

CHARLOTTE SELECTBOARD
Agenda for Monday, February 10th, 2025
At the Charlotte Town Hall
159 Ferry Road

Selectboard members and members of the public may participate in person or via Zoom.

To join meeting online (via Zoom) please click the link [here](#).

To join meeting by phone please call **1-929-205-6099** and dial the **Meeting ID** and **Passcode** below:

- **Meeting ID:** 880 2491 0208
- **Passcode:** 123456

To get more information on participating in Selectboard meetings via Zoom, please click the link [here](#).

Please contact Nate Bareham, Town Administrator at (802)-425-3071 ext. 5 or at townadmin@townofcharlotte.com, with any comments, questions or requests for accommodations for this meeting. Reasonable accommodations shall be provided upon request to ensure this meeting is open and accessible to everyone.

MEETING AGENDA:

<i>PACKET#</i>	<i>TIME</i>	<i>ITEM</i>
1	6:30 PM	Approval of Consent Agenda a. Meeting Minutes for Jan. 6, 2025, and Jan. 23, 2025.
	6:35 PM	Adjustments to the Agenda
2	6:36 PM	Liquor Control Board: a. Application 41513 – 2 nd Class Liquor License Renewal – Crust & Cork LLC
	6:40 PM	Approval of Warrants to Pay Bills
	6:45 PM	Selectboard & Town Administrator’s Updates a. Update on FHWA Emergency Relief Program grant funds b. Update on Spear Street repairs c. Update on Selectboard meeting agendas d. Update on committee/commission application form
	6:50 PM	Public Comment
3	6:55 PM	Discussion, and possible action, on adopting a Code of Ethics Investigation and Enforcement Ordinance
4	7:10 PM	Discussion, and possible action, on appointing a designated complaint recipient for Municipal Ethics Complaints
5	7:15 PM	Discussion, and possible action, on amending the Town’s list preferred vendors per Section V of the Town’s purchasing policy. To include: a. Adam Dantzcher for Brush-hogging and Cemetery Maintenance services. b. Fortin’s Lawncare for Mowing services.
6	7:25 PM	Possible discussion, and action, on Requests for Proposals for: a. Mowing b. Brush-hogging c. Cemetery Maintenance
7	7:35 PM	Discussion, and possible action, on the Assistant Town Administrator job description
8	7:50 PM	Discussion, and possible action, on a letter of support for CCRPC’s FY26 Unified Program Work Project
9	8:00 PM	Discussion, and possible action, on an Open Space Agreement between the Town of

	Charlotte, and William and Louise Gregorek
8:15 PM	Adjournment

Selectboard Members: James Faulkner, Chair; Frank Tenney, Vice Chair; Lewis Mudge; Kelly Devine; Natalie Kanner

Town Administrator: Nathaniel Bareham

Minute Taker: Brooke Milo

Next Meeting: February 24th, 2025 at 6:30 PM Regular Selectboard Meeting
March 10th, 2025 at 6:30 PM Regular Selectboard Meeting