

1 **CHARLOTTE SELECTBOARD MEETING**
2 **Monday, June 10, 2024**
3 **Charlotte Town Hall 159 Ferry Road and via teleconference**
4 **DRAFT**

5 *Draft minutes are subject to correction by the Charlotte Selectboard.*
6

7 **SELECTBOARD MEMBERS:** *In person:* James Faulkner, Chair; Frank Tenney, Vice Chair;
8 Lewis Mudge; Natalie Kanner; Kelly Devine
9

10 **ADMINISTRATION:** Nathaniel Bareham Town Administrator
11

12 **OTHERS:**

13 **In person:** Mike Dunbar, Glenn Deruchie, Jacques Larose, Lori York, Lynn Fax, Bill Stuono,
14 Charles Russell, Wolfger Schneider, Robin Reid, Rayne Herzog, Cheryl Sloan, Margaret
15 Woodruff, Dina Atwood, Deirdre Holmes, Jack Pilla
16

17 **Remote:** Brett Yates, Carrie Spear, Elias Erwin, Jessica Shook, Junior Lewis, Kevin Bessett,
18 Mike Yantachka, Nancy Faulkner, Paul Plante
19

20 **AGENDA ITEMS:**

- 21 6:30 PM Adjustments to the Agenda
22 6:31 PM Approve Warrants to Pay Bills
23 6:35 PM Public Comment
24 6:40 PM Selectboard & Town Administrator's Updates
25 6:45 PM Board of Sewage Disposal Commissioners – Wastewater Allocation Application
26 WW-23-2 Charlotte Village Partners
27 7:00 PM Applications for Use of Town Facilities:
28 1. Juvenile Diabetes Research Fund Bike Race – Glen Deruchie
29 2. Green Mountain Bike Club Time Trials – Kevin Bessett
30 3. Kelly Brush Foundation's Century Ride - Betsy Cabrera
31 4. Covered Bridge 5k, 10k & Half Marathon – Rayne Herzog
32 7:15 PM Presentation by the Energy Committee on increasing the per kWh charge being
33 levied by the Town's Chargepoint EV charger from \$0.19/kWh to \$0.25kWh
34 7:20 PM Committee request for unbudgeted expenditures: 1. Trails Committee – Request
35 to spend \$500 from the Trails Reserve Fund to replace the Ferry Road Trail's
36 bridge
37 7:30 PM Discussion of Bargaining Unit Proposed by AFSCME Local 93 – Possible
38 Executive Session per 1 V.S.A. § 313(a)(1)(E), (a)(1)(F)
39 8:00 PM Opening, and possible approval, of Bids to remove and replace the pump station
40 at the Charlotte Town Beach
41 8:05 PM Discussion, and possible appointment, of the Town's Representative to the
42 Chittenden Regional Planning Commission's Planning Advisory Committee
43 8:10 PM Discussion, and possible approval, of renewing a contract with the Chittenden
44 County Sheriff's Department for traffic enforcement services
45 8:15 PM Discussion of the Personnel Policy re. Health Benefits

46 8:35 PM Discussion on how the Purchasing Policy applies to Town
47 Committees/Commissions
48 8:45 PM Approve Meeting Minutes for May 10 and May 20, 2024
49 8:50 PM Adjournment

50

51 **Call to Order**

52 James Faulkner called the meeting to order at 6:40 p.m.

53

54 **Adjustments to the Agenda**

55 None.

56

57 **Approve Warrants to Pay Bills**

58 Warrants were signed.

59

60 **Public Comment**

61 Lynn Fax stated that she works with the group that organizes the Grange on the Green concert
62 series. The Town Library has been gifted the gift of shade from Otter Creek Awning as well as
63 other doners. This would gift would include an awning for the Town Library porch that would
64 be retractable. She went on to state that she knows that this needs Selectboard approval and will
65 be voted on during the June 24, 2024, meeting. The awning has a 25 year life span and would
66 greatly improve the conditions for the musicians that play during the concert series. Pictures
67 were sent to all the Selectboard members.

