

**CHARLOTTE SELECTBOARD MEETING**  
**Monday, March 14, 2022**  
**Charlotte Town Hall 159 Ferry Road and via teleconference**

**APPROVED**

**SELECTBOARD MEMBERS:** *In person:* Frank Tenney, Vice Chair; Lewis Mudge,

*Remote:* James Faulkner (joined at 8:10pm), Chair; Matthew Krasnow

*Absent:* Louise McCarren

**ADMINISTRATION:** Dean Bloch, Town Administrator (*in person*)

**OTHERS:**

*In person:* Richard Hendrickson, Jack Pilla, Julian Kulski, Jessie Bradley, Susan Smith, Chris Ouellette

*Remote:* Mary Van Vleck, Adam Dantscher, Bill Regan, Carrie Spear, Chea Evans, Chris Fortin, Molly Ladner, Paul Plante, Junior Lewis, Larry Sommers, Maura Wygmans, Mark Dillenbeck, Margaret Woodruff

**AGENDA ITEMS:**

- 6:30 PM Adjustments to the agenda
- 6:31 PM Approve warrants to pay bills
- 6:35 PM Committee requests for unbudgeted expenditures (time allotted if needed)
- 6:36 PM Minutes: February 26 (public informational hearing), February 28, March 7, 2022
- 6:40 PM Open bids: Town Mowing/Maintenance; Cemetery Mowing; Brush-hogging
- 6:45 PM Village Loop Trail – design proposal
- 7:00 PM Public comment
- 7:05 PM Trails Signage Plan
- 7:20 PM Trails—grant application to AARP (not ARPA) for benches
- 7:30 PM Certificate of Highway Mileage
- 7:35 PM Certificate of Compliance for Town Road and Bridge Standards and Network Inventory
- 7:40 PM Annual Financial Plan – Town Highways
- 7:45 PM Signage and signals near Charlotte Central School
- 7:50 PM Charlotte Park & Wildlife Refuge Oversight Committee
  - Request to amend agricultural lease
  - Request to make James Bell (Envirotrac) a preferred vendor for brush-hogging at the Park & Wildlife Refuge
- 8:05 PM Interview Julian Kulski for reappointment to the Charlotte Park & Wildlife Refuge Oversight Committee for term ending on April 30, 2025
- 8:10 PM Request for Bids for Ash Tree Removal on Thompson’s Point
- 8:25 PM Cycle4CMT—application to use town roads for 9th annual fundraising bicycle ride on August 28, 2022

8:30 PM Library shed—proposed purchase and installation in alcove on east side of building  
8:35 PM Proposed Sign at Driveway for Library and Town Hall  
8:40 PM Liquor license renewal  
• PBM Acquisition d/b/a Point Bay Marina—renewal of 2nd Class License to Sell Malt and Vinous Beverages  
8:45 PM Selectboard updates  
9:00 PM Adjournment

### **CALL TO ORDER**

**Frank Tenney called the Selectboard meeting to order at 6:40p.m.**

#### **Adjustments to the agenda**

Dean Bloch stated that James Faulkner wanted to participate in some of the village trail discussion. He is traveling to Chicago and may log on. Dean suggested moving the village trail agenda item to a later time if James isn't on via zoom at the scheduled time.

#### **Approve warrants to pay bills**

Warrants were available. Lewis Mudge stated that he would sign tonight and that Louise was absent but present in the state and would therefore be able to come in and sign the warrants this evening. Frank Tenney stated that James Faulkner had signed one of the warrants already.

#### **Committee requests for unbudgeted expenditures (time allotted if needed)**

None at this time.

**Minutes: February 26 (public informational hearing), February 28, March 7, 2022**

**MOTION by Lewis Mudge, seconded by Matthew Krasnow, to approve the Selectboard meeting minutes for February 26, 2022 as amended. VOTE: 3 ayes, 0 nays, (2 absent: Faulkner, McCarren); Motion Carried.**

**MOTION by Lewis Mudge, seconded by Frank Tenney, to approve the Selectboard meeting minutes for February 28, 2022 as amended. VOTE: 3 ayes, 0 nays, (2 absent: Faulkner, McCarren); Motion Carried.**

**MOTION by Lewis Mudge, seconded by Matthew Krasnow, to approve the Selectboard meeting minutes for March 7, 2022 as amended. VOTE: 3 ayes, 0 nays, (2 absent: Faulkner, McCarren); Motion Carried.**

#### **Open bids: Town Mowing/Maintenance; Cemetery Mowing; Brush-hogging**

- Fortin's Lawn Care, mowing and land maintenance bid \$29,600 (beach, village, wildlife refuge, baseball field and trails) Brush-hogging bid for \$4,550
- Firebrick LLC, Brush-hogging bid \$10,600.

