

Town Administrator's Report Selectboard Meeting on March 4, 2024

Town Administrator's Updates

- Requests for Proposal.
 - RFPs for Mowing, Cemetery Maintenance and Brush-hogging have been put out for 2024. We have the following advertisements out:
 - Physical notices at Spear Corner Store, the Post Office, the Town Offices, the Old Brick and Tenney's.
 - Digital notices on the Town's website and FPF.
 - News advertisement at the Charlotte News.
- Traffic Calming on Ferry Road:
 - CCRPC and VTrans confirmed that no study or judgement has been done on Ferry Road between Lake Road and Greenbush Road.
 - I have contacted the CCRPC's Senior Planning Engineer who is willing to work with us on getting a study scheduled this Spring.

WW-23-2 (Charlotte Village Partners)

- This updated application requests 225 gallons per day of usage for an office space hosting 15 employees. Landmark Engineering and Design ("LED") has reviewed the application and provided a feasibility determination for the project. The fill determination is included in your meeting packet.
 - LED recommends approval for preliminary sewer allocation.
 - The Town currently has 1,310 gallons per day of uncommitted capacity.

License Agreement – 3175 Spear Street

- Bill Hella and Judith Hill are seeking a license agreement to install a 6-inch diameter underground water drainage pipe within the Spear Street right-of-way to allow water to be drained off the Grantee's parcel of land on 3175 Spear Street.
 - This agreement has been reviewed by both the Town's Attorney and the Road Commissioner.
 - It is recommended that approval of the agreement is conditioned on the written consent of the adjoining landowner where the outflow pipe will be located.

Emergency Repair Proposal – Holmes Creek Covered Bridge

- The Town has received one proposal from Miles Jennes at VT Heavy Timber out of Huntington Vermont. The full proposal is included in your meeting packet.
 - Miles estimates the repair cost at \$6,450.
 - Repairs can be made immediately and will not require closure of the bridge.