68

69 Bill Stuono stated that in October of 2021, he submitted a formal complaint to the Selectboard
70 regarding heckling behavior by a member of the ZBA whenever he attempted to speak publicly.
71 The Selectboard took no action at that time. This person is now a member of the DRB and the
72 inappropriate behavior has continued and on two particular occasions when Bill Stuono spoke
73 and on these two occasions two Selectboard members witnessed this heckling. He went on to
74 state that it's of utmost importance to have an environment where individuals feel free and
75 comfortable to speak. He continued to state that he's requesting that the Selectboard take
76 immediate action and consider the removal of this member of the DRB. A written formal
77 complaint will be submitted this evening.

78 James Faulkner stated that the Selectboard will look into this matter.

79

80 **Selectboard & Town Administrator's Updates**

81 James Faulkner stated that Nicole Conley, Recreation Director, has resigned and there are
82 currently three applicants to fill the position. There is one candidate that looks to be an excellent
83 fit. The Selectboard needs to decide if there needs to be a meeting to conduct interviews or if
84 James Faulkner, Natalie Kanner and Nathaniel Bareham could manage the process for the sake
85 of time and following a candidate decision the Selectboard could vote on this at a Selectboard
86 Special Meeting day and time TBD.

87 All concurred that James Faulkner, Natalie Kanner and Nathaniel Bareham can manage this and
88 gather all information needed for the vote during a Selectboard Special Meeting.

89

90 Lewis Mudge stated that Sun Common is filing bankruptcy.

91 Nathaniel Bareham and James Faulkner concurred that this closing of business will not affect the
92 town.

93

94 **Board of Sewage Disposal Commissioners – Wastewater Allocation Application WW-23-2**
95 **Charlotte Village Partners**

96

97 **MOTION by Lewis Mudge, seconded by Kelly Devine, to recess as the Selectboard and**
98 **reconvene as the Board of Sewage Disposal Commissioners. VOTE: 5 ayes, 0 nays; Motion**
99 **Carried.**

100

101 Nathaniel Bareham confirmed that the site plans are on the website.

102 Jacques Larose from Civil Engineering Associates stated that he's working with Mike Dunbar
103 the owner of CPP Partners, LLC. They're proposing the conversion of the 4 bedroom abandoned
104 home to an office building at the 251 Ferry Rd property. This office building would consist of
105 15 employees and as part of that proposal suitable wastewater capacity is needed. There is an
106 existing onsite system which is adjacent to the house where a parking lot is needed. Reuse of the
107 system is not possible so they're asking for allocations for 225 gallons per day to serve the 15
108 employees that would be using the office. They have submitted a Sketch Plan to the DRB
109 already.

110 Elias Erwin, of Landmark Engineering and Design, has evaluated the application on behalf of the
111 Town and submitted his findings, which is included in tonight's meeting packet. He stated that
112 there is wastewater system capacity for the requested 225 gallons per day.

113 Discussion was had amongst the Selectboard members and it was made clear that there is more
114 than enough wastewater capacity for this site.

115 Jacques Larose stated that this property is surrounded by wetland and wetland buffers. A
116 wetland map has been provided. The only available area on this property for parking would be
117 over the existing, potentially 100 year old, system and this is not allowed by VT Regulations. If
118 they had to reuse the old system there the use of the building for an office building wouldn't be
119 possible because there is no other location for the necessary parking lot.

120 Lewis Mudge received confirmation that the plan is to not use the 490 gallon per day system and
121 the ask is that the new system will solely be connected to the municipal water system.

122 Natalie Kanner asked if the new system would need to be pumped out into the wetlands.

123 Jacques Larose stated that it would leach out, right now it's a gravity system from the home into
124 the side yard.

125 Mike Dunbar stated that if the existing wastewater system was evaluated for this business it
126 would fail.

127 Jacques Larose stated that the existing system is allowed to be used for a 4 bedroom household.
128 This is a transition from a house to a business and a parking area is required by zoning. A
129 wetland permit is in review at the state at this time but the expectation is that this will be
130 approved.

