

1 **CHARLOTTE SELECTBOARD MEETING**  
2 **Monday, October 27, 2025**  
3 **Charlotte Town Hall 159 Ferry Road and via teleconference**  
4 **DRAFT**

5 *Draft minutes are subject to correction by the Charlotte Selectboard.*  
6

7 **SELECTBOARD MEMBERS:** *In person:* Lee Krohn, Chair; Frank Tenney, Vice Chair;  
8 Lewis Mudge; Natalie Kanner; J.D. Herlihy, (remote & in person)  
9

10 **ADMINISTRATION:** Carrie Johnson, Interim Town Administrator  
11

12 **OTHERS:**

13  
14 **In person:** Bruce Corbett, Lee Minkler, Debby Minkler, Charles Russell, Lane Morrison, John  
15 Snow, Brandon Tieso, Polly Price  
16

17 **Remote:** Thyleen Tenney, Hugh Lewis, Jr., Carrie Spear, Lindsay Kahn, Susan Hyde, Susie  
18 Williams, Paul Plante, Lori York, Margaret Woodruff  
19

20 **AGENDA ITEMS:**  
21

- 22 7:00 PM Approval of Consent Agenda  
23 a. Meeting Minutes for October 13, 2025  
24 b. Health Officer & Deputy Health Officer Appointment  
25 c. Letter of Support for Library T-Mobile Grant Application  
26 7:05 PM Adjustments to the Agenda  
27 7:10 PM Public Comment for items not on the Agenda  
28 7:15 PM Selectboard & Town Administrator's Updates  
29 a. Draft Budget Timeline (TA)  
30 b. Childcare for Town Meeting Day  
31 7:25 PM Discussion, and possible action, renewal Liquor License requested  
32 a. Liquor Control Board renewal requested for Pelkey and Hogan Village Winery  
33 7:30 PM Discussion, and possible action, on approving a Memorandum of Agreement with  
34 CVFRS  
35 7:45 PM Discussion about land purchase for parking near the Post Office  
36 8:00 PM Discussion on Collective Bargaining Negotiations – Executive Session Likely per  
37 1 V.S.A. § 313(a)(1)(B)  
38 8:10 PM Discussion on Personnel and Legal – Executive Session Likely per 1 V.S.A. §  
39 313(a)(3)  
40 a. Pending litigation  
41 b. Recruitment Plan for Town Administrator  
42 c. Discussion of Town Staffing  
43 9:00 PM Signing of Warrants  
44 9:05 PM Adjournment  
45

46 **Call to Order**

47 Lee Krohn called the meeting to order at 7:02 p.m.

48

49 **Approval of Consent Agenda**

50 **a. Meeting Minutes for October 13, 2025**

51 **b. Health Officer & Deputy Health Officer Appointment**

52 **c. Letter of Support for Library T-Mobile Grant Application**

53

54 Lee Krohn stated that he would like to remove the Consent Agenda item, Letter of Support for  
55 Library T-Mobile Grant Application, from the Consent Agenda due to lack of information.

56

57 Lee Krohn stated that for context the Consent Agenda item, Health Officer & Deputy Health  
58 Officer Appointment, would include appointing the Town's Recreation Director as the Health  
59 Officer and he would be appointed as the Deputy Health Officer.

60

61 Lewis Mudge stated that Lee Krohn made a statement at the last meeting, requesting that  
62 criticism of town volunteers not to be stated in public. The meeting minutes will be tabled so  
63 that this can be added to capture the essence and the appropriateness of this comment.

64

65 **MOTION by Natalie Kanner, seconded by Lewis Mudge, to appoint Gary Rogers as the**  
66 **Health Officer and Lee Krohn as the Deputy Health Officer. VOTE: 5 ayes, 0 nays;**  
67 **Motion Carried.**

68

69 **Adjustments to the Agenda**

70 The Selectboard all concurred that the October 13, 2025, meeting minutes will be tabled until the  
71 next meeting.

72 The Selectboard all concurred that the Consent Agenda item, Letter of Support for Library T-  
73 Mobile Grant Application, would be discussed with the Library members present this evening to  
74 see if sufficient information can be shared in order to move it forward.

