



**TOWN OF CHARLOTTE**

**SPEAR STREET CULVERT REPLACEMENT BID**

**BID SUBMITTED BY: POULIN COMPANIES**

**BID SUBMITTED ON: 10/22/2024**

**Contacts**

Connor Poulin – President  
[connor@poulincompanies.com](mailto:connor@poulincompanies.com) - (802) 922-1734

Ethan Knapp – Project Manager  
[ethan@poulincompanies.com](mailto:ethan@poulincompanies.com) – (802) 324-4998



## Poulin Companies – Spear Street Culvert Bid

*Below are written answers to the questions asked on page 5 of the provided bidding documents. For more information on our company's experience, ability and professionalism, you can visit our website at [www.poulinco.com](http://www.poulinco.com) or contact Connor Poulin directly.*

### **Written evidence establishing its qualifications such as previous experience, present commitments and ability to complete this project in a timely manner.**

Poulin Companies, LLC is a self-performing civil construction general contractor based out of Colchester Vermont. We are proud, active members of the AGCVT and strive to keep up to date with safe, ethical and efficient practices.

We are currently pre-qualified with VTRANS and the State of Vermont in multiple construction categories such as roads and highway construction, drainage and culverts, park and ride lot and curb and sidewalk, just to name a few.

#### **Qualifications:**

We have successfully completed many projects throughout the State of Vermont including culverts, box culverts, water infrastructure, stormwater improvements and systems, road work and earth moving. We have full time office staff and project managers to properly and efficiently keep track of project submittals, deadlines, and documentation.

We have vast experience working with a wide variety of agencies and funding sources and understand the requirements this job will have on the back end in regards to documentation and timeliness to ensure the project gets done properly and the town is able to get reimbursed by the appropriate agency where applicable.

We own and operate all our own late model heavy equipment and trucks, we would be happy to let anyone interested tour our facility or current jobsite to get a closer look at how our company operates.

#### **Commitments/ Scheduling**

Our construction season typically ends in December, during the winter months we work on small projects, snow removal and equipment maintenance, because of this we currently have no construction commitments past the end of November.

Our proposed timeline for the construction of this project would be an immediate start with submittals and planning with a construction start date of December First. Our team would work straight on the project until the roadway is passable as outlined in the RFP. The exact timeframe of completion of this phase of work could be altered by extreme weather however, if typical weather conditions are present, we estimate the road to be opened by mid-February.

The second phase of the project (paving, line striping, final seeding, erosion repair and any outstanding punch list items) will be completed as soon as possible with every effort made to have it done before the April 6th cutoff date, this will deeply depend on the asphalt plants opening for the season. All work would be performed by us with the exception of paving, guardrail and concrete.

**A written statement that Bidder is authorized to do business in the state of Vermont, or a written certification that Bidder will obtain such authority prior to the Effective Date of the Contract.**

Poulin Companies is fully authorized to do business in the state of Vermont, attached to this bid is a certificate of good standing with the Vermont Secretary of State

**Bidder's state or other contractor license number, if applicable.**

Not applicable

**Provide at least two references for projects of similar scale and scope. References shall include name, email, and phone number.**

**Reference Number 1:**

**Town of Brandon VT Box Culvert**

Town of Brandon  
Bill Moore – Deputy Town Manager  
Phone: (802) 247-3635 ext. 213  
bmoore@townofbrandon.com

**Project Overview:**

Located off of Arnold District Road in the Town of Brandon, we replaced a failing bridge with a 3-sided precast culvert set on cast in place footings into ledge. This job required temporary stream bypass, hammering and drilling of ledge, concrete forming and pouring, mass excavation and backfill, paving, guardrail, all site restoration and demolition of the existing bridge.

**Reference Number 2**

Watershed Consulting  
Andres Torrizo – Principal  
(802) 497-2367  
andres@watershedca.com

**Overview:**

Over the past several years we have done several jobs in conjunction with Andres and Watershed Consulting. Majority of these projects involve improvements to infrastructure as well as local rivers and streams to provide filtration and control. Below is a list and outline of several projects we have done with Andres.

**Barre Town Stormwater Improvements:**

This project introduced water filtration from runoff from the Barre Town Garage prior to entering the Winooski River, as part of the construction of this project, we were tasked with mass excavation

## Poulin Companies – Spear Street Culvert Bid

and earth moving, setting of several large concrete structures, relocation of an existing sewer line and site restoration.

### **Town of Moretown Stormwater Improvements:**

This project involved the installation of numerous catch basins and storm water pipe, excavation and construction of a wetland pond and the tie in to an existing storm water catch basin in VT rt 100B as well as sidewalk and parking lot replacement, large structure setting and all site restoration.

### **Town of Jericho Storm Water Improvements:**

This project involved the installation of several stormwater chamber systems, setting of large concrete structures and all site restoration.