131 Elias Erwin stated that there is an uncommitted reserve capacity of 1,310 gallons per day.

132 Mike Dunbar stated that that is the capacity of what it is built for now not necessarily what it
133 could be built for.

134 Discussion was had and all concurred if in the future this property became a home dwelling
135 again it would need to come back to the Selectboard for review for change in allocation.

136 Jacques Larose stated that all avenues have been exhausted for alternate locations of the parking
137 area for this business. The DRB has the Sketch Plan and have asked for several conditions that
138 they are working on. This approval is needed this evening so that the State Wastewater permit
139 and Act 250 permit can be obtained.

140 Elias Erwin stated that he is in support of this approval.

141

142 **MOTION by Kelly Devine, seconded by Lewis Mudge, per the requirements of Article 8 of**
143 **the Town of Charlotte's Sewer Allocation Ordinance, approved January 06, 2021, and §**
144 **10.1 the Board makes an affirmative finding that the on-site capacity was maximized prior**
145 **to considering approval of the preliminary sewer allocation application. VOTE: 5 ayes, 0**
146 **nays; Motion Carried.**

147

148 **MOTION by Kelly Devine, seconded by Lewis Mudge, to approve the Preliminary Sewer**
149 **Application for Charlotte Village Partners, application number WW-23-2 as presented.**
150 **VOTE: 5 ayes, 0 nays; Motion Carried.**

151

152 **MOTION by Lewis Mudge, seconded by Frank Tenney, to adjourn as the Board of Sewage**
153 **Disposal Commissioners and reconvene as the Selectboard. VOTE: 5 ayes, 0 nays; Motion**
154 **Carried.**

155

156 **Applications for Use of Town Facilities:**

157 **1. Juvenile Diabetes Research Fund Bike Race – Glen Deruchie**

158 **2. Green Mountain Bike Club Time Trials – Kevin Bessett**

159 **3. Kelly Brush Foundation's Century Ride - Betsy Cabrera**

160 **4. Covered Bridge 5k, 10k & Half Marathon – Rayne Herzog**

161 Nathaniel Bareham stated that all of these events have occurred in the past. CVFRS has been
162 notified regarding all of these events with no known objections. There is insurance for all of the
163 events except for the Kelly Brush event which will be received by July. He went on to state that
164 he sees no reason not to approve these events.

165

166 Rayne Herzog, from RaceVT.com, stated that the Covered Bridge event is a 5k, 10k & half
167 marathon but the half marathon will take place at 8 am and they will be off the road by 11am.
168 There is a chance that the walkers in the end may cross over the time of the cyclists. This has
169 never been an issue and this event has occurred for the past 10 years.

170

171 **Green Mountain Bike Club Time Trials – Kevin Bessett**

172 Nathaniel Bareham stated that this event has been happening for 20 plus years. The
173 application outlines where the event will be occurring, they have a plan to remove any
174 trash and traffic control has been put into place. They're still waiting to solidify parking.
175 Kevin Bessett stated that he has been in contact with the Old Lantern and was given permission
176 and he will submit this approval in writing so that it can be filed with the application.
177 Robin Reid stated the hill that bikers will need to travel to get to the race location from the Old
178 Lantern in her opinion is unsafe.

179 Kevin Bessett stated that they have been parking at the Old Lantern for 4-5 years and have had
180 no issues.

181

182 Kelly Brush Foundation's Century Ride - Betsy Cabrera

183 Jessica Shook stated that she's the events manager for the Kelly Brush Foundation. They're
184 proposing to run the 100 mile portion only of the 19th annual Kelly Brush Ride. It's the same
185 route taken since the very first race. The foundation contracts with the Shelburne Police
186 Department, Addison County Police Department as well as Green Mountain Flaggers in order to
187 keep the riders safe on the roads. There is one water stop in Charlotte at the Charlotte General
188 Store and that is all set. The directional signage will be put up on Friday and taken down on
189 Sunday.