75

76 **Letter of Support for Library T-Mobile Grant Application**

77 Margaret Woodruff stated that the T-Mobile grant is a grant that is made available to towns that  
78 are less than 50,000 in population. This grant is intended to help towns complete projects in  
79 their communities. The Charlotte Town Library is asking for a generator and an associated  
80 propane tank to be installed as well as the required electrical work to be done to allow the library  
81 to stay open in the event of a power outage. This grant covers the full amount of what is asked  
82 for, it's not a matching grant. She went on to state that the Library has obtained all the necessary  
83 quotes in order to ask for the right amount of funding to make this happen. The amount of  
84 request in this grant application is roughly \$40,000.

85 Margaret Woodruff stated that the idea of a battery backup was well looked into with  
86 consultation with the Energy Committee and solar battery providers. Due to the power the  
87 Library would need a generator was determined to be the only viable option.

88 Lee Krohn stated that given that the Library is designated as a heating center and cooling center  
89 for emergency situations it makes sense for this to be done.

90 Lewis Mudge stated that he would like to see the grant application to assure there are no strings  
91 attached that regulate how the money is spent or any related penalties that the town could be  
92 subjected to.

93 Margaret Woodruff stated that she believes there are no strings attached, the funds would go for  
94 the specified project and in good faith this would be a part of receiving this grant but there are no  
95 obvious penalties or obligations of the town.

96 Natalie Kanner stated that this is something that the town would need to accomplish considering  
97 that the Library is written in as a location in the town's emergency management plan.

98  
99 J.D. Herlihy arrived to the meeting in person.

100  
101 Frank Tenney stated that the Library is the third building for shelter in the town in the event of  
102 an emergency situation. The Town Hall is first and then the Senior Center since they are already  
103 equipped with generators.

104  
105 **MOTION by Natalie Kanner, seconded by Lewis Mudge, to approve the letter of support**  
106 **for the Library's T-Mobile Grant application with the condition that the grant has no**  
107 **financial obligation for the town and that the Selectboard by way of the Town**  
108 **Administrator receives a copy of the grant application and it is to be reviewed and**  
109 **approved by the Chair of the Selectboard and following this the letter of support is to be**  
110 **signed by the Chair of the Selectboard. VOTE: 5 ayes, 0 nays; Motion Carried.**

111  
112 **Public Comment for items not on the Agenda**

113 Bruce Corbett stated that he has a camp at Thompson's Point, 496 Flatrock Rd. There have been  
114 problems with the drainage coming down the road for many years. The water poses threat to  
115 eroding the foundation of the camp and knocking posts down. This past spring a lot of work was  
116 done to attempt to alleviate the problem taking care of the left side of the road. He went on to  
117 state that they were unable to do anything with the right side of the road which is part of the road  
118 that comes down from the ditch and then crosses the road and then goes into a culvert in between  
119 his camp and Robin Colburn's camp. This problem has been discussed for years but  
120 unfortunately nothing has been done. Bruce Corbett stated that he spoke with Nathaniel  
121 Bareham this past summer and he and Hugh Lewis Jr. did a site visit. At that time Nathaniel  
122 Bareham was going to look into getting a permit to potentially increase the size of the culvert but  
123 there has been no update since that point in time.

124 Hugh Lewis Jr. stated that it's all town land on Thompson's Point but the camp at 496 Flatrock  
125 Rd is on a section of road that isn't maintained by the town. Therefore a site visit by the  
126 Selectboard would be appropriate in order to decide if it's the town's responsibility or not.  
127 Bruce Corbett stated that the culvert between his and the Colburn's property was installed by the  
128 town not the lease holders. The town map shows that this area is lot #57 which is not a camp lot,  
129 it's owned by the town.

130 Lee Krohn stated that for starters Carrie Johnson can look into the history of this and whatever  
131 steps Nathaniel Bareham had taken and potentially two members of the Selectboard could visit  
132 the site for first steps vs the full board. Bruce Corbett can reach out to Carrie Johnson in order to  
133 share contact information and for follow up information.

134

135 Lee Minkler stated that he has lived with his wife in East Charlotte since 1973. He shared stories  
136 from his youth that highlighted that the community took care of it's people and there wasn't the  
137 homeless crisis that there is today. He and his wife support a well established program called  
138 Housing First. This program has been in use since 1990 all over the world and it has a 90-95%  
139 success rate. Cathedral Square is doing a significant investment in this kind of alleviating  
140 homelessness. This program involves getting homeless folks homes first as the name of the  
141 program suggests. He went on to state that providing homes for the homeless makes is so they  
142 can get jobs and then they pay taxes. The cost of this program cuts the cost of taking care of  
143 these homeless folks in half right away. Currently the town is focused on affordable housing and  
144 the path of Housing First would be the best route to take in his opinion. This is because  
145 homeless folks don't have the money to get into affordable housing as they have nothing. Lee  
146 Minkler stated that the Housing First program gives them the ability to get a job so they can have  
147 something. The program doesn't require performance first. Public transportation is key to this  
148 working and the mentality of the town needs to be there. They need to be accepted. It's up to  
149 the town government to get on board with this program and he is willing to assist in any  
150 capacity.

151

## 152 **Selectboard & Town Administrator's Updates**

### 153 **a. Draft Budget Timeline (TA)**

154 Lee Krohn stated that the town's Interim Town Administrator has requested that the Selectboard  
155 reviews the draft budget timeline to make sure that it looks appropriate to all.

156

### 157 **b. Childcare for Town Meeting Day**

158 Lee Krohn stated that this has been brought up a few times and discussion would be around how  
159 this can be made to happen.

160 Natalie Kanner stated that it would be appropriate to post it in order to seek volunteers. There  
161 are several members of the community that have voiced that this is essential for Town Meeting  
162 Day and there are many members of the community that would benefit from it. Perhaps it could  
163 consist of three volunteers that coordinate this. This has been done in the past so there is some  
164 historical precedent to work from. She went on to state that she would handle the posting of the  
165 request for volunteers.

166 Discussion was had regarding having high school students as the babysitters as to not pull away  
167 town residents from being able to be at the meeting.

168 Brandon Tieso stated that perhaps \$200 or \$300 could come from the town budget to assist with  
169 paying the babysitters an hourly rate.

170 Natalie Kanner stated that there is a Recreation Commission meeting this coming Monday and  
171 she will be in attendance and will ask the Recreation Director if he is willing to be a point  
172 person.

173

174 Carrie Johnson stated that she would like to make people aware that Town Meeting Day feels  
175 early this year with the date being Saturday, February 28, 2026.

176 Natalie Kanner stated that this falls during the week of school vacation which many dislike and it  
177 may change the level of attendance but unfortunately it is what it is.

178

179 J.D. Herlihy stated that he worked with the Recreation Director, Gary Rogers, and ordered the  
180 lights needed for Halloween. Gary Rogers is looking into getting a port-o-let for Halloween

181 night and the owner of the Brick Store has offered part of the parking lot for this port-o-let  
182 placement. Communication with the power company regarding the lights is also being worked  
183 on by Gary Rogers.

184 Discussion was had regarding the historical placement of the Halloween lights, which isn't clear.  
185 This is being looked into by J.D. Herlihy and he has Josh Flore the past Town Constable's phone  
186 number and will contact him since he would have this information.

187 J.D. Herlihy stated that Natalie Kanner posted regarding the location for drop off of donated  
188 candy. He posted on Front Porch Forum which went out on this date with a summary of the  
189 Halloween details.

190

191 J.D. Herlihy stated that the PC held their hearing for proposed LUR changes two weeks ago.  
192 Their was input from a few residents. They held a meeting last week taking into consideration  
193 some of those suggestions. They are working on the LUR changes to pass along to the  
194 Selectboard.

195

196 J.D. Herlihy stated that he was contacted by Chris Herrick from VTrans. Chris Herrick has  
197 attempted to get in contact with those that are camping in the area but so far he hasn't been  
198 successful in connecting with them. J.D. Herlihy went on to state that he spoke to the residents  
199 around the area and they were able to provide times that Chris Herrick may have better luck with  
200 connecting with the campers so he will attempt contact again.

201

202 Frank Tenney stated that the PC is working on the mixed use part and coming up with a  
203 conclusion so they can move forward.

204

205 Frank Tenney stated that the DRB is working on presenting a project for their joint meeting.

206

207 Natalie Kanner stated that there was one outstanding detail on the Spear Street project, which  
208 was the culvert that had washed out had been left on residential property. It was in writing in the  
209 contract that it would be removed. Poulin is completing this task by cutting it into sections and  
210 then trucking it out which should be completed by this coming Wednesday.

211

212 Natalie Kanner stated that the positive news from the Recreation Commission is that the  
213 electrical box at the skating rink is repaired. She went on to state that the shed is built and in  
214 place as CCS.

215

216 Natalie Kanner stated that the Energy and Climate Action Committee is continuing to move  
217 forward with the solar and heat pump options. They are ready to present to the Selectboard with  
218 an option that the board could potentially vote on at the next Selectboard meeting. There is an  
219 option where the project would be close to taxpayer neutral which could allow for a Selectboard  
220 vote and if that happens and if it is decided to move forward then they can get safe harbor on the  
221 project. She went on to state that this means it would qualify for any available incentives but  
222 that has to be done and the material ordered and in the United states by December 31st before the  
223 federal government no longer permits the incentives. If that doesn't happen fast enough then it  
224 will switch over to a full purchase plan, and the town wont have the incentives but then there will  
225 be a town vote. The plan that will be presented to the Selectboard at the next meeting includes  
226 the use of the roof at CVFRS.

227 Lee Krohn stated that the Energy and Climate Action Committee gave a very thorough  
228 presentation on this whole project a couple nights ago at the town Library.  
229 Natalie Kanner stated that this project would replace any heating and cooling equipment that is  
230 not electrical with heat pumps and then offset the additional electrical use with solar panels in  
231 order to move away from fossil fuels. The fossil fuel burning equipment will remain in place as  
232 a back for the foreseeable future.

233

234 **Discussion, and possible action, renewal Liquor License requested**

235 **a. Liquor Control Board renewal requested for Pelkey and Hogan Village Winery**

236

237 **MOTION by Lewis Mudge, seconded by Natalie Kanner, to recess as the Selectboard and**  
238 **convene as the Liquor Control Board. VOTE: 5 ayes, 0 nays; Motion Carried.**

239

240 Lee Krohn stated that this is a renewal with Pelkey and Hogan Village Winery and there have  
241 been no problems in the past.

242 Natalie Kanner stated that the paper application referenced the wrong date. The town clerk's  
243 office was going to make sure the date was revised by the applicant.

244

245 **MOTION by J.D. Herlihy, seconded by Natalie Kanner, to approve the application 65204**  
246 **for the Outdoor Consumption Permit for Pelkey and Hogan Village Winery contingent on**  
247 **the Clerk confirming the dates be corrected by the applicant. VOTE: 5 ayes, 0 nays;**  
248 **Motion Carried.**

249

250 **MOTION by Lewis Mudge, seconded by J.D. Herlihy to adjourn at the Liquor Control**  
251 **Board and reconvene as the Charlotte Selectboard. VOTE: 5 ayes, 0 nays; Motion**  
252 **Carried.**

253

254 **Discussion, and possible action, on approving a Memorandum of Agreement with CVFRS**

255 Lee Krohn stated that this is long overdue. He and Frank Tenney have met with John Snow and  
256 this present proposal seems to meet everyone's needs. The changes that are proposed are noted  
257 in the color blue. There are three attachments officially referenced on this, the two surplus  
258 finance calculations sheets which are references attachments, as well as the Town's own  
259 Hazardous Materials Ordinance. There is another document of assets held at CVFRS for  
260 informational purposes. He went on to state that the two year annual renewal has been dropped  
261 and changed in the MOA with language that states "this will remain in force and effect unless  
262 either party seeks a change".

263 Discussion was had regarding the Hazardous Materials Ordinance and all concurred that it could  
264 use updating as soon as the Selectboard has the ability to get to that task.

265 Frank Tenney stated that he has consulted with Lee Krohn and John Snow on this current  
266 proposal and he's satisfied with it.

267 J.D. Herlihy stated there has been a lot of discussion regarding who owns what and he found in  
268 the deeds that CVFRS took ownership of the land that the building is on. There is no records in  
269 the deeds about the building but it is right in the MOA in section 10A, stating that both parties  
270 acknowledge the town has made substantial contributions of funds to acquire or enhance assets  
271 held by CVFRS including the fire station building, vehicles and equipment. It then goes on to  
272 state what would happen if there was a dissolution of the MOA or of CVFRS.

273 Frank Tenney stated that many years ago the building was built with town funds. Over the years  
274 CVFRS has put funds into the building to upgrade and maintain it.

275 John Snow stated that the principle that is followed to determine ownership is simply that the  
276 source of the money used to purchase anything large or small is in fact the owner. This is all  
277 written clearly in the MOA.

278 Lewis Mudge stated that he would like to express sincere gratitude to all involved in making this  
279 MOA happen and to all of CVFRS for their patience with this as it has certainly been a long time  
280 coming.

