

**Town Administrator's Report**  
**Selectboard Meeting on February 26, 2024**

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**Discussion of Road Signs on Ferry Road**

- This is a continued discussion on the installation of Roads signs on Ferry Road. Jack Pilla has requested this time to present additional information to the Board on promoting traffic calming on Ferry Road, between Greenbush Road and the Railroad.

**Holmes Creek Covered Bridge Inspection Report**

- The Vermont Agency of Transportation (VTrans) conducted a bridge inspection in preparation for an upcoming project. During the inspection, VTrans found structural issues at the Holmes Creek Covered Bridge, and has provided the Selectboard a copy of their findings and recommended actions.
  - VTrans requests that the Selectboard legally post the bridge for 6,000lbs and block all Four (4) corners of the bridge in the next 30 days or the town should close the bridge until repairs are made.
  - Junior Lewis recommended several potential contractors to complete the work. Nate Bareham has started contacting these contractors to request cost estimates for the recommended repairs.

**Request for Proposal – Town Lands**

- The 2024 Request for Proposal (“RFP”) for Brush-Hogging, Mowing and Cemetery Maintenance have been updated with feedback from our Town Committees, Departments, and the Town’s current contractors. Additional changes to the RFP have been highlighted in yellow. Changes made to the RFPs include:
  - Brush-hogging RFP:
    - Brush-hogging along the north side of Lanes Lane; the western side of Flat Rock Road, and; the southern side of Thompson’s Point Road (p. 2).
      - This would be done to match the brush-hogging already done by Junior Lewis.
    - Brush-hogging the perimeter of the hayed fields North of Thompson’s Point Road, and the field North of Lane’s Lane (p. 2).
      - These areas are not brush-hogged by the agricultural lessee at Thompson’s Point.
  - Mowing RFP:
    - Removing tree pruning from the RFP for the Town Beach & Lake Field areas.
    - Adding language under “Village Mowing” (p. 3) asking for any outdoor furniture to be moved prior to any mowing and replaced once the mowing has been completed.
    - Adding the new Pease Mountain Access to the RFP (p. 7).
  - Cemetery Maintenance RFP:
    - Removing several fallen limbs from an oak tree at Barber Cemetery (p. 3).
- The Town Lands RFP request sealed proposals by March 11, 2024, with contracts determined on March 25, 2024.

**Request for Proposals Generally**

- New maps have been developed to give bidders a better understanding of the Town lands described in the RFP.
  - Locations marked, or outlined, in green are to be mowed.
  - Locations marked, or outlined, in red are to be brush-hogged.
  - Locations outlined in blue indicate the locations Barber and Bradley Cemeteries.
  - Locations outlined by a black dotted line fall under the current agricultural lease.