190 Nathaniel Bareham stated that the Kelly Brush Foundation insurance expires in July but the town
191 will receive a copy of their COI once it renews in July. The event isn't until September.

192

193 Covered Bridge 5k, 10k & Half Marathon – Rayne Herzog

194 Rayne Herzog stated that the Covered Bridge race begins at Shelburne Beach, and then they
195 travel on Beach Rd and then they go onto Orchard Rd, followed by Lake Rd. The turn around
196 point is near to the area of Thompson's Point. There will be someone present on the north and
197 south side of the bridge. He went on to state that Louise McCarren has volunteered every year
198 for this in the past. The Shelburne Police will be at all major intersections.

199

200 Juvenile Diabetes Research Fund Bike Race – Glen Deruchie

201 Glen Deruchie stated that the race begins at The Double Tree in Burlington and goes all the way
202 to the Middlebury College Campus and back. The race goes through Charlotte for roughly 18
203 miles each way. There is a rest stop at the Charlotte ballfield. They provide their own port-o-
204 lets, their own food and they contract with the Shelburne Police Department and the Addison
205 County Sheriff's Department for traffic safety. There is presently 150 riders registered for this
206 event and the registration is still open at this time.

207 Natalie Kanner received confirmation that the application has an error and in fact Charlotte
208 residents can be a part of this event if they choose to register.

209 Frank Tenney received confirmation that CVFRS has been notified and that Glen Deruchie has
210 coordinated with the Recreation Department regarding the use of the baseball field parking lots.
211 Glen Deruchie stated that he has been given the combination to the lock on the chain fence so
212 that the port-o-lets can be delivered the day before the event, the signs will go up on Friday and
213 will come down on Saturday after the event and they will have 7 support vehicles to support the
214 riders. This year they are bringing bottled water.

215

216 **MOTION by Kelly Devine, seconded by Natalie Kanner, to approve the following 4**
217 **applications for the use of town facilities: 1. The Juvenile Diabetes Research Fund Bike**
218 **Race with the amendment to the application that it is open to Charlotte residents, 2. Green**
219 **Mountain Bike Club Time Trials, 3. The Kelly Brush Foundation's Century Ride, and 4.**
220 **The Covered Bridge 5k, 10k & Half Marathon. VOTE: 5 ayes, 0 nays; Motion Carried.**

221

222 Presentation by the Energy Committee on increasing the per kWh charge being levied by
223 the Town's ChargePoint EV charger from \$0.19/kWh to \$0.25kWh

224 Wolfger Schneider from the Energy Committee stated that he has been in contact with Nathaniel
225 Bareham regarding this and Nathaniel Bareham has access to change this. The reason that the
226 Energy Committee is recommending this change is because the town is losing money and it
227 makes sense to increase to \$0.25kWh. This increase will cover the increased costs of electricity

228 to the town and would provide a small savings as well.
229 Natalie Kanner received confirmation that these saving wouldn't go back to the Energy
230 Commission but rather to the General Reserve Fund in the Charlotte Budget.
231 Discussion was had regarding the timing of this change.
232 Nathaniel Bareham stated that there is no required notification of this change and it could be
233 done by him tomorrow.

234

235 **MOTION by Frank Tenney, seconded by Natalie Kanner, to make a change to the rate on**
236 **the EV charger to \$0.25 per kWh effective immediately. VOTE: 5 ayes, 0 nays; Motion**
237 **Carried.**

238

239 Deirdre Holmes stated while on the topic it would be good to begin planning for a parking fee
240 that is executed for those that park at the electric car charging stations for more than the
241 maximum of 4 hours.

