

1 **CHARLOTTE SELECTBOARD MEETING**
2 **Monday, March 11, 2024**
3 **Charlotte Town Hall 159 Ferry Road and via teleconference**
4 **DRAFT**

5 *Draft minutes are subject to correction by the Charlotte Selectboard.*
6

7 **SELECTBOARD MEMBERS:** *In person:* James Faulkner, Chair; Frank Tenney, Vice Chair;
8 Kelly Devine, (in person & remote); Lewis Mudge, (remote & in person), Natalie Kanner
9

10 **ADMINISTRATION:** Nathaniel Bareham, Town Administrator
11

12 **OTHERS:**

13 **In person:** Susan Smith, Deb Preston, Ward Preston, Hela Brown, Scooter MacMillan, Adam
14 Dantzcher, Charlie Russell, Mark Dillenbeck, Alexa Lewis, Maura Wygmans, Elisa Miller,
15 Juliann Phelps, Jack Pilla, Nicole Conley, Kate Lampton, Al Karnatz, Alexa Lewis
16

17 **Remote:** Jenny Cole, Jim Donovan, Kim Findlay, Junior Lewis, Lori York, Paul Plante, Ruth
18 Uphold, Nancy Faulkner
19

20 **AGENDA ITEMS:**
21

22 6:30 PM Adjustments to the Agenda

23 6:31 PM Selectboard Re-organization:

- 24 1. Determine board structure and elect leadership
- 25 2. Adopt rules of procedure
- 26 3. Select newspaper(s) of record for warning meetings
- 27 4. Approve schedule of regular meetings
- 28 5. Selectboard liaison assignments
- 29 6. Review Selectboard agenda request form

30 6:50 PM Approve Warrants to Pay Bills

31 6:55 PM Selectboard's Updates

32 7:00 PM Town Administrator's Updates

- 33 1. Update on Holmes Creek Covered Bridge Repairs

34 7:05 PM Public Comment

35 7:10 PM Town Lands Maintenance Contracts – Opening of Bids

36 7:15 PM Request to Approve \$30,000 from the Charlotte Conservation Fund with
37 Comments By:

- 38 1. The Charlotte Conservation Trust
- 39 2. The Conservation Commission
- 40 3. The Recreation Commission
- 41 4. The Trails Committee

42 7:35 PM Charlotte Tree Warden, Mark Dillenbeck – Presentation & Discussion of Multiple
43 Items:

- 44 1. Review of the Town's proposed Tree Planting Agreement

- 45 2. Acknowledgement of Selectboard approval required for tree planting in the
46 Town's right of way
47 3. Acknowledgement of disbursements from the Rutter Fund authorized by the
48 Tree Warden
49 4. Request to approve storing trees temporarily at the Town Garage and to use the
50 Town Garage's water spigot(s) for watering said trees
51 5. Update on the status of the proposed Shade Tree Plan
52 8:15 PM Presentation of the Current Beach Event Policy and Possible Amendments
53 8:25 PM Discussion of a proposed Town Lands Fire Ordinance
54 8:40 PM Request to authorize the Town Administrator to determine when a traffic study
55 can be conducted on Ferry Road
56 8:45 PM Request to approve an updated Planning & Zoning Fee Schedule
57 8:50 PM Liquor Control Board:
58 1. Richard Tenney – 2nd Class Liquor License – DLL Application #387717
59 2. Richard Tenney – Tobacco License – DLL Application #387718
60 8:55 PM Approve Meeting Minutes for March 4, 2024
61 9:00 PM Adjournment
62

63 **Call to Order**

64 James Faulkner called the meeting to order at 6:30 p.m.

65 James Faulkner introduced and welcomed Natalie Kanner, the newly town voted in member of
66 the Selectboard.

67

68 Adjustments to the Agenda

69 None.

70

71 **Selectboard Re-organization:**

72 **1. Determine board structure and elect leadership**

73

74 **Motion by Lewis Mudge to nominate James Faulkner as Chair of the Charlotte** 75 **Selectboard.**

