

**Town of Charlotte – Development Review Board  
MEETING AGENDA**

Wednesday, December 18, 2024

[https://bit.ly/December 18 Meeting Packet](https://bit.ly/December_18_Meeting_Packet)

*Application materials are also available online at [www.charlottevt.org](http://www.charlottevt.org).  
For more information, please call the Planning and Zoning Office at 425-3533 ext. 206.  
DRB members and members of the public may participate in-person or via Zoom.*

To join this meeting remotely, click on the following link at 7:00 p.m.:

[https://bit.ly/DRB December 18 Meeting](https://bit.ly/DRB_December_18_Meeting)

Or, you may log into your own Zoom account, and enter the following details:

**Meeting ID:** 842 7182 7195

**Passcode:** 160295

Or, join by phone: dial 1-929-205-6099

**Meeting Agenda:** *(All times are approximate & subject to change)*

**7:00 PM Call to Order; changes to agenda** *(if any)*

**7:02 PM Public Comment** *(not pertaining to pending applications)*

**7:05 PM DRB 24-160-PRD Gregorek – public hearing - 2-Lot Subdivision (PRD) at  
351 Swamp St**

**7:30 PM Review & Approve Decisions:** DRB 24-138-VA Stone

**7:40 PM Review & Approve Meeting Minutes:** draft DRB Minutes, December 11, 2024

**7:45 PM Approve DRB Annual Schedule of Regular Meetings**

**7:50 PM Organizational Meeting to elect Chair and Vice-Chair**

**8:00 PM Update *DRB Rules and Procedures***

**8:30 PM Deliberations on closed applications** *(if any)*

**9:00 PM Adjourn**

**Development Review Board:** Charles Russell (Chair), JD Herlihy (Vice-Chair), Gerald Bouchard, Alexa Lewis, Brandon Tieso. **Staff:** Aaron Brown, Zoning Administrator.

**NOTICE:** Pursuant to 24 VSA §4464, participation in this local proceeding, by written or oral comment, is a prerequisite to the right to take any subsequent appeal. If you cannot participate directly in the hearing, comments may be made in writing prior to the hearing and mailed to: Planning & Zoning Assistant, Town of Charlotte, 159 Ferry Rd., Charlotte, VT 05445, or via email to: [pza@townofcharlotte.com](mailto:pza@townofcharlotte.com). Reasonable accommodation for individuals with disabilities shall be provided upon request to ensure this meeting is accessible to all.