281  
282 **MOTION by Natalie Kanner, seconded by Lewis Mudge, to approve a Memorandum of**  
283 **Agreement between CVFRS and the Town of Charlotte to be signed by the Chair. VOTE:**  
284 **5 ayes, 0 nays; Motion Carried.**

285  
286 **Discussion about land purchase for parking near the Post Office**

287 Lane Morrison stated that over the years the Senior Center has been looking at parking all around  
288 the area of the Senior Center without any solutions found. Most recently 213 Ferry Road, which  
289 is to the west of the post office, went up for sale. It's an ideal location and it consists of .5 acres  
290 of land. DRB approved it in 2024 for both retail and parking. It has been determined that this  
291 land would allow for roughly 28 parking spaces. He went on to state that following meeting with  
292 the landowner a way to proceed and a price has been agreed upon. The land is in a trust and it's  
293 available for sale but not yet publicly. The Senior Center will pay for 50% of the land and if the  
294 Selectboard will approve the posting of an article for the funding of the other half to be voted on  
295 during Town Meeting in February, the landowner will hold the land until the new fiscal year,  
296 July 1, 2026, when the budget funds become available. Lane Morrison went on to state that the  
297 price that has been agreed upon is \$250,000. Therefore the Senior Center will pay for \$125,000  
298 of the \$250,000. The Senior Center has these funds but will be doing fund raising to replenish  
299 these funds. Other locations have been considered but due to the distance from the Old Brick  
300 store and mobility of seniors this spot is the most appropriate and ideal location to solve the  
301 parking and safety issues on Ferry Road. Side walks from the Post Office and to Greenbush  
302 Road could be the steps that would follow the purchase of the land. With this land being  
303 available now it makes this the next step.

304 Lewis Mudge stated that he agrees with all that Lane Morrison has stated. In addition it should  
305 be noted that the parking challenge and Ferry Road safety issues are not solely due to the  
306 increased business at the Old Brick Store. The Senior Center is well attended and the parking lot  
307 fills up to capacity at least 5 to 6 times per month. He went on to state that the school bus often  
308 stops in the middle of the 4 way intersection to pick up the HS students at the Old Brick Store.  
309 The parking area that would be created at 213 Ferry Road would be a safe location for parents to  
310 drop of their kids for school bus pick up. The town is being offered an immense generosity by  
311 the Senior Center with their willingness to pay for half of the property. Due to all of this he's in  
312 strong favor of this being put out as an article. Lewis Mudge stated that he read Lindsay Kahn's  
313 email, that is included in tonight's meeting packet, and he agrees with some of her points but he  
314 is still in favor of moving forward with putting this purchase of land out to a town vote.

315 Frank Tenney stated that a plan needs to be made for how this land will be made into a parking  
316 lot and the cost involved in making it happen once the land is purchased. There is an expense to  
317 making a gravel parking lot and gravel is impervious. Maintaining the parking lot is another

318 expense and lighting would be necessary as there is a liability factor to the town when making  
319 municipal parking.

320 Lane Morrison stated that he concurs that there is more work to be done. In his opinion gravel  
321 can be made pervious with the appropriate ground cover but this will all need to be studied. The  
322 property should be surveyed again and how the parking spots will be defined is needed etc.

323 Lindsay Kahn stated that she wanted to make herself available this evening for any questions that  
324 may arise from her letter that was sent to the Selectboard regarding reasons to not purchase and  
325 develop parking on lot frontage along Ferry Road between Route 7 and Greenbush. In her  
326 opinion it is not clear that this land purchase solves the safety issues for the West Village. She  
327 drops and picks up her daughter once a week at the Town Hall and this is a safe bus stop along  
328 Ferry Road. She went on to state that the Senior Center could look into shuttles or car pooling  
329 incentives.

330 Lane Morrison stated that the Senior Center has looked into shuttles and it was determined that  
331 this would be very expensive. There is carpooling from Shelburne Bay and Wake Robin and  
332 they both have van services. The goal is to take cars off the road and the Senior Center isn't the  
333 only place with parking congestion, it's really from the Old Brick Store down. The parking  
334 challenge is not just about Charlotte residents parking but also the people traveling to and from  
335 the Ferry. He went on to state that the bus stop could be at this new property with municipal  
336 parking and it would allow for parents to pull in and drop off their children safely.

337 Lee Krohn stated that it would seem that there is no harm to putting this on the ballot for a town  
338 vote and in the months to come prior to Town Meeting day continued conversations could  
339 happen and a working group could be created.