76

77 Kelly Devine stated that action needs to be made prior to nominations.

78 Lewis Mudge stated that he will withdraw his nomination in order to follow the proper protocol.

79

80 **Motion by Kelly Devine, seconded by Frank Tenney, that the Charlotte Selectboard**
81 **authorize the past chair, James Faulkner to conduct the beginning of the meeting by**
82 **accepting nominations and calling for a vote for the position of Chair for the Selectboard of**
83 **the town of Charlotte. VOTE: 4 ayes, 0 nays, 1 abstention (Faulkner); Motion Carried.**

84

85 **Motion by Lewis Mudge, seconded by Kelly Devine, to nominate James Faulkner for Chair**
86 **of the Charlotte Selectboard. VOTE: 4 ayes, 0 nays, 1 abstention, (Faulkner); Motion**
87 **Carried.**

88

89 **Motion by James Faulkner, seconded by Lewis Mudge, to nominate Frank Tenney for Vice**
90 **Chair of the Charlotte Selectboard. VOTE: 4 ayes, 0 nays, 1 abstention, (Tenney); Motion**
91 **Carried.**

92

93 **2. Adopt rules of procedure**

94 Discussion was had regarding the rules of procedure for agenda items and the potential need for
95 adjusting the language.

96 James Faulkner stated that Nathaniel Bareham has put together a Selectboard Agenda Request
97 form in efforts to increase efficiency of the process of creating Selectboard meeting agendas. He
98 has seen and reviewed the form and it's requirements for submitting a request for an agenda
99 item. He went on to state that it's a requirement that the request be submitted no later than the
100 Monday at 1pm prior to the meeting the following Monday as well all information is required to
101 be submitted by Wednesday at 1pm prior to the Monday meeting.

102 Further discussion was had regarding additional information included in the Selectboard Agenda
103 Request form.

104

105 **MOTION by Kelly Devine, seconded by James Faulkner, that the Charlotte Selectboard**
106 **rules of procedure, page 2, section D, subsection 1, be amended as follows; starting with the**
107 **sentence of, those that wish to be added to the meeting agenda shall. The proposed**
108 **amended language is, complete the town of Charlotte's Selectboard Agenda Request form.**
109 **The second sentence shall read, the Selectboard Chair shall determine the final content of**
110 **the agenda. VOTE: 5 ayes, 0 nays; Motion Carried.**

111

112 Scooter MacMillan stated that there is a time discrepancy, on the agenda as it states that the
113 Selectboard meets at 6:30 p.m. and on the Rules of Procedure it states that the Selectboard meets
114 at 6p.m.

115

116 **MOTION by Kelly Devine, seconded by Natalie Kanner, to amend the Charlotte**
117 **Selectboard rules of procedure revised May 22, 2023, page 2, section E subsection 1, to read**
118 **as follows, beginning with the word month, modified to say, at 6:30 pm at Charlotte**
119 **Townhall unless otherwise amended and notified. VOTE: 5 ayes, 0 nays; Motion Carried.**

120

121 **MOTION by Kelly Devine, seconded by James Faulkner, that the Charlotte Selectboard**
122 **adopt the rules of procedure as presented at the March 11, 2024, meeting and last revision**
123 **listed as May 22, 2023, as amended effective March 11, 2024. VOTE: 4 ayes, 1 nay,**
124 **(Tenny); Motion Carried.**

125

126 **3. Select newspaper(s) of record for warning meetings**

127 Conversation was had regarding the publishing date of each newspaper and the challenges
128 revolving around that in deciding on a newspaper for the warning of meetings.

129

130 **MOTION by Frank Tenney, seconded by Kelly Devine, to select the Citizen as the primary**
131 **newspaper of record for warning meetings and the Charlotte News and Seven Days as**
132 **alternates. VOTE: 5 ayes, 0 nays; Motion Carried.**

133

134 **4. Approve schedule of regular meetings**

135 James Faulkner stated that Nathaniel Bareham created a tentative schedule for the year with the
136 second and fourth Mondays being the dates for the regularly scheduled Selectboard meetings.
137 Kelly Devine stated that with the schedule as is it creates a potential conflict with her day job
138 every other month.
139 Frank Tenney stated that there are some overlaps with school vacations.
140 James Faulkner stated that any necessary adjustments will be made going forward.