- Chris's Lawn Care: Brush-hogging bid \$8,000. Cemetery mowing bid \$8,500. Mowing and land maintenance bid \$48,000.
- Guilmette Landworks, landscaping property maintenance bid \$23,902.95
- Adam Dantzcher: cemetery mowing \$5,390. Brush-hogging \$6,460

**Public comment**

No comments

**Village Loop Trail – design proposal**

Bill Regan gave an update on the village loop trail. He stated that last fall while discussing the work plan for this year there was talk about building a section of the Village Loop Trail that extends from Ferry Road by the former health center. There is no decision today on the exact design. A wetland delineation is needed for that area and can't be done until May.

There are two different visions for building the trails for that area depending on the outcome of the wetland delineation.

- 1) If there is indeed a wetland in that area the committee will come back to the Selectboard with a proposal to build a boardwalk since that would be a wetland requirement.
- 2) However, if it turns out there is not a wetland there, the trail can be made by building up the area with gravel etc.

The goal is to have some section of trail built this summer.

Lewis Mudge asked Bill Regan if he meant RFP on the delineation or RFP on the trail itself? Bill responded that they could first put it out there for design and then build but it is possible that some trail builders will be willing to do both. Bill asked Dean for assistance with how it would be best to lay it out for requests.

Dean Bloch stated that he spoke with Josh Ryan, Timber & Stone LLC who is the most experienced trail builder in the state. He gave a price to do a design for regular gravel and if there is a boardwalk. Specifications for construction were included in this price. Dean's recommendation would be for this project to consider Josh Ryan as a preferred vendor and accept his proposal and then he can provide the specifications that would be used to go out and bid for construction.

Lewis Mudge asked for clarification on the preferred vendor status and Frank Tenney explained that the Selectboard isn't under any obligation to use the preferred vendor it simply means the board wouldn't have to go out to bid since there is a preferred vendor.

Lewis Mudge stated that the estimates have come down and Bill Regan explained that much of the section of the trail is in good condition but there is an 800 ft section that needs tree removal, some clearing of brush and muddy area that needs repair. Lewis asked Bill if he wanted Josh Ryan as a preferred vendor and Bill responded that he trusted Dean Bloch's expertise but also that he feels that would be wise due to the

timeline crunch caused by the need to do a wetland delineation which can't take place until May which postpones the work process for later in the year.

Matthew Krasnow asked for further clarification as to why there is a need for a preferred vendor if the bid is under \$5k at \$3,200. Dean Bloch explained that the purchasing policy between \$1k-\$5k states that the board needs to get three quotes and a preferred vendor would mean that they wouldn't need to do that. Matt suggested in order to make things fair to local contractors the Selectboard could make him a preferred vendor only for this specific task of design.

Scooter MacMillan requested clarification of the location of the trail being discussed. Bill Regan stated that at this point the trail would terminate at Ferry Road.

**MOTION by Matthew Krasnow, seconded by Lewis Mudge, to designate Timber & Stone LLC as a preferred vendor for the duration of time it takes to complete the phase 1 and phase 2 design proposals and specifications for the village loop trail improvements. VOTE: 3 ayes, 0 nays, (2 absent: (Faulkner, McCarren); Motion Carried.**

**MOTION by Lewis Mudge, seconded by Matthew Krasnow, to approve the phase 1 layout and tread design as submitted by Timber and Stone LLC in the packet not to exceed \$3,200 and to approve of phase 2 boardwalk design contingent upon the determination of the delineation wetland there, not to exceed the additional \$4,600. VOTE: 3 ayes, 0 nays, (2 absent: Faulkner, McCarren); Motion Carried.**

### **Trails Signage Plan**

Bill Regan stated that in the planning last fall on their work plan for the year, there was discussion on updating and expanding the signs for the whole town trail system and the Selectboard approved the committee to go to a local contractor to work up the sign designs. Now the committee is coming back to the board to present the design and to ask for approval to take it to the next step. The next stage will be to go out and do the RFPs and at that point the committee will come back to the Selectboard for approval for the purchase of signs.