242 All concurred and this will be discussed further in the near future.

243

244 **Committee request for unbudgeted expenditures: 1. Trails Committee – Request to spend**
245 **\$500 from the Trails Reserve Fund to replace the Ferry Road Trail's bridge**

246 Jack Pilla stated that the bridge on what is known as the Cowboy Lewis Trail has been washed
247 away 4-5 different times. Junior Lewis removed the washed away bridge. Concrete barriers have
248 been brought in that raised the foundation for the bridge two feet high and there are three steel
249 beams going across and the new bridge will be built on top of that. He went on to state that the
250 Trails Committee General Fund has somewhere around \$500. The bridge will cost less than
251 \$1,000. A rough estimate of \$800 has been made at this time. The design this time will consist
252 of building the bridge in one piece, last time it was built in two pieces. There will be three 2/6
253 boards going across and the top is going to be at least 42" high which meets the standards.

254 Charles Russell stated that the last bridge was designed to accommodate equine.

255 Lewis Mudge concurred stating that this rebuild should be designed to accommodate equine.

256 Kelly Devine received clarification regarding process, that the Selectboard need only provide
257 approval for the monetary transfer from the Reserve Fund to the Trails Committee's General
258 Fund and from there the project will be handled by the Trails Committee without any further
259 need of approval from the Selectboard.

260 Further discussion was had regarding the trail needing to accommodate equine as well and that
261 the bridge needs to satisfy the safe travel of equine.

262 Junior Lewis stated that the current design would not allow for the necessary weight capacity
263 needed for the use of equine.

264 Charles Russell stated that there was earlier trail's projects that included the building of bridges
265 where Junior Lewis got Black Locust trees that could be milled by Gerald Bouchard and this
266 type of lumber would last.

267

268 **MOTION by Kelly Devine, seconded by Natalie Kanner, to approve the request for \$500**
269 **from the Trails Reserve Fund to the Trails Committee to replace the Ferry Road Trail's**
270 **bridge with a note that the bridge needs to be safe and accessible for equine use. VOTE: 5**
271 **ayes, 0 nays; Motion Carried.**

272

273 **Discussion of Bargaining Unit Proposed by AFSCME Local 93 – Possible Executive Session**

274 **per 1 V.S.A. § 313(a)(1)(E), (a)(1)(F)**

275 James Faulkner stated that the purpose of this is to make sure that all of the Selectboard is
276 informed as to where things are at with this issue. The Town Attorney is available for this
277 executive session.

278
279 **MOTION by James Faulkner, seconded by Kelly Devine, that these discussions on**
280 **pending civil litigation, to which the public body is a party, and discussions regarding**
281 **confidential attorney client communication will place the public body at a substantial**
282 **disadvantage. VOTE: 5 ayes, 0 nays; Motion Carried.**

283
284 **MOTION by James Faulkner, seconded by Kelly Devine, to enter into executive session**
285 **pursuant to 1 V.S.A. § 313(a)(1)(E) and (a)(1)(F) to discuss pending civil litigation, to which**
286 **the public body is a party, with the Town's attorney. And to invite both Dina Atwood and**
287 **Nathaniel Bareham into this session. VOTE: 5 ayes, 0 nays; Motion Carried.**

288
289 **MOTION by Frank Tenney, seconded by James Faulkner, to exit out of executive session**
290 **and reconvene as the Selectboard. VOTE: 5 ayes, 0 nays; Motion Carried.**

291
292 Frank Tenney stated that no action was taken.

293
294 **Opening, and possible approval, of Bids to remove and replace the pump station at the**
295 **Charlotte Town Beach**

296 Nathaniel Bareham stated that the town received one bid from Waterman which is the same
297 company that bid last time this went out to bid. He reached out to at least a ten other
298 contractors and despite this effort this is the only bid received.