141

142 **MOTION by Frank Tenney, seconded by James Faulkner, to accept the meeting dates for**
143 **the regular Selectboard meetings as presented. VOTE: 5 ayes, 0 nays; Motion Carried.**

144

145 **5. Selectboard liaison assignments**

146 Discussion was had regarding liaison assignments and who would be best suited for each.
147 Following discussion assignments were decided upon.

148 James Faulkner will serve as the liaison to the; Senior Center, Emergency Planning, Road
149 Commissioner/Bridges, Trails Committee, Town properties and facilities and Thompson's Point
150 Wastewater.

151

152 Frank Tenney will serve as the liaison to CVFRS, Road Commissioner/Bridges, DRB, Energy
153 Committee, and Town properties and facilities.

154

155 Natalie Kanner will serve as liaison to the Town Library, Conservation Commission and
156 Recreation.

157

158 Lewis Mudge will serve as the liaison to the Charlotte Park and Wildlife Refuge Committee and
159 Energy Committee,

160

161 Kelly Devine will serve as the liaison to the Planning Commission.

162

163 **6. Review Selectboard agenda request form**

164 Natalie Kanner stated she has a few small edits that she will provide to Nathaniel Bareham.
165 Kelly Devine and Frank Tenney concurred that the Selectboard Agenda Request form should be
166 voted on at the next meeting or the following as it would be good to have it accepted and utilized
167 sooner rather than later.

168

169 **Approve Warrants to Pay Bills**

170 Warrants were signed.

171

172 **Selectboard's Updates**

173 James Faulkner stated that the Town Garage solar panels project is nearly finished. All
174 construction is finished and two weeks ahead of schedule. As soon as GMP signs on, the town
175 will be able to start offsetting electrical bills for all town buildings.

176

177 **Town Administrator's Updates**

178 **1. Update on Holmes Creek Covered Bridge Repairs**

179 Nathaniel Bareham stated that the state required repairs on Holmes Creek Covered Bridge have
180 been completed and the report has been sent back to VTrans and the state approval is being
181 awaited on at this point in time.

182 James Faulkner stated he appreciates Nathaniel Bareham's quick action to resolving this problem
183 so the town didn't have to close the bridge.

184

185 **Public Comment**

186 None.

187

188 **Town Lands Maintenance Contracts – Opening of Bids**

189 The received Town Lands maintenance contract bids were opened and read.

190

191 Kelly Devine stated that a bid was received from Fortin's Landcare of St George, Vermont for
192 mowing and land maintenance. Town's beach and lake field \$9,680, Village mowing \$4,195,
193 Charlotte Park and Wildlife Refuge \$3,025, Charlotte Little League ball fields \$10,470, Charlotte
194 Trails \$3,630. All totaling \$31,000. The hourly cost for additional work is \$55/hr.

195

196 James Faulkner stated that the town received a bid from Chandlers Lawn Care and Plowing LLC
197 of Hinesburg, Vermont for all of the same 5 areas in the town. The total bid came to \$30,000.
198 The hourly cost for additional work is \$60/hr.

199

200 Frank Tenney stated that the town received a bid for mowing and land maintenance bid from **T**
201 **Rapheal Landscape Group**, of Burlington, Vermont, (Sp? I'm unable to find this company with a
202 google search?) for a total of \$28,402. The hourly cost for additional work is \$80/hr.

203

204 Frank Tenney went on to state that the town received a bid for cemetery and brushhogging from
205 Adam Dantzcher for a total of \$6,770. The hourly cost for additional work is \$49/hr. \$85/hr
206 8.5ft brush hog, \$110/hr for a 12ft brush hog and \$125/hr for an excavator with tree mulcher.