### **City of Burlington – Hunt Middle School Stormwater Improvements**

This is a project we are currently working on, its intent is to capture all runoff roof water and direct to a large storage tank deep underground, this water can then be used to water gardens and playing fields as needed. This project poses may challenge due to the depths of excavation and the size of the structures we are installing. If interested, we would be happy to have anyone interested come tour this jobsite to get a better understanding of the capacity of our company.

**BID PROPOSAL**  
**FOR**  
**SPEAR STREET CULVERT REPLACEMENT**

Due Date: October 22, 2024, 5:30 PM

Proposal from: Poulin Companies, LLC  
hereinafter called "Bidder"

"a corporation" of the State of Vermont

"a partnership," registered in the State of \_\_\_\_\_  
(Check proper box)

To Town of Charlotte, Vermont:

Women and Gentlemen:

The Bidder, in compliance with the invitation for bids for the Spear Street Culvert Replacement Project, having examined the Plans and Specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials and supplies, and to construct the project in accordance with the Contract Documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part.

Bidder hereby agrees to commence work under this Contract on or before a date to be specified in written NOTICE TO PROCEED of the OWNER and to reach substantial completion of the project within 155 days of receipt of the Notice of Award (Estimated at April 6, 2025).


The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.

The undersigned hereby acknowledges that he has read this proposal in its entirety and understands and agrees to all provisions contained herein.

Respectfully Submitted:

Connor Poulin, Poulin Companies, LLC

\_\_\_\_\_  
(Firm Name)

By  \_\_\_\_\_  
(Signature)

**Addendum Acknowledgement:**  
 addendum 1  
 addendum 2

# UNIT PRICE SCHEDULE

October 15, 2024

## Town of Charlotte Spear Street Culvert Replacement

Bidder Name: Poulin Companies, LLC  
 Address: PO 3367 Burlington, VT 5408  
 Phone: (802) 922-1734 Fax \_\_\_\_\_  
 Contact Person: Connor Poulin  
 E-mail: connor@poulincompanies.com

**Base Bid** (Items 1-19) - Per Plans and Project Manual

TOTAL AMOUNT IN FIGURES: \$ 555,620.00

five hundred fifty-five thousand six hundred twenty dollars

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TOTAL AMOUNT IN WORDS

### UNIT PRICE SCHEDULE

The Owner requests that the Bidder fill in their estimated quantities for each item in addition to the unit price. Lump sum items are to be filled in for the Owner's use in comparing bids and confirming the understanding of the scope of work.

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
<b>General</b>					
1.	Mobilization & Demobilization	1	LS	50,000	50,000
2.	Performance & Payment Bonds	1	LS	21,370	21,370
<b>Site Preparation</b>					
3.	Laydown Area Temp Improvements	1	LS	25,000	25,000
4.	Temporary Stream Diversion	1	LS	50,000	50,000

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<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
5.	Channel Excavation	1	LS	20,000	20,000
<b>Culvert Placement</b>					
6.	Culvert Dense Graded Base	1	LS	5,000	5,000
7.	10' Dia, Culvert Placement	1	LS	5,000	5,000
8.	Concrete Headwalls and Wingwalls	1	LS	200,000	200,000
9.	Flowable Fill Placement	1	LS	20,000	20,000
10.	Remaining Culvert Fill	1	LS	15,000	15,000
11.	Culvert E-Stone Embedment Material	1	LS	4,000	4,000
12.	Stone Fill Placement	400	SY	33.00	13,200
13.	Debris Deflector	1	LS	25,000	25,000
<b>Road Reconstruction</b>					
14.	Road Base/Subbase	210	SY	50.00	10,500
15.	Pavement Placement	50	Tons	500.00	25,000
16.	Aggregate Shoulders	240	SY	20.00	4,800
17.	Guardrail Removal and Replacement	310	LF	50.00	15,500
18.	Portable Changeable Message Sign	28	EA/DAY	200	5,600
<b>EPSC and Site Clean-up</b>					
19.	EPSC Implementation	1	LS	15,000	15,000
20.	Flood Plain Restoration	4200	SY	3.00	12,600
21.	Flood Plain Restorative Topsoil	1050	SY	11.00	11,550
22.	Phillips Prop, Drainage Improve.	1	LS	1,500	1,500

STATE OF VERMONT  
OFFICE OF SECRETARY OF STATE

Certificate of Good Standing

I, Sarah Copeland Hanzas, Vermont Secretary of State, do hereby certify that according to the records of this office

POULIN COMPANIES LLC

a Domestic Limited Liability Company formed under the laws of the State of VERMONT, was filed for record in this office on May 16, 2022.

I further certify that the company has perpetual duration, that its most recent annual report is on file, and that as of this date, articles of dissolution / withdrawal have not been filed.

October 22, 2024

Given under my hand and seal of office, at Montpelier, the State Capital.



A handwritten signature in black ink, appearing to read "Sarah Copeland Hanzas".

Sarah Copeland Hanzas  
Vermont Secretary of State

Business ID: 0409202  
Certificate Number: 2014273143001