299 James Faulkner stated that the one bid is from Waterman Site Works, LLC in the amount of
300 \$25,700.

301 Natalie Kanner received confirmation that the pressure testing will not be included.

302 James Faulkner read all the details of the bid including what is and is not included.

303 Nathaniel Bareham stated that he could reach out to the Town Engineer and find out what other
304 options the town has. This bid went out as a replacement of the system which was a precast
305 concrete pump station. The lack of bids is a reflection of timing and contractors being
306 overbooked.

307 Robin Reid stated that another option is to install composting toilets which is what they have at
308 Kingsland Bay and this system works great there. There are also other septic innovations that
309 are licensed now in Vermont.

310 Kelly Devine stated that the Selectboard could ask the Recreation Commission for
311 recommendations for alternative technology.

312 Charles Russell stated that the Selectboard could request an itemized break down of the bid from
313 Waterman Site Works, LLC. It's possible to break the project up into small parts such as having
314 the town purchase the new tank and then hiring a contractor to install it and a plumber to hook it
315 up. Completing the task in pieces could be more cost effective. He went on to state that Junior
316 Lewis could potentially do some of the work or volunteer local contractors that want to help the
317 Recreation Department.

318 Nathaniel Bareham stated that the purchasing policy does allow for the Selectboard to delegate
319 an individual to contact the company from which a bid was received to see if a lower price can

320 be negotiated and to get itemized pricing.

321 Kelly Devine stated that due to the lack of time and the likelihood of timing and contractors
322 being overbooked it would make the most sense to see what other technologies there are for
323 septic systems

324 Robin Reid stated that it makes sense to deal with the use of Port-o-lets for one season and to
325 make the best decision possible on how to fix this problem.

326 Lewis Mudge stated that he concurs with Kelly Devine.

327 Discussion was had regarding the unanimous feeling that the bid is too high and likely too high
328 by \$10,000.

329 James Faulkner stated that the bid says that if it were excepted on June 10th the job would be
330 completed by June 20th. The grant is for roughly \$14,000 and the remainder would be roughly a
331 \$12,000 expense to the town.

332 Nathaniel Bareham stated that there is \$17,000 in the funds that were set aside in the
333 Improvement Repair Fund for next fiscal year. This would mean the project would need to take
334 place in July.

335 Frank Tenney stated a temporary solution that would allow the use of the toilets in the bathhouse
336 would be to have the septic tank emptied and then monitored. If the septic tank stays below the
337 full line then no waste goes to the pump station where the leak is at. It costs roughly \$300-\$400
338 each time the septic tank is pumped out.

339 Junior Lewis stated that although Frank Tenney's idea seems like a good temporary solution it
340 won't work due to the fact that the pump station is filling up with ground water and is back
341 flowing into the septic tank. If the septic is pumped out it is going to simply fill right back up
342 with the water from the pump station as soon as it's pumped out unfortunately.

343 Frank Tenney stated that the line to the pump station from the septic could be blocked off.

344 All concurred that James Faulkner will be appointed to talking to the contractor to get further
345 details of a price break down and to potentially negotiate a lower bid.

346

347 **MOTION by Kelly Devine, seconded by Lewis Mudge, to delegate James Faulkner to work**
348 **with the bidders for the beach septic system and to return to the Selectboard with any new**
349 **information relative to break down of price, the timing of the project to coincide with the**
350 **town grant and any concessions in price that the contractor is willing to make by June 24,**
351 **2024. VOTE: 4 ayes, 0 nays, 1 abstention (Faulkner); Motion Carried.**

352

353 **Discussion, and possible appointment, of the Town's Representative to the Chittenden**
354 **Regional Planning Commission's Planning Advisory Committee**

355 Nathaniel Bareham stated that historically the Planning Advisory Committee has been staffed by
356 Town Planners. He's willing to step in as an alternate to this position as well.

357

358 **MOTION by Lewis Mudge, seconded by Kelly Devine, to appoint Larry Lewack as the**
359 **Town's Representative to the Chittenden Regional Planning Commission's Planning**
360 **Advisory Committee and Nathaniel Bareham as the alternate for either the term or the**
361 **length of their employment. VOTE: 5 ayes, 0 nays; Motion Carried.**

362

363 **Discussion, and possible approval, of renewing a contract with the Chittenden County**
364 **Sheriff's Department for traffic enforcement services**

365 James Faulkner stated that there is a budget for this contract but this doesn't include a budget for

366 more work. This increased work will need to be put into the budget.
367 Natalie Kanner asked if they can drive by the beach and James Faulkner stated that they can do
368 that but not over the weekend.

369

370 **MOTION by Kelly Devine, seconded by Lewis Mudge, to renew the contract between the**
371 **Chittenden County Sheriff's Department and the town of Charlotte, 24-17, at an amount**
372 **not to exceed \$30,000 beginning on July 01, 2024, and ending on July 01, 2025. VOTE: 5**
373 **ayes, 0 nays; Motion Carried.**

374

375 **Discussion of the Personnel Policy re. Health Benefits**

376 Kelly Devine stated that prior to the next Selectboard meeting, which is June 24, 2024, she and
377 Lewis Mudge will be meeting with a representative of BCBS of VT in order to collaborate and to
378 come forward with a benefits package and plan to present to the Selectboard and town
379 employees. She went on to state that they have done an analysis of both benefit packages,
380 research on the health reimbursement account that is in need of a more streamlined operation and
381 they are looking at a possible HSA benefit so that employees can have options for things that
382 aren't covered by insurance.

383 Lewis Mudge stated that the goal is still to reduce the number of options and depending on the
384 savings it may or may not be a single plan that is offered. The savings will also come from the
385 costs and the ratio of costs that are paid for by the town. There are 11 different options right now
386 and they definitely want to simplify the process. He went on to state that \$30,000 savings is the
387 goal and what they are committed to reaching.

388

389 **Discussion on how the Purchasing Policy applies to Town Committees/Commissions**

390 Discussion was had regarding the different Town Committees and Commissions having different
391 interpretations of the Town Purchasing Policy. It was unanimous that the language of the
392 policy needs adjustments to make things clearer.

393 Margaret Woodruff stated that she would love some clarification as this comes up a lot.

394 Natalie Kanner stated that clarification in regard to grants and use of grants could also be
395 beneficial.

396 Nathaniel Bareham stated that he could do some research on what other towns are doing and the
397 language that they use for their purchasing policies.

398 James Faulkner stated that the policy needs to be clarified and simplified.

399 All concurred.

400 Kelly Devine stated that she's in favor of giving Nathaniel Bareham authority to approve up to a
401 certain amount.

402 Frank Tenney stated that he would work with Nathaniel Bareham on this project.

403

404 **Approve Meeting Minutes for May 10 and May 20, 2024**

405 Lewis Mudge stated that he was not present for either of these two meetings.

406 Kelly Devine requested an early departure due to early morning obligations.

407

408 Lewis Mudge and Kelly Devine left the meeting at 9:27 p.m.

409

410 **MOTION by Natalie Kanner, seconded by Frank Tenney, to approve the Selectboard**
411 **meeting minutes for May 10, 2024, as amended. VOTE: 3 ayes, 0 nays, 2 absent, (Mudge &**

412 Devine); Motion Carried.

413

414 MOTION by Frank Tenney, seconded by James Faulkner, to approve the Selectboard
415 meeting minutes for Monday, May 20, 2024, as amended. VOTE: 3 ayes, 0 nays, 2 absent,
416 (Mudge & Devine); Motion Carried.

417

418 Adjournment

419

420 MOTION by James Faulkner, seconded by Natalie Kanner, to adjourn. VOTE: 3 ayes, 0
421 nays, 2 absent, (Mudge & Devine); Motion Carried.

422

423 The meeting was adjourned at 9:33 p.m.

424

425 Minutes respectfully submitted by Brooke Milo, Minute Taker.

426 Edits by Nathaniel Bareham.

DRAFT