207 James Faulkner stated that it's yet to be determined as to what the additional cost will be for the
208 Town Garage property brushhogging.

209

210 Frank Tenney stated that the cemetery mowing and maintenance bid from Adam Dantzcher
211 comes to a total of \$5,600. The hourly cost for additional work is \$49/hr.

212

213 **Request to Approve \$30,000 from the Charlotte Conservation Fund with Comments By:**
214 **The Charlotte Conservation Trust, The Conservation Commission, The Recreation**
215 **Commission and The Trails Committee.**

216

217 Kate Lampton, from the Charlotte Conservation Trust, gave a review of the Charlotte
218 Conservation Fund application as presented in the packet. She stated that the request by the
219 Charlotte Conservation Fund is for \$30,000 for this project that consists of roughly 30 acres of
220 land. This parcel is part of a three lot subdivision and is well suited for farming. She went on to
221 state that the parcel has 25 acres of tillable land and 3 acres of pasture. Fifty-one percent of the
222 acreage is rated as prime soil and forty-seven percent is rated as state wide soil. Kate Lampton
223 stated that the purpose of the project is to preserve the land and to make it available for farming.
224 The landowner's are Jim Donovan and Patricia O'Donnell. She went on to state that the other

225 two lots of this three lot subdivision were conserved this past summer and privately funded. This
226 project will ultimately benefit the water quality of the town beach. Kate Lampton stated that the
227 total conservation project cost is \$393,500 with only an 8% of town contribution to total
228 conservation purchase.

229 As seen in the Charlotte Conservation Fund application the funding plan includes \$253,500 from
230 VHCB, \$30,000 from the Charlotte Conservation Fund, \$30,000 from the Charlotte Land Trust
231 and \$55,000 from the Landowner Contribution. The total comes to \$368,500.

232 Jim Donovan stated that there are three houses total and one house is associated with the farm lot
233 at the recommendation of the Vermont Land Trust and there are two others, one on each of the
234 other two lots. The location of the houses are the same as the other nine lot subdivision. He
235 went on to give confirmation that there is no open space agreement connected with the
236 development of the three lots.

237 Al Karnatz stated that this is extremely important to bring conservation to other areas of the
238 town.

239 Lewis Mudge stated he's grateful to Kate Lampton and Al Karanatz for the conservation to this
240 large area of land.

241 Kelly Devine stated that she is grateful to Jim Donovan for putting forward the nine home
242 subdivision which also conserved a large area of land on the project site as the town of Charlotte
243 needs housing.

244

245 **MOTION by Frank Tenney, seconded by Lewis Mudge, to approve the request for \$30,000**
246 **from the Charlotte Conservation Fund for the Donovan/O'Donnell Farmland Project.**

247 **VOTE: 5 ayes, 0 nays; Motion Carried.**

248

249 **Charlotte Tree Warden, Mark Dillenbeck – Presentation & Discussion of Multiple Items:**
250 **1. Review of the Town's proposed Tree Planting Agreement**

251 James Faulkner stated that he and Mark Dillenbeck are working on this but haven't yet come to
252 an agreement.

253

254 Lewis Mudge arrived at the meeting in person.

255

256 Mark Dillenbeck gave a summary of this agreement process.

257 James Faulkner stated that this item will be postponed until the next meeting. No action taken.

258

259 **2. Acknowledgement of Selectboard approval required for tree planting in the Town's**
260 **right of way**

261 James Faulkner stated and Frank Tenney concurred that there is no agreement or guidelines at
262 this time and it would be appropriate to have such.

263 Mark Dillenbeck stated that this agenda item is to highlight that it's up to the Selectboard to
264 approve tree planting in the Town's right of way.

265

266 **3. Acknowledgement of disbursements from the Rutter Fund authorized by the Tree**
267 **Warden**

268 Mark Dillenbeck stated that the purpose of this agenda item is to highlight that the Tree Warden
269 has authority in regard to the use of the Rutter Tree Fund without needing the approval of the
270 Selectboard.