340 Lewis Mudge stated that he sees where Frank Tenney is coming from with his point that a plan  
341 for the land needs to be established.

342 Frank Tenney reiterated that it is of utmost importance to have a plan of action to be in place in  
343 order to make this successful. The voters need to have an understanding of the cost of creating  
344 this parking area following the purchase of the land as well as the ongoing long term  
345 maintenance expenses that will accompany having this additional municipal parking.

346 Lane Morrison stated that the Friends of the Senior Center would be the ones funding the 50% of  
347 the purchase of the land and the ownership would be solely the town's following this purchase  
348 and this would be indicated on the article. The article would also need to include information  
349 regarding the costs associated with making the land into a parking area which would include  
350 permitting by the DRB, signage, surfaces that are appropriate for a parking lot and so on.

351 Natalie Kanner stated that Lindsay Kahn, Town Planner has given her professional advice and  
352 that is that this isn't the direction the town should take to attempt to solve this Ferry Road safety  
353 issue. It would seem that this is advice that the Selectboard should heed.

354 Hugh Lewis Jr. stated that the location is a good spot for the Senior Center and for extra parking.  
355 Land wont likely be found any closer than this but it's not clear if this will help with safety since  
356 the town doesn't have a sidewalk or a good place to get to and from the area of the Old Brick  
357 Store. There is a crosswalk there so getting to the Senior Center will be safe. He went on to  
358 state that this is still in the early stages of planning and consequently there is a lot that is still  
359 unknown.

360 Charlie Russell stated that in 2012 there was an article to do sidewalks at \$77,000. It passed at  
361 Town Meeting Day but following a petition came out and it got overturned overwhelmingly. He  
362 would highly recommend that the information regarding the cost to create and maintain this  
363 parking area be available at Town Meeting Day. Folks are going to want to know the whole

364 picture. Sidewalks are going to be necessary to make it safe for those ambulating from the  
365 parking area to the Old Brick Store. It's important to listen to Lindsay Kahn as the new Town  
366 Planner.

367 Brandon Tieso stated that demography should be considered as there is going to be a shocking  
368 increase in the Senior population in the next 10-15 years. Not just in the state but in Charlotte in  
369 particular. The town should consider today what the population will consist of tomorrow. With  
370 that being said it might be appropriate to investigate this more.

371 Lindsay Kahn stated that she would like to encourage the Selectboard and the town residents to  
372 consider using the .9 or so acres that are behind the current town hall parking area. This would  
373 allow for continued use of the town property and not on Ferry Road frontage of the West Village,  
374 of a village commercial district that we're trying to maintain as a town.

375 Discussion was had in depth regarding potential next steps.

376 Natalie Kanner stated that another possibility is calling this parking lot what it is and that is  
377 parking for the Senior Center that can be used by the public. In her opinion it doesn't seem like  
378 this particular location is the best suited location for parking for the town with the town plan in  
379 mind and all the information that has already been gathered from the public forums and  
380 community outreach.

381 Lewis Mudge stated that in his opinion this is a good opportunity and although it's not the  
382 perfect opportunity it's still a good opportunity to fix this town need. The land owner is willing  
383 to graciously wait until the new fiscal year to finalize this sale. It's an area that could be  
384 beautified with gardens despite it being a parking lot and it would help with its appearance,  
385 which is currently land with a foundation.

386 Frank Tenney stated that he feels there is enough time to gather more information and to make a  
387 decision regarding making this an article to vote on or not.

388 Natalie Kanner stated that waiting until January for the Selectboard to make a decision on this  
389 article wouldn't allow enough time for residents who want it on the ballot since they won't have  
390 the time to circulate a petition at that point in time.

391 All concurred that more information needs to be gathered to go along with the article.

392 Natalie Kanner stated that perhaps a member of the Senior Center board and the Selectboard  
393 could work together to find the answers to the many questions. Meanwhile, if Lindsay Kahn is  
394 available to meet with a Selectboard member to provide some of the alternatives to the parking  
395 lot plan that could also happen.

396 Lindsay Kahn stated that the number one concern that she has gathered in the last 12 weeks of  
397 being in her role as the Town Planner is pedestrian safety in the West Village. She would love to  
398 work with a Selectboard member to talk about some of the other safety concerns as well.

399 Lane Morrison stated that the Friends of the Senior Center needs the Selectboard to be behind  
400 this in order to move forward.