Larry Sommers who has worked extensively on this project presented, with the use of the maps, on the background of the trail signage plan. The purpose of the project is to create a unified cohesive easily identifiable signage that will improve the trail user's experience and to attract more trail users. Recommendations were given by designer, Jeremy Brault, who put together two to three options that met the design goals and the trail user experience goals. The committee took Jeremy's recommendations and came up with their own recommendations. Town Link Trail will remain blue, primary trails (Pease Mountain Trail, Plouffe Lane Trail and Village Loop Trail) will be yellow and secondary spur trails (alternate loops) will be white.

The committee is reviving a logo that was designed back in 2012 to 2014 when the initial signs began and it's a medallion that can be placed on signs and put on maps and brochures to unify the system of trails that are in Charlotte.

Parking signs will conform to regulations and they have a color grid to show where a trail head is. Trail head signs will be standard wood sign with a routed font, with dark stain and white lettering. There will also be laminate signs with a map, signs with rules and signs with panel and names of trails.

There will also be directional signs as needed, and mile marker signs and intersection signs. Blazes will be laminated plastic adhered to a post or to trees.

Junior Lewis asked about the Road Closed sign on Plouffe Lane, stating that he got a call from a resident asking about the closure. He stated that he didn't put a Road Closed sign there. Bill Regan stated that he got a call as well and the trails committee didn't put the sign up either but that he shared this with James Faulkner who will address when he returns to the state. Dean Bloch stated that the sign is part of the way up Plouffe Lane. He believes the sign was likely put up by the property owner who maintains the road. Lewis Mudge stated that the trail should be open year round and that James Faulkner manages the relationship with the resident and this subject matter will be turned over to him.

Lewis Mudge asked if there is a policy about advertising on the trails. Bill Regan said that has not come up in his experience. Where a trail system on private property connects with the town trail system, he has seen signs directing to businesses but they're not on town property. Larry Sommers stated that there shouldn't be advertising on town trails.

Frank Tenney stated that he likes the looks of the signs with the dark stain and the white lettering. Matthew Krasnow stated that it sounds like the trails committee is looking for a general approval and then the Selectboard would be authorizing and putting out an RFP once everything has been finalized. He expressed gratitude for all the hard work and the thorough presentation.

**MOTION by Lewis Mudge, seconded by Frank Tenney, to approve the trail signage plan as presented in the packet. VOTE: 3 ayes, 0 nays, (2 absent: Faulkner, McCarren); Motion Carried.**

**Trails—grant application to AARP (not ARPA) for benches**

Bill Regan stated that the trails committee applied for the AARP grant last year but didn't receive it, and Richard Hendrickson would like to try again; but there is no town match requirement. The grant is for \$2k.

Richard Hendrickson stated that the 6 benches are for the Village Loop Trail including the part that goes up past the Old Lantern. The money from the grant would be for the materials primarily and the trails committee would be responsible for installing

the benches. It's due on March 22, 2022 but Richard mostly has it ready to submit if the selectboard approves. Lewis Mudge confirmed that there would be no financial obligation on the town.

**MOTION by Frank Tenney, seconded by Lewis Mudge to approve of the trails committee applying for the AARP grant of 2022. VOTE: 3 ayes, 0 nays, (2 absent: Faulkner, McCarren); Motion Carried.**

#### **Certificate of Highway Mileage**

Dean Bloch stated that the certificate of highway mileage is required each year by the state to verify how many miles of highway that the town has. Sometimes there are occasions when a town could add highway or remove highway. It requires a quorum of the Selectboard's signatures.

Lewis Mudge asked if Junior Lewis was aware that the Selectboard is saying no changes? Junior Lewis confirmed, no changes to the Charlotte roads.