271

272 **4. Request to approve storing trees temporarily at the Town Garage and to use the Town**
273 **Garage's water spigot(s) for watering said trees**

274 James Faulkner stated that he has discussed this with Junior Lewis and there is no issue with
275 storing the trees or the use of the water spigot.

276 Junior Lewis concurred that he has no issues with this request.

277 James Faulkner stated that the use of the water spigot will be on the south side of the town
278 garage building.

279 Junior Lewis stated that the spigot on the north end could be used if they use a hose to water the
280 trees but filling the large tank the south side spigot should be used.

281 Frank Tenney received confirmation from Mark Dillenbeck that the cost of watering the trees
282 would come from the Rutter Tree Fund.

283

284 **MOTION by Lewis Mudge, seconded by Kelly Devine, to approve the Charlotte Tree**
285 **Warden to temporarily store bareroot trees and accessory items in the town garage not to**
286 **exceed such storage beyond the date of 12/31/24. VOTE: 5 ayes, 0 nays; Motion Carried.**

287

288 Carrie Spear asked for more information on the plan to plant the thirty trees on State Park Road.

289 Mark Dillenbeck stated that it was the town's plan to complete this project and the landowners
290 agreed to this because it delineates the property line.

291 Carrie Spear stated that she is not in favor of any trees being planted in this location resulting in
292 the loss of the view.

293 Mark Dillenbeck stated that the importance of the trees being planting in this location outweighs
294 the loss of the view.

295

296 **MOTION by Lewis Mudge, seconded by Kelly Devine, to approve the Charlotte Tree**
297 **Warden to coordinate access to the town garage's south side water spigot for watering trees**
298 **as to his discretion to expire on 12/31/24. VOTE: 5 ayes, 0 nays; Motion Carried.**

299

300 Carrie Spear asked when there would be an opportunity to discuss the planting of the trees on
301 State Park Road going forward.

302 Lewis Mudge stated that his understanding is this was voted on and approved some time ago.

303 Frank Tenney reiterated the point that this tree planting project is on private property not in the
304 town's right of way and the landowners have agreed to this.

305 Mark Dillenbeck stated that he has bundled the purchase of the trees for the State Park Rd
306 project to include trees for the town garage. The funding for this comes from the Rutter Fund.

307 James Faulkner stated that it's a wonderful exchange to store trees for a couple weeks to get the
308 trees for the town garage.

309 Carrie Spear received confirmation that a site visit took place before this project was approved.

310

311 **5. Update on the status of the proposed Shade Tree Plan**

312 Mark Dillenbeck stated that this project is on hold at this time as there are other projects that
313 supersede this at this time.

314 Alexa Lewis stated that she has concerns with trees being planted without notification to the
315 public.

316 Mark Dillenback stated that there will be at least one public hearing on the Shade Tree Protection
317 Plan to get public feedback and there is also a formal requirement that the state has in regard to a
318 Shade Tree Protection Plan.

319 Frank Tenney stated that the Shade Tree Protection Plan isn't yet written. The creation of this
320 plan is different than particular tree planting projects.

321 Mark Dillenbeck stated that once the plan is written it will be available on the town website.

322

323 **Presentation of the Current Beach Event Policy and Possible Amendments**

324 Nicole Conley stated that the purpose of the Beach Event Policy amendments would be to help
325 with the seamless flow of the use of the beach. Knowing well in advance the events that are
326 going to be taking place allows for the staff to be better prepared to handle the influx of beach
327 attendees and to accommodate the associated increase in parking needs.

328 Juliann Phelps stated that they are trying to put a framework in place as they get a large variety
329 of requests for gatherings at the beach which include weddings, graduation parties, family
330 barbecues and corporate events.

331 Lewis Mudge stated that his main concern is with the fee of \$500 for a party of 30 people. This
332 amount is high for a child's birthday party.