401 Discussion was had at length again in the attempt to make a decision on agreed upon and  
402 appropriate next steps.

403 Charles Russell stated that the discussion tonight has been all over the map and it needs to be  
404 clarified that the goal of this going forward is to address the safety and parking issue on Ferry  
405 Road.

406 Lane Morrison stated that this location for parking isn't for the Senior Center because the  
407 Friends of the Senior Center are funding it, it's parking for the town. The location is in the  
408 center for activities; the Town Green, the Town Library and the Children's Center. This  
409 endeavor is to create more parking for the town and to create increased safety for pedestrians.

410 Natalie Kanner stated that there would need to be known expenses to create the parking lot and  
411 this amount would need to be included in the article or added into next year's budget, otherwise  
412 this land would sit waiting for the budget to allow for the construction of creating the parking lot  
413 to happen.

414 Lee Krohn stated that the next steps will consist of Lewis Mudge and Lane Morrison continuing  
415 to work together to gather more information in order to have answers to the many questions that  
416 came up this evening. In particular finding an estimate for the total cost of creating the parking  
417 lot and maintaining the parking lot following the purchase of the land. Information can also be  
418 gathered from past work regarding sidewalks and what that piece would entail. Natalie Kanner  
419 will consult with Lindsay Kahn on her suggested alternatives.

420

421 **Discussion on Collective Bargaining Negotiations – Executive Session Likely per 1 V.S.A. §**  
422 **313(a)(1)(B)**

423

424 **MOTION by Lewis Mudge, seconded by Natalie Kanner, to find that the discussion of**  
425 **collective bargaining with AFSCME Local 93 would clearly place the Selectboard at a**  
426 **substantial disadvantage. VOTE: 5 ayes, 0 nays; Motion Carried.**

427

428 **MOTION by Lewis Mudge, seconded by Natalie Kanner, to enter into executive session**  
429 **pursuant to 1 V.S.A. § 313(a)(1)(B) for the purpose of discussing a collective bargaining**  
430 **agreement between the Town of Charlotte and AFSCME Local 93. I further invite Carrie**  
431 **Johnson into this session. VOTE: 4 ayes, 0 nays, 1 abstention (Tenney); Motion Carried.**

432

433 **MOTION by Natalie Kanner, seconded by Lewis Mudge, to exit executive session. VOTE:**  
434 **5 ayes, 0 nays; Motion Carried.**

435

436 Natalie Kanner stated that no action was taken.

437

438 **Discussion on Personnel and Legal – Executive Session Likely per 1 V.S.A. § 313(a)(3)**

439 **a. Pending litigation**

440 **b. Recruitment Plan for Town Administrator**

441 **c. Discussion of Town Staffing**

442

443 **MOTION by Lewis Mudge, seconded by Natalie Kanner, to enter into executive session**  
444 **pursuant to 1 V.S.A. § 313(a)(3) for the purpose of discussing personnel and legal issues**  
445 **where premature public disclosure of the subject matter may put the town at a substantial**  
446 **risk. I further invite Carrie Johnson into this session. VOTE: 5 ayes, 0 nays; Motion**  
447 **Carried.**

448

449 **MOTION by J.D. Herlihy, seconded by Natalie Kanner, to exit executive session. VOTE:**  
450 **5 ayes, 0 nays; Motion Carried.**

451

452 **MOTION by Natalie Kanner, seconded by J.D. Herlihy, to approve the letter and contract**  
453 **from Rice & Riley PLLC between their firm and the Town of Charlotte. I further move to**  
454 **authorize Lee Krohn and Carrie Johnson as the duly authorized agent to sign the letter.**  
455 **VOTE: 5 ayes, 0 nays; Motion Carried.**

456

457 Lewis Mudge stated that a decision was taken by the Selectboard for the Vice Chair to respond  
458 to an official complaint that came to the Selectboard and he will do so in good time by email.

459

460 **Signing of Warrants**

461 Warrants were signed.

462

463 **Adjournment**

464

465 **MOTION by Frank Tenney, seconded by Natalie Kanner, to adjourn. VOTE: 5 ayes, 0**  
466 **nays; Motion Carried.**

467

468 The meeting was adjourned at 10:06 p.m.

469

470 Minutes respectfully submitted by Brooke Milo, Minute Taker.

471 Edits by Carrie Johnson, Interim Town Administrator.

DRAFT