**MOTION by Lewis Mudge, seconded by Frank Tenney, to approve the certificate of highway mileage year ending February 10, 2022 as presented in the packet. VOTE: 3 ayes, 0 nays, (2 absent: Faulker, McCarren); Motion Carried.**

#### **Certificate of Compliance for Town Road and Bridge Standards and Network Inventory**

Dean Bloch stated that the Certificate of Compliance for Town Road and Bridge Standards and Network Inventory is something that the state requires annually. The state created new standards in 2019 which the town adopted at that point and every year the state requires a certificate of compliance to confirm of the standards are being used by the town.

**MOTION by Frank Tenney, seconded by Matthew Krasnow to approve the Certificate of Compliance for Town Road and Bridge Standards and Network Inventory. VOTE: 3 ayes, 0 nays, (2 absent: Faulkner, McCarren); Motion Carried.**

#### **Annual Financial Plan – Town Highways**

Dean Bloch stated that the Annual Financial Plan for Town Highways is required by the state to indicate how much the town is spending on maintenance of town highways. There is a minimum of \$300/mile and the town has exceeded that. It's an annual financial report that is required.

**MOTION by Lewis Mudge, seconded by Frank Tenney, to approve the Annual Financial Plan, Town Highways as presented in the packet. VOTE: 3 ayes, 0 nays, (2 absent: Faulkner, McCarren); Motion Carried.**

#### **Signage and signals near Charlotte Central School**

Dean Bloch stated that resident Maura Wygmans requested this

and a few other comments from other residents on this date were received as well. Maura Wygmans, a resident of Charlotte stated that she has an 8<sup>th</sup> grader and a 5<sup>th</sup> grader at CCS. She has been driving her children to school all of this school year and consequently she has seen the safety issues with the drop off/pick up times. The school also went from 6 buses to 5 buses which increased the length of time that children are on the bus and therefore more parents are choosing to drop off their children. With the 30 mph speed limit in front of the school and people using the heavily traveled Hinesburg Road there is quite a bit of traffic in that area. Especially at the 8am and 3pm time periods making for dangerous situations.

Maura said there is a bit of a blind driveway at the main entrance to CCS when exiting. Cars approaching from the west are difficult to see. Children have been seen walking to school from the west as well with a lot of traffic there. In comparison with Shelburne and Hinesburg, Charlotte has a 30 mph speed limit vs. a 25 mph speed limit. She feels that a blinking light could be helpful in addition to the existing school signs. Her request is to increase the signage and to consider a blinking sign.

Lewis Mudge stated that he completely agrees with this need as he has seen the dangers with his experience of picking up his children as well.

Dean Bloch stated that for setting speed limits, changes can only be made following a study; but he's not sure if there are different rules for school zones.

Lewis Mudge stated that he agreed with Maura Wygmans that there should be both more signs and a decrease in the speed limit. The town speed limit is 25 mph in town and 30 mph by the school which is puzzling.

Frank Tenney stated that the board would need to know if there are separate rules for the school and if the speed limit could be changed to a 25 mph speed limit without a study being done.

Matthew Krasnow expressed that the school has been purposeful with using the building itself to shield the students from the roadway. Part of the reason for this he feels is that Hinesburg Rd is a thoroughfare, east/west all the way to NY. When school isn't in session the slower speed isn't necessary. Other towns deal with this by having flashing signs that signify a lower speed limit when needed. Even prior to COVID-19 it was difficult to get an ambulance through there during pick up and drop off times. A long term plan should involve widening the road as he feels that is the best solution for this problem and that simply signs and a small reduction of the speed limit isn't going to fix this problem.

Frank Tenney stated that CVU has had the set up that Matt described with a flashing sign for reduced speed limit for specific times along CVU Rd but that they recently reduced the speed limit there to 25 mph at all times. Maura Wygmans stated that she feels that a speed limit of 25 mph all the time in that location would be a reasonable speed limit.

Frank Tenney stated that it is something that needs further investigation. The topic was tabled at this time as to allow further investigation and to give James Faulkner and Louise McCarren an opportunity to be a part of the discussion.

