

TOWN OF CHARLOTTE
APPLICATION FOR USE OF TOWN FACILITIES

Approved for Use: September 22, 2014

Name of Organization/Event: UVM Cycling, Catamount Cycling Classic
Date(s) of Event: April 25th, 2026
Organization's Address: David H. Davis Center, 590 Main St, Room 311, Burlington, VT, 05405
Non-Profit _____ For Profit X
If non-profit, briefly explain the benefit fund: _____

Contact information for Organization/Representative:

Name of Event Manager/Title: Max Olmstead and Colin McShane
Email address: Maxwell.Olmstead@uvm.edu
Telephone number: (207)491-6353
Mobile telephone number: (207)491-6353

Location

Town highways Mount Philo Road, Hinesburg Road, Spear Street
Town Beach _____ Senior Center _____ Town Hall _____ Other Charlotte Central School Parking Lot
Brief description of requested use of facility: A collegiate road race on the roads above with parking in the school lot
Event Start Time: 7am Event End Time: 5pm

Anticipated Attendance

Participants 175 Staff/Volunteers 15 Vendors/Caterer 0 Total 190

Will food be served? _____ (yes) _____ (no) X

Will alcohol be served: _____ (yes) _____ (no). X

If yes, include copy of the caterer's license and certificate of insurance.

Safety Arrangements: (attach additional sheet if needed)

(Parking, course monitors, water and aid stations, traffic control)

Has Charlotte Fire & Rescue been notified? Yes X No _____
Signature of CVFRS Official _____

Is a standby ambulance needed? Yes X No _____

Are State of Vermont permits required? Yes X No _____

Is a port-o-let proposed? Yes X No _____

Has this event been held in Charlotte before? Yes X No _____

If yes, please list years: Roughly the last 10 years

Is this event open to Charlotte residents? Yes X No _____

Please attach an event map, if applicable.

Please attach or e-mail a certificate of insurance for the event which names the Town of Charlotte as an "additional insured" for general liability coverage.

OVER

Waste Management

The Town of Charlotte is dedicated to making all events in public spaces as waste free as possible by reducing packaging and single use items, and by collecting waste in three streams: *compostables, recycling and trash*. All events held in public spaces will adhere to these expectations, and comply with VT ACT 148 Universal Recycling Law and CