

Town Administrator's Report December 16th, 2024 Regular Selectboard Meeting

Approval of Consent Agenda:

- a. Approval of Minutes for December 2nd, 2024
 1. Minutes of the last regular Selectboard meeting.
- b. Approval of 2025 Thompson Point Wastewater Operator's Contract Renewal
 1. This contract renewal was approved by the Thompson's Point Wastewater Advisory Committee on December 4th, 2024, and is now coming to the Selectboard for final approval. There have been no changes to either the terms or cost of this year's contract renewal.
- c. Outlined below is a proposed process for reviewing and approving this consent agenda:
 1. The Selectboard Chair asks if any member wishes to remove an items from the consent agenda for further discussion.
 2. Should a member wishes to discuss an item, it is removed from the consent agenda and placed on the regular agenda for separate consideration.
 3. Once all items that require discussion are removed, the Selectboard Chair motions to approve the consent agenda.
 4. **A possible motion would be:** "I move to approve the consent agenda for December 16th, 2024 as (presented/amended)."

Preliminary Budget Presentations:

- a. Copies of the proposed budgets are included in your meeting packet.

Budget Review with the Town Clerk/Treasurer & Administrator:

- a. Copies of the preliminary budget are included in your meeting packet.

Selectboard Interview of Candidates for Committee Appointment:

- a. All supporting materials that have been submitted are included in your meeting packet.

Discussion, and possible action, on appointing Public Officers – Possible Executive session per 24 V.S.A. § 313(a)(3)

- a. The Selectboard may enter into executive session to discuss the appointment of any public officer, provided that (1) a decision to appoint a public officer occurs during open meeting and (2) the Board explains the reasons for its final decision during open meeting.
 1. **A possible motion would be:** "I move to enter executive session pursuant to 1 V.S.A. § 313(a)(3) in order to discuss the appointment of a public officer. I further invite _____ into this session."

- b. Regarding appointment of the Town’s Green-Up Day Coordinator(s):
1. Last April the Selectboard decided to have the Green-Up Day Coordinator(s) term end in January.
 2. There are two seats available for Green-Up Day Coordinators.
 3. **A possible motion would be:** “I move to appoint _____ as the Town’s Green-Up Day Coordinator for a term beginning on January 1, 2025 and ending on December 31, 2025.”
- c. Regarding the appointment of members to the Development Review Board:
1. There are two seats available on the Development Review Board. The first seat has a two-year term ending on December 15th, 2027. The second seat has a three-year term ending on December 15th, 2028.
 - i. Both Charles Russell and Gerald Bouchard are seeking re-appointment for their respective seat(s). Charles’ currently holds a three-year term, Gerald currently holds a two-year term.
 - ii. **Possible motion(s) to appoint would for both the two-year and three-year terms are outlined below:**
 - **Two-year Term:** “I move to appoint _____ to the Development Review Board for a term beginning on December 16th, 2024 and ending on December 15th, 2026.”
 - **Three-year term:** “I move to appoint _____ to the Development Review Board for a term beginning on December 16th, 2024 and ending on December 15th, 2027.”
 2. Additionally, there are vacant alternate seats on the Development Review Board. This is a one-year term.
 - **A possible motion to appoint an alternate would be:** “I move to appoint _____ as an alternate to the Development Review Board for a term beginning on December 16th, 2024 and ending on December 15th, 2025.”
- d. Regarding the appointment of members to the Planning Commission:
1. There is one seat available on the Planning Commission. This seat has a four-year term ending on April 30th, 2026.
 2. **A possible motion would be:** “I move to appoint _____ to the Planning Commission for a term beginning on December 16th, 2024 and ending on April 30th, 2026.”

Update, and possible action, on the Inclusivity Working Group

- a. Natalie Kanner will provide the Selectboard with a final update from the Inclusivity Working Group (“IWG”).

- b. At its last meeting, the IWG approved a motion recommending the Selectboard formally dissolve the working group.
 - a. **A possible motion would be:** “I move to formally dissolve the Inclusivity Working Group effective December 16th, 2024, as requested by the Group on December 11th, 2024.”