**Charlotte Park & Wildlife Refuge Oversight Committee  
-Request to amend agricultural lease**

Julian Kulski from the Oversight Committee gave a review of the park. He stated the park is managed for wildlife and for haying. It's broken into units by the fields letters A -F . There's 110 acres that is managed for haying and about 20 acres of that is delayed mowing until after August 1<sup>st</sup> in order to protect the bird wildlife habitat. There are two other units, units H and I that have erosion problems, drainage problems and hay quality problems.

The committee has come up with two suggestions.

1) To reduce the acreage of unit I by 1.5 acres for an erosion control project which would reduce the lease payment.

2) The units I and H would be transitioned from the unlimited haying rate to the limited rate of after August 1<sup>st</sup>. The quality of the haying is so poor there it makes sense to take those two units and make them part of the bird program since they found last year with the delay in mowing the Savannah Sparrows loved it.

The reduction would be just over \$500 in lease payment for the year.

Lewis Mudge confirmed with Julian Kulski that people would still be able to ride and walk in these units.

Frank Tenney asked if this would be a new lease or just an adjustment to the current lease and Julian Kulski stated that it would be an amendment to the current lease. Frank confirmed with Dylan Preston that he was accepting of these changes.

**MOTION by Frank Tenney, seconded by Lewis Mudge, to approve the amendment to the Charlotte Park & Wildlife Refuge's existing lease as proposed, authorizing the town attorney to draft and authorizing the chair to sign. VOTE: 3 ayes, 0 nays, (2 absent: Faulkner, McCarren); Motion Carried.**

(James Faulkner joined the meeting remotely at 8:10 pm)

**-Request to make James Bell (Envirotrac) a preferred vendor for brush-hogging at the Park & Wildlife Refuge**

Julian Kulski stated that James Bell does an excellent job and he knows the park extremely well. He has a good eye for the native species the committee would like saved. He has a piece of equipment that is reasonably priced and it has a front load wide brush-hog. Julian has seen him at work and feels he does a fantastic job. Best job for the price.

Frank Tenney stated that he feels like the Selectboard has been making a lot of preferred vendors as of late, not that he's against approving this request he just feels that it avoids the bidding process.



Matthew Krasnow is in favor of this request. He stated that the Oversight Committee is incredibly engaged and they manage every cent well. When they find a contractor volunteer that does great work they really endorse and support it as much as they can.

Lewis Mudge stated that looking at the paperwork James Bell has been working on this project for the past 10 years.

Jessie Bradley spoke stating that she doesn't see this as negating the bidding process. As things come up James Bell wouldn't necessarily get the contract there could still be a bidding process.

**MOTION by Lewis Mudge, seconded by Matthew Krasnow, to designate James Bell, (Envirotrac), as the preferred vendor for brush-hogging at the Park and Wildlife Refuge. VOTE: 4 ayes, 0 nays, (1 absent: McCarren); Motion Carried.**

**Interview Julian Kulski for reappointment to the Charlotte Park & Wildlife Refuge Oversight Committee for term ending on April 30, 2025**

Julian Kulski stated that he loves and enjoys working on the committee. He enjoys the whole operation and the whole commitment to the park and the town. He feels all on the committee are wonderful to work with.

Matthew Krasnow stated that Julian Kulski has been an incredible member of the committee and he would endorse him signing up for another round.

**MOTION by Lewis Mudge, seconded by Frank Tenney, to reappoint Julian Kulski to the Charlotte Park & Wildlife Refuge Oversight Committee for a term ending on April 30, 2025. VOTE: 4 ayes, 0 nays, (1 absent: McCarren); Motion Carried.**

**Request for Bids for Ash Tree Removal on Thompson's Point**

Mark Dillenbeck spoke, sharing that they would like to remove Ash Trees on Thompson's Point and specifically on Thompson's Point Rd, Flat Rock Rd and Bypass Lane. He's requesting approval from the Selectboard to proceed with plans by next getting bids for the work.

Lewis Mudge asked for confirmation on the 76 ash trees at Thompson Point, which was confirmed. He also asked Mark Dillenbeck if there have been options for the landowners to do the insecticide? Mark answered yes, that there is a graph that he has put together and plans to put into an email to the associations. He stated that there will be time for owners to respond before the work is started.

