

**Thompson's Point Wastewater System Advisory Committee
Minutes for Meeting on November 28, 2023 @ 2:30 PM
At Town Hall and Via Teleconference**

In attendance:

Leaseholder Representatives (in person): Tom Maffitt* (in person); Fran Stoddard* (in person);
Miles Waite* (remote)

System Operator: Jake Williams (in person)

System Engineer: Chris Galipeau, Civil Engineering Associates, Inc. (in person)

Town Administrator (outgoing): Dean Bloch* (in person)

Town Administrator (incoming): Nate Bareham (in person)

Town Clerk/Treasurer: Mary Mead (in person)

Selectboard Representative: James Faulkner* (in person)

* signifies "voting member" in accordance with the Thompson's Point Wastewater Disposal System Ordinance

Agenda

- Recap of the 2023 Season and Shut-down.
- FY25 Budget.
- Target Balance for Sinking Fund
- Lane's Lane Update – Additional Connection
- Recommendation for Operator Contract 2024
- Recommendation for Engineering Contract 2024

Recap of the 2023 Season and Shut-down

Jake said that camp owners are arriving earlier and staying later, which made start up and shut down a little slower. Jake said they were finishing the shut down today.

Jake said a few boxes on Flat Rock Road failed the pressure test. He believes these were damaged by the company that removed Ash trees. Jake will fix these in the spring, and will charge by time and materials. There was some money included in the budget for this project to pay for Jake's time.

FY25 Budget

Jake asked for a 12.5% increase in pay, and indicated his hourly fee for additional work would be \$90/hour, and the fee for pressure testing would be \$150/hour.

Jake indicated he would rather do pressure testing in the fall, and argued that since the lines are tested on a five year rotating basis, it doesn't really matter whether they're tested in the spring or fall since a failure could happen at any time within the five year period, and not be fixed until the line is tested again.

Chris indicated that the past practice has been to test in the spring, and this is what Dave Marshall strongly endorses, and he may not be willing to certify any change from this practice.

Chris also said that he is concerned about that sludge test were submitted late. There may be a need for an extension or an amendment to the permit. Jake would like to do sludge sampling on November 30th. Chris will check with the state on this schedule.

Miles asked Jake if he needs to take on more help. Jake said that the price charged by other companies and individuals that do this work is steep.

The committee discussed other components of the budget before returning to the discuss and approve the budget (see below).

Target Balance for Sinking Fund

The target balance was discussed. Steve had priced the replacement of the sand filter and a mound in 2017 to determine the target balance for the capital reserve ("sinking") fund. The current balance is \$120,898.

Jake will re-price the cost of replacing the sand filter and mound.

Lane's Lane Update – Additional Connection

Jake said he provided pricing to Jane Garbose for connecting. He believes she will probably connect in the spring, but it could depend on the cost at that point.

FY25 Budget

Tom motioned to recommend the Selectboard approve the budget as written, with a per hook-up fee of \$850 and a per gallon fee of \$0.059. Fran seconded the motion.

DISCUSSION: Mary will update the gallons used and the balance of the sinking fund; if the "revenue minus operating expense" changes significantly, the committee will reconsider the budget.

VOTE: 3 ayes (Maffitt, Stoddard, Waite); 2 recusals (Faulkner, Bloch); motion passed.

Recommendation for Operator Contract 2024

Miles motioned to recommend the Selectboard renew the Operator Contract with SJW Docks; Fran seconded.

VOTE: 4 ayes (Maffitt, Stoddard, Waite, Faulkner); 1 recusal (Bloch); motion passed.

Recommendation for Engineering Contract 2024

Miles motioned to recommend the Selectboard renew the Engineering Contract with Civil Engineering Associates; Fran seconded.

VOTE: 4 ayes (Maffitt, Stoddard, Waite, Faulkner); 1 recusal (Bloch); motion passed.

Tom motioned to adjourn; Fran seconded, and the vote was: 5 ayes; 0 nays; the motion passed.

The meeting adjourned at approximately 4:00 pm.

Respectfully Submitted, Dean Bloch