S/L	7.00
58		A-2 Stryker MTS Power Load	8/31/20	21,242.25	0.00	0.00	7,586.72	3,034.61	10,621.33	10,620.92	S/L	7.00
59		A-2 Stryker Lifepak 1000 / Access	6/30/21	2,883.78	0.00	0.00	1,029.94	411.97	1,441.91	1,441.87	S/L	7.00
241		KNOX KeySecure5 for 1 A-1	7/06/22	1,073.50	0.00	0.00	153.36	153.36	306.72	766.78	S/L	7.00
244		KNOX KeySecure5 for 1 A-2	7/06/22	1,073.50	0.00	0.00	153.36	153.36	306.72	766.78	S/L	7.00
		Vehicles		<u>2,102,674.57</u>	<u>0.00c</u>	<u>0.00</u>	<u>1,132,296.08</u>	<u>125,999.88</u>	<u>1,258,295.96</u>	<u>844,378.61</u>		
		Grand Total		<u>4,067,158.80</u>	<u>0.00c</u>	<u>0.00</u>	<u>2,293,043.27</u>	<u>245,444.30</u>	<u>2,538,487.57</u>	<u>1,528,671.23</u>		

**TOWN OF CHARLOTTE
HAZARDOUS MATERIALS ORDINANCE**

The Selectboard of the Town of Charlotte hereby ordains:

SECTION 1: AUTHORITY: This ordinance is adopted pursuant to the authority granted to the Selectboard under 24 VSA § 2291 and 20 V.S.A. § 39(e).

SECTION 2: GENERAL PURPOSE: It is the purpose of this Ordinance to provide for the orderly and expeditious control of the person or persons having control over hazardous materials, and thereby pose a threat to the Town of Charlotte. Further it is the purpose of this Ordinance to require any person possessing such hazardous material to be financially responsible for the control and clean up of said hazardous material, including but not limited to: compensating the Town or a designated entity, including but not limited to Charlotte Volunteer Fire and Rescue Services, Inc. ("CVFRS"), for all services provided in relation to the control and clean up of said hazardous material; and reimbursing the Town or a designated entity for any costs or damages, direct or indirect, incurred by the Town or a designated entity as a result of its effort to contain, control or clean up such hazardous material.

SECTION 3: APPLICATION: This Ordinance applies to all incidents involving hazardous materials within the boundaries of the Town of Charlotte, and to all persons who may possess such materials found within the boundaries of the Town, EXCEPT as State or Federal law and/or regulation may take precedence and authority over any such incident or person. This Ordinance shall be in addition to any and all provisions of said State or Federal law and/or regulation.

SECTION 4: DEFINITIONS: For the purpose of this Ordinance, the following words shall have the following meanings:

- (a) Hazardous Material: A substance, material, or agent in such quantity, state and/or form as may constitute a potential risk to the health and safety of the people and environment of the Town and which may constitute a threat to the property of the people, including without limitation the following: explosives, radioactive materials, etiologic agents, flammable materials, combustible materials, poisons, oxidizing agents or corrosive materials and compressed gases. Also any other materials listed as hazardous by the Department of Transportation in Title 49 of the Code of Federal Regulations as amended, those materials listed as a hazardous chemical or substance in 20 V.S.A. § 2(8) as amended, or those materials regulated pursuant to 9 V.S.A. § 2821 *et seq.*, 10 V.S.A. § 6601 *et seq.*, and 10 VSA § 7001 *et seq.*, all as amended.

- (b) Person: Any individual, corporation, or other entity having recognized legal status of a person (i.e. association), or any partnership, trust or legal entity as distinguished from the individual members thereof.
- (c) Possession: To possess, own, hold or have within their control any material defined as a hazardous material. In the case of a corporation or legal entity, in addition to the entity itself, its officers, directors or other natural persons having legal responsibility for the control of said entity shall be deemed to be in possession. It is the intention of this Ordinance to include within the concept "person in possession" not only the legal owner, but also any and all persons who may at any time come within the chain of control without regard to the issue of legal title. Person in possession shall include not only the owner, but any agent consignee, employee, contractor, or representative within a chain of control. Person in possession shall not include the owner of land on which hazardous materials have been deposited without the owner's knowledge or permission.