Frank Tenney asked if this might help with reducing the number of trees that need to be removed. Mark Dillenbeck responded stating that so far in all the work that they have done they had only one landowner opt to save one tree, but he's encouraging people to think about it. Frank also expressed concern about the schedule; he asked if somebody starts and does the majority of the work before May could it be finished up in October

and Mark stated that yes, this could be done. Mark's hopes are for it to be completed all at once.

Chris Fortin asked why all the trees in the power company's right of way were marked since it would be Green Mountain Power's responsibility. Mark Dillenbeck stated that due to the fact that these trees are at the extreme end of the power company's lines, they would be considered lowest priority for them to address during emergencies. The committee feels that if some of these trees aren't taken care of now it will be likely that Junior Lewis and his crew would have to take care of them down the road in an emergency situation.

Chris Fortin expressed concern that the town could run out of funds down the road and would have to ask for more money. Mark Dillenbeck stated that including the trees in the power company's right away in this round of bidding wouldn't really increase the overall cost of the project. Chris Fortin stated that usually \$20k is allotted for every year and the funds will be down to \$40k after this year. He wonders how all the other roads will get taken care of with just \$40k. Mark Dillenbeck stated that he feels with a couple more rounds that they'll be able to get to all that they need.

**MOTION by Lewis Mudge, seconded by Matthew Krasnow, to approve the Request for Bids for Ash Tree Removal on Thompson's Point as presented in the packet. VOTE: 3 ayes, 0 nays, (2 absent: McCarren and Faulkner, who had lost his connection); Motion Carried.**

**Cycle4CMT—application to use town roads for 9th annual fundraising bicycle ride on August 28, 2022**

- Chris Ouellette gave an overview of the event stating that this would be the 9<sup>th</sup> annual cycle for CMT event and the 7<sup>th</sup> year that it's been in Charlotte at the Old Lantern. The event isn't a race but rather a ride to raise awareness and money. The event is based at the Old Lantern and typically they have between 150 to 170 people. On average there are between 75-85 cyclist and people can decide between four different routes (6.5 mile, 15 mile, 25 mile or 41 mile routes), and ride between the hours of 8am and 11:30am. Very few participants do the 41 mile route, it takes 3 hours and therefore they start first.

Chris Ouellette stated that he's an avid cyclist himself and he is in charge of the cycling aspect. Everyone signs in and it's documented as to what route each cyclist is on, there is a rider support van, phone numbers are given out for emergency support.

He is a fan of the rolling start vs a start with a mass number of people. He sends off groups of 3-4 people at a time with a ten minute break between. He runs through all the VT cycling regulations. Helmets are mandatory. The event ends at 3pm.

Lewis Mudge confirmed the insurance was all set and the application was signed by Charlotte Fire & Rescue.

Frank Tenney stated that if food and alcohol was going to be served a copy of the

caterers license and insurance would have to be submitted with the application. Dean Bloch stated that the Old Lantern already has a license and insurance.

Lewis Mudge asked if there were any safety measures in place to make the bridge use safe? Chris Ouellette explained that they have never had to have people stationed there on either side of the bridge in the past but there will be a photographer stationed at that location. There is also a thorough debriefing about the safety in that area of the ride. Lewis confirmed that they won't need any police for the event.

James Faulkner asked if there is a port-o-let proposed or will the participants just be using the Old Lantern's facilities? Chris Ouellette stated that they will be using the Old Lantern's facilities.

Chris Ouellette stated that it's a great event and it's open to the public.

**MOTION by Frank Tenney, seconded by Lewis Mudge, to approve of the application for the Cycle4CMT on August 28, 2022. VOTE: 4 ayes, 0 nays, (1 absent: McCarren); Motion Carried.**

**Library shed—proposed purchase and installation in alcove on east side of building**

Margaret Woodruff stated that she showed the shed photos and specs to Dean Bloch and James Faulkner. She went on to say that the library has less traditional items in the library collection. Thanks to the Conservation Commission they have some invasive plant removers, snowshoes from Charlotte Central School and garden tools to work in the garden at the library. All of these items are difficult to store in the library and they were hoping they could use the funding received from the Department of Library since it would cover the cost to purchase a small shed to store some of these outdoor items. The shed would be placed on the cement pad in the little alcove where the old library ends and the new library begins. One of two would be purchased if approved depending on availability and whichever one the Selectboard might prefer.