333 Discussion was had regarding the terms of the Beach Event Policy and giving the Town
334 Administrator authorization to approve these events unless the event is higher than 100.

335 Nicole Conley stated that another component to the fee schedule is to make sure that there is
336 some revenue along with covering costs that are created with large gatherings at the beach such
337 as the need for increased staffing, increased trash, and use of the facilities.

338 Frank Tenney stated that in his opinion anytime there is a fee waiver for an event the Selectboard
339 should be involved.

340 Kelly Devine stated that it would make sense for Nathaniel Bareham to assist the Recreation
341 Commission with completing the Beach Event Policy. She went on to state that she feels the
342 cancellation policy is too lenient as written.

343 All of the Selectboard members concurred that Nathaniel Bareham will work with the Recreation
344 Commission to finalize the Beach Event Policy.

345 Maura Wygman stated that the definition of a large event could be adjusted to 50 or more people.
346 Juliann Phelps reviewed the areas of the Beach Event Policy that needs adjustment. Updating
347 the language that clarifies the authority of the Town Administrator and Recreation staff, concerns
348 of the size of the events delineation, concerns about the fees for the size of events and adjusting
349 the cancellation policy to be less lenient.

350 Lewis Mudge confirmed this and stated that in addition he agrees with changing the definition of
351 a large event to 50 or more people.

352 Kelly Devine stated that it should also be more clearly defined as to what a community event is
353 and what the process is for being granted a waiver

354 Nathaniel Bareham stated that he will look into what other towns do in order to waive fees as
355 well as if there is a requirement for the fee waiver to go before the Selectboard for approval. He
356 will reach out to VLCT to assure there is no requirement for the Selectboard to be involved in the
357 fee waiver process for community events.

358 Lewis Mudge stated that he and Kelly Devine would rather the Town Administrator could have
359 authority for this.

360

361 Kelly Devine left the meeting.

362

363 **Discussion of a proposed Town Lands Fire Ordinance**

364 Juliann Phelps stated that there has been discussion with CVFRS regarding an incident that
365 happened at the beach during an end of year party after hours at the town beach. At this party a
366 fire became large and out of control. This discussion with CVFRS revealed that there is no
367 enforcement regarding fires on towns lands. Consequently, the Recreation Commission is asking
368 the Selectboard and Town Administrator to draft a Town Lands Fire Ordinance.

369 Natalie Kanner stated that she looked into this and there is a state wide open burning process that
370 is supposed to be adhered to.

371 Nathaniel Bareham stated that that would be enforceable by the state but not by the town.

372 CVFRS is willing to enforce this town ordinance if the town were to put it in writing.

373 Paul Plante stated that the state regulations only applies to large fires not small campfires.

374 Frank Tenney stated that in the Beach Event Policy it should clearly state no fires as there are
375 grills that can be used. He went on to state that as far as the Town's Lands Fire Ordinance it's
376 possible that the language from the state rules could be used for the Town's Lands Fire
377 Ordinance.

378 Frank Tenney will collaborate with Nathaniel Bareham and Nicole Conley.

379 Nathaniel Bareham stated that for clarification the intent is to have this for town lands and the
380 plan would be to work with the Recreation department and the Charlotte Park and Wildlife
381 Refuge in order to be collaborative.

382 Jenny Cole stated that fires are used for maintenance of the Charlotte Park and Wildlife
383 Refuge and on other town lands.

384 Nathaniel Bareham stated that the ordinance will not impede on town lands controlled burns for
385 cleaning and maintenance of the lands.

386

387 Kelly Devine rejoined the meeting remotely.

388

389 **Request to authorize the Town Administrator to determine when a traffic study can be
390 conducted on Ferry Road**

391 Jack Pilla stated that a traffic study was done on the section of Ferry Road where he's requesting
392 signs be posted but the actual report was never revised to include the information.

