

Town Administrator's Report for Selectboard Meeting on April 9, 2024

Rachel Hutchins – Discussion of an Open Space Agreement on 363 Riverview Drive

1. Rachel Hutchins requested time to discuss an Open Space Agreement executed between her and the Town of Charlotte on July 7th, 2020. A copy of the Planning Commission's Decision and the executed Open Space Agreement are in your meeting packet.
2. This decision was appealable to the Environmental Division of the Vermont Superior Court starting 30-days, pursuant to 24 V.S.A. Section 4471, from April 14, 2022. To my knowledge, this decision was not appealed by the applicant or any interested party.

Interviewing Candidates for Committee Appointments:

1. In your meeting packet is a chart that outlines the current number of term expirations, vacancies, and applicants for all appointed positions in 2024. Please note, only appointed positions with terms expiring on April 30th have been posted for applicants. We are still canvassing current members to determine if they want to be re-appointed.
2. The list of interviewees for this meeting are listed on the first page of the Agenda.

Discussion, and possible approval of, Waiving Late Filing Penalties for Homestead Declarations:

1. Historically, the Selectboard has waived late penalties for those filing Homestead Declarations. Mary Mead has provided a brief narrative explaining why the Board should consider waiving these penalties for FY24.
2. A possible motion would be: "I make a motion to waive the late filing penalty for those filing Homestead Declarations for the FY24 fiscal year."

Green Mountain Power – Petition for Work in the Town's Right of Way on Flat Rock Road:

1. This petition, submitted by Green Mountain Power, is for the installation of three new 40' primary poles, three new secondary poles, and the replacement of fifteen existing poles within the Town's right-of-way on Flat Rock Road.
2. Green Mountain Power is seeking approval from the Selectboard so they can complete this project before camp owners return in May.
3. All supporting documents for this project are located in your meeting packet.

Discussion on Town Contracts – Possible Motion to Enter into Executive Session per 1 V.S.A. § 313(a)(1)(a) to Discuss a Tree Planting Agreement between the Town of Charlotte and Josh Golek:

1. A copy of the Tree Planting Agreement is included in your meeting packet. This agreement was signed by the Town's Tree Warden and Josh Golek for the planting of trees on State Park Road.

Discussion on Personnel – Senior Center Coordinator Position – Possible Motion to Enter into Executive Session per 1 V.S.A. § 313(3) for the Potential Hiring of a Town Employee, with a Final Decision to be Made During Open Meeting

1. A preliminary interview was conducted by the Friends of the Senior Center Board and the Senior Center Director. A recommendation was made for a follow-up interview, which was conducted by James Faulkner and Frank Tenney.
2. The Board will discuss the outcome of that interview, and possibly make a motion to offer the candidate a letter of employment.

Termination of Current Thompson's Point Lease for 62 North Shore Road between the Town of Charlotte and Marilyn Boyd

1. This lease termination will allow the Board to re-lease the property on 62 North Shore Road to the Carol Y. Conard Trust.
2. A possible motion would be: "I make a motion to accept the Thompson's Point Lease Termination for 62 North Shore Road, between the Town of Charlotte and Marilyn Boyle, as presented."

New Thompson's Point Lease for 62 North Shore Road between the Town of Charlotte and Carol Y. Conard

1. A possible motion would be: "I make a motion to approve this Town of Charlotte Thompson's Point Lease for 62 North Shore Road, between the Town of Charlotte and Carol Y Conard, as presented."

Local Liquor Control Board:

1. All applications listed on page 2 of tonight's agenda are renewals.