James Faulkner stated that he looked at the location and despite the fact that he's not a fan of sheds around town buildings on town property, this particular location is well protected and out of sight in the alcove. He was shown two sheds. He reports one was 24" by 36" by 72" and the other was 5ft wide, 3ft depth and 5ft high. James feels neither one of them is very large and will be well hidden from view.

Lewis Mudge asked which one Margaret Woodruff would like? She stated that the smaller one would fit in the space best and the bigger one would give them better options for the future. Due to that she would choose the smaller one.

James Faulkner stated that they would want to identify what they would want to keep in there and even going forward what else they might want to add to the storage shed. Margaret Woodruff stated that they have a bocce ball set, frisbees, garden supplies and snowshoes. The intent of the grant is to promote outdoor activities for the library and why they chose a shed for the use of the money received from this grant.

James Faulkner recommended the smaller one due to the space in order to allow for more space to maneuver around and for the HVAC folks to move about. Margaret Woodruff stated that she checked with Vermont Mechanical and they said there was plenty of room for them to have access. There is one heat pump in that space.

**MOTION by James Faulkner, seconded by Lewis Mudge, to approve the purchase of a storage shed of the following size, 24" x 36" x 72" to be placed and used at the town library as the map shows with no expense to the town. VOTE: 4 ayes, 0 nays, (1 absent: McCarren); Motion Carried.**

#### **Proposed Sign at Driveway for Library and Town Hall**

Lewis Mudge confirmed that this was to go on Ferry Road on both sides of the driveway. Frank Tenney stated that he wondered if it would be possible to take what the town already has for signage and to modify it since the proposed signs are quite plain. James Faulkner stated he felt similarly to Frank. He wonders if it could be coordinated with the other signs. He stated that the new signs that will be placed at the town hall are 3D and very attractive and maybe the sign at the driveway for the library and town hall could be similar.

Frank Tenney asked if could be like a road sign? He suggested waiting and thinking on it for a bit longer. Dean Bloch stated that he could check with the company that is doing the town hall and the welcome to Charlotte signs and see what they suggest. Frank Tenney said he would like it to be something that would blend nicely. Margaret Woodruff stated that she didn't realize there were new signs coming and the idea of these presented signs was for more of a temporary fix to help folks find their way to the Town Hall and the Library.

#### **Liquor license renewal**

**-PBM Acquisition d/b/a Point Bay Marina—renewal of 2nd Class License to Sell Malt and Vinous Beverages**

**MOTION by Frank Tenney, seconded by Lewis Mudge, to recess as the Selectboard and convene as the Liquor Control Board. VOTE: 4 ayes, 0 nays, (1absent: McCarren); Motion Carried.**

**MOTION by Frank Tenney, seconded by , to renew 2nd Class License to Sell Malt and Vinous Beverages to PBM Acquisition d/b/a Point Bay Marina. VOTE: 4 ayes, 0 nays, (1absent: McCarren); Motion Carried**

**MOTION by Frank Tenney, seconded by Lewis Mudge, to adjourn as the Liquor Control Board and reconvene as the Selectboard. VOTE: 4 ayes, 0 nays, (1absent: McCarren); Motion Carried.**

#### **Selectboard updates**

James Faulkner gave an update on the town garage. They're getting ready to go

out for a request for a bid from architects and a request for a bid for the building itself. They're moving forward with that and will keep the Selectboard informed. They met with Dave Marshall who is the Civil Engineer and a potential architect and a potential builder. It's a very tight schedule to get this project done. The price of steel is going up fast. They submitted for an application to widen the curb cut on Route 7 so that two trucks can get in and out at the same time. There will be no decisions made without Selectboard approval.

Lewis Mudge will be sending Dean Bloch the updated draft of the Conflict of Interest policy this week but he might not be able to make the next meeting.

### **Adjournment**

**MOTION by Frank Tenney, seconded by Lewis Mudge, to adjourn. VOTE: 4 ayes, 0 nays, (1 absent: McCarren); Motion Carried.**

The meeting was adjourned at 9:10 p.m.

Minutes respectfully submitted, Brooke Milo, Minute Taker. Edits by Dean Bloch.