393 James Faulkner stated that this remains to be seen in document form.

394 Nathaniel Bareham stated that the current issue is that the state guidelines require a traffic study
395 in order for the Selectboard to take action with posting road warning signs. There was a road
396 safety audit report that was completed by VTrans in 2020 and there was also, a study done by
397 CCRPC in 2022. Unfortunately, the VTrans study on Ferry Road didn't cover the section of
398 Ferry Road from Greenbush Road to Lake Road. He went on to state that even if it had been
399 done it wasn't included in any official report which is what the Selectboard needs to operate on
400 as a requirement of the state statute.

401 Discussion was had a great length regarding how to proceed. The most cost effective and time
402 efficient method should be done which would be to have an Engineering judgement to fulfill the
403 state statute requirement to install the warning signage.

404 Nathaniel Bareham stated that funding from CCRPC would likely cover this.

405 Discussion was had regarding past road studies that have been done and that not all
406 recommendations were completed as it's up to the municipality to decide what it wants to do and
407 what it is able to do. The road studies recommendations in general include doing nothing to

408 completing extensive recommendations.
409 Frank Tenney suggested sharing Jack Pilla's signage thoughts with CCRPC.
410 Paul Plante stated that something to consider would be to pass a village speed ordinance so that
411 both villages could be set at 25mph.

412
413 **MOTION by Lewis Mudge, seconded by Frank Tenney, to approve the Town**
414 **Administrator to coordinate with CCRPC to schedule a traffic study or engineering report**
415 **for the section of Ferry Road from the intersection down to the train tracks pending final**
416 **approval by the Selectboard. VOTE: 5 ayes, 0 nays; Motion Carried.**

417
418 **Request to approve an updated Planning & Zoning Fee Schedule**
419 Nathaniel Bareham stated that the town has moved away from its wastewater delegations with
420 the state and therefore the town no longer needs to collect fees for wastewater fees. The updated
421 Planning and Zoning Fee Schedule simply has these fees removed with no other changes made to
422 the schedule.

423
424 **MOTION by Frank Tenney, seconded by Lewis Mudge, to adopt the updated Charlotte**
425 **Planning and Zoning Fee Schedule as presented. VOTE: 5 ayes, 0 nays; Motion Carried.**

426
427 **Approve Meeting Minutes for March 4, 2024**

428
429 **MOTION by Lewis Mudge, seconded by James Faulkner, to approve the Selectboard**
430 **meeting minutes for March 4, 2024, as amended. VOTE: 5 ayes, 0 nays; Motion Carried.**

431
432 **Liquor Control Board:**
433 Frank Tenney recused himself from this portion of the meeting and left the meeting.

434
435 **MOTION by Lewis Mudge, seconded by James Faulkner, to adjourn as the Selectboard**
436 **and reconvene as the Liquor Control Board. VOTE: 4 ayes, 0 Nays; Motion Carried.**

437
438 **1. Richard Tenney – 2nd Class Liquor License – DLL Application #38717**
439 **2. Richard Tenney – Tobacco License – DLL Application #38718**

440 James Faulkner stated that at the last meeting there was missing information for these
441 applications. Currently all the information is complete on these applications.

442
443 **MOTION by James Faulkner, seconded by Lewis Mudge, to approve Richard Tenney –**
444 **2nd Class Liquor License – DLL Application #38717 and Tobacco License – DLL**
445 **Application #38718. VOTE: 4 ayes, 0 nays, 1 absent (Tenney); Motion Carried.**

446
447 **MOTION by Lewis Mudge, seconded by Kelly Devine, to adjourn as the Liquor Control**
448 **Board and reconvene as the Selectboard. VOTE: 4 ayes, 0 nays, 1 absent (Tenney); Motion**
449 **Carried.**

450
451 **Adjournment**

452

453 **MOTION by Natalie Kanner, seconded by Lewis Mudge, to adjourn. VOTE: 4 ayes, 0**
454 **nays, 1 absent (Tenney); Motion Carried.**

455
456 The meeting was adjourned at 9:20 p.m.

457
458 Minutes respectfully submitted by Brooke Milo, Minute Taker. Edits by Nathaniel Bareham.

DRAFT