SECTION 5: DUTIES: The person or persons in possession of any hazardous material(s) shall have the duty to prevent its discharge or release and to assure that any such material is used in a manner that will prevent its escape from safe containment. No person in possession shall discharge, dump, deposit, release or dispose of a hazardous material within the Town of Charlotte. In the event of the discharge or release of any hazardous material from safe containment the person in possession at the time of discharge shall immediately report the same to the appropriate emergency response provider (911) and, additionally, if over two gallons, to the Vermont Department of Environmental Conservation Spill Team (24-hour hotline: 800-641-5005).

SECTION 6: CONTROL, CONTAINMENT AND CLEANUP: In the event of an incident involving hazardous materials, the goals of the Town of Charlotte or a designated entity shall be to respond promptly upon receiving a report, to bring the material under control in safe containment, to minimize damage caused by such material, and to take other action as may be necessary to protect the public health, safety, welfare, property and the environment. The Town of Charlotte accepts no liability for or associated with actions pursuant to this section.

SECTION 7: COSTS: The person or persons in possession of any hazardous material shall be strictly liable to the Town of Charlotte and/or a designated entity for all costs incurred in the control, containment and cleanup of the hazardous materials which have been discharged or released. If such hazardous material was possessed by more than one person then all shall be jointly and severally liable, and the costs incurred by the Town of Charlotte and/or designated entity may be recovered from any one of them, by suit brought in court of competent jurisdiction.

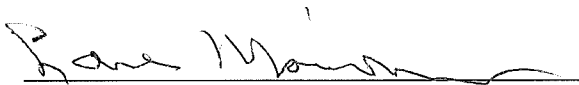
SECTION 8: PENALTY: Pursuant to 24 VSA § 1974a, the penalty for violation of this ordinance shall be \$800. The waiver fee for violation of this ordinance shall be \$500. Each violation shall be a separate offense, and each day the violation continues shall constitute a separate violation.

SECTION 9: ENFORCEMENT: This Ordinance is designated as a civil ordinance pursuant to 24 VSA § 1971(b). For the purpose of enforcement of this ordinance, the issuing municipal officials may be the Town Administrator, Health Officer, CVFRS Chief or their designee, or any law enforcement official.

SECTION 10: SEVERABILITY: If a section, subsection, sentence, clause, phrase, or part of this Ordinance shall be held invalid for any reason whatsoever, such decision shall not affect the remaining portions, which shall remain in full force: and to this end, the provisions of this Ordinance are severable.

EFFECTIVE DATE: September 21, 2018

BY: THE SELECTBOARD OF THE TOWN OF CHARLOTTE:



Lane Morrison, Chair



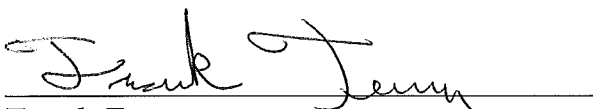
Matthew Krasnow, Vice Chair



Fritz Tegatz



Carrie Spear



Frank Tenney

October 20, 2025

Dear Members of the Selectboard,

RE: Reasons to NOT purchase and develop parking on lot frontage along Ferry Road between Route 7 and Greenbush

This letter is to provide the Selectboard with the Town Planner's considerations and recommendations regarding the proposal to purchase property in the West Village along Ferry Road with the intent to develop it into surface parking.

I ask you to please consider the following:

1. Town owns land that is already partially feasible for increased parking behind town hall, approximately 0.9 acres behind town hall parking (see map attached).
2. Financial responsibility: There is no capital plan and at a recent staff meeting we learned that the bridge on Dorset Street needs close to \$1 million to repair...likely to be closed in near future.
3. Undermines village character: Vast, empty stretches of asphalt detract from the historic and scenic qualities that make small villages attractive. Land is diverted from uses like housing, businesses, or public spaces to store cars.

I am writing that the Selectboard should create a committee to take the following actions before purchasing or contributing to the purchase of West Village property with the intent to develop into surface parking:

1. Address pedestrian safety and traffic calming on Ferry Road and Greenbush Road before adding more capacity.
2. Perform a parking availability study—when is the town hall parking lot at or over capacity? By how many spots are we over capacity?
3. Determine the feasibility of parking infrastructure on land already owned by the town, where there is approximately 0.9 acres already owned by the town (see map attached).
4. Engage Old Brick Store and neighbors along Ferry Road.

Thank you for considering this input as it is important to the safety and financial feasibility of the Town of Charlotte.

Sincerely,

Lindsay Kahn
Town Planner
Town of Charlotte

