

Town Administrator's Report
July 22, 2024 Regular Selectboard Meeting

CVFRS Budget Presentation

1. A representative of the CVFRS Board and the CVFRS Business Manager, Patrice Machavern, will be presenting their YTD FY24 Budget.

Setting the Municipal Tax Rate for FY25

1. Our Town Clerk, Mary Mead, has provided you a brief narrative and copy of the year-to-date budget to review. These are available in your meeting packet.

Selectboard Appointment of Deputy Tree Warden(s) – Possible Executive Session per 1 V.S.A. § 313(a)(3)

1. **A possible motion to enter into executive session would be:** “I make a motion to enter into executive session pursuant to 1 V.S.A. § 313(a)(3) for the appointment of a public officer. I further invite Nate Bareham and _____ into this session.”
2. **A possible motion to appoint a Deputy Tree Warden would be:** “I make a motion to appoint _____ (and _____), as Deputy Tree Warden(s) for a term beginning on July 23rd, 2024 and ending on April 30th 2025.

Review, and possible approval of, amendments to Section(s) the Town of Charlotte's Motor Vehicle and Traffic Regulation Ordinance

1. In order to lower the posted speed limit on Ferry Road, the Selectboard would need to amend the Town's Motor Vehicle and Traffic Regulation Ordinance. **Per 24 V.S.A. § 1971, the process for amending this ordinance is as follows:**
 - a. Formal adoption by the legislative body of the Town.
 - i. Once adopted, notice of the amendment shall be posted at five conspicuous locations within the municipality and a formal publication of the notice shall occur with a newspaper of general circulation within 14 days following the adoption. See 24 V.S.A. § 1972(a)(1).
 - b. A petition for a vote on the question of disapproving the ordinance, signed by 5% of voters, may be presented to the legislative body within 44 days following the date of the adoption. See 24 V.S.A. § 1973(b).
 - i. Should no petition be presented to the legislative body, the ordinance would become effective 60 days following the date of the adoption. See 24 V.S.A. § 1972(a)(2).
 - ii. Should a qualified petition be presented to the legislative body, the qualified voters of the Town will vote on the question at an annual or special meeting duly warned for this purpose. See 24 V.S.A. § 1973(a).
2. **A possible motion would be:** “I make a motion to amend Section(s) 1(C)(3), 1(C)(4), 1(D)(1), 1(D)(2), and to strike out 1(D)(3), of the Town of Charlotte's Motor Vehicle and Traffic Regulation Ordinance so that Section(s) 1(C)(3), 1(C)(4), 1(D)(1), 1(D)(2) state as follows:

- a. Section 1(C)(3) to state ‘On Ferry Road from the intersection with Greenbush Road extending in a westerly direction a distance of .4 miles.’
- b. Section 1(C)(4) to state ‘On all unpaved Class III Town Highways except as otherwise provided in this Ordinance.’
- c. Section 1(D)(1) to state ‘On Mount Philo Road from a point that is 0.2 miles north of the intersection with State Park Road, extending southerly to the Charlotte/Ferrisburg Town Line.’
- d. Section 1(D)(2) to state ‘On Church Hill Road from the intersection of U.S. Route 7 extending southerly to the intersection with Hinesburg Road.’
- e. And to instruct the Town Administrator to post notices of this amendment per the provisions outlined in 24 V.S.A. § 1973, with the amended provisions to become effective on September 2, 2024.

Review, and possible approval, of a Lease for the Town Garage between the Town and the Road Commissioner

1. No changes have been made since the previous lease agreement was signed between the Town and Road Commissioner. This lease was approved by the Board in November of last year, following the completion of the Town Garage project.
2. **A possible motion would be:** “I make a motion to authorize this lease agreement between the Town of Charlotte and the Town of Charlotte’s Road Commissioner, for a term ending on March 5, 2025, as (presented/amended).”

Discussion of a complaint made against a public officer – Three Possible Executive Session(s) per 1 V.S.A. § 313(a)(3)

1. **A possible motion to enter into executive session would be:** “I make a motion to enter into executive session pursuant to 1 V.S.A. § 313(a)(3) for the evaluation of a public officer. I further invite Nate Bareham and _____ into this session.”

Discussion of potential disciplinary action against a public officer – Possible Executive Session per 1 V.S.A. § 313(a)(4)

1. **A possible motion to enter into executive session would be:** “I make a motion to enter into executive session pursuant to 1 V.S.A. § 313(a)(4) for the discussion of potential disciplinary action against a public officer. I further invite Nate Bareham into this session.”