

**Town of Charlotte – Development Review Board  
MEETING AGENDA**

Wednesday, October 25, 2023

*For more information, please call the Planning and Zoning Office at 425-3533 ext. 206.  
Application materials are available online at [www.charlottevt.org](http://www.charlottevt.org).*

**Please Note: The Charlotte Town Office has now re-opened to the public for in-person participation at evening meetings. For those who prefer, remote participation in public hearings and meetings is still available online via Zoom, or conference call.**

To join this meeting remotely, click on the following link at 7:00 p.m.:

**<https://bit.ly/October 25 DRB Meeting>**

Or, you may login to your own Zoom account, and enter the following details:

**Meeting ID:** 823 1246 8095

**Passcode:** 414060

Or, join by phone: dial 1-929-205-6099



ZOOM LINK

**Site Visit:**

**4:00 PM 213 Ferry Rd.** for DRB 23-158-SK Yellowwood Design

**Meeting Agenda:** *(All times are approximate & subject to change)*

**7:00 PM Call to Order; changes to agenda** (if any)

**7:02 PM Public Comment** (not pertaining to pending applications)

**7:05 PM 23-052-SD Hutchins – Continued** - Final Plan review for proposed 5-lot subdivision at 363 Riverview Dr. Project folder online at:  
<https://bit.ly/DRB 23-052-SD Hutchins FP>

**7:15 PM 23-158-SK Yellowwood Design** – Sketch Plan review for renovation of a house and barn for a mixed-use facility at 213 Ferry Rd. Project folder online at:  
<https://bit.ly/DRB 23-158-SK Yellowwood Design>

**7:55 PM Review & Approve Meeting Minutes:** draft DRB Minutes, Aug. 23, Sept. 20, 2023

**8:00 PM Finalize the DRB’s recommendation to the Selectboard on their appeal process of DRB decisions**

**8:10 PM Review of the Conservation Commission’s handout for DRB applications**

**8:20 PM Annual discussion of the DRB review process**

**9:00 PM Adjourn**

**Development Review Board:** Charles Russell (Chair), JD Herlihy (Vice-Chair), Gerald Bouchard, Christina Asquith, Alexa Lewis. **Staff:** Rebecca Kaplan, P&Z Clerk; Aaron Brown, Zoning Administrator.

**NOTICE:** Pursuant to 24 VSA §4464, participation in this local proceeding, by written or oral comment, is a prerequisite to the right to take any subsequent appeal. If you cannot participate directly in the hearing, comments may be made in writing prior to the hearing and mailed to: Planning & Zoning Assistant, Town of Charlotte, 159 Ferry Rd., Charlotte, VT 05445, or via email to: [pza@townofcharlotte.com](mailto:pza@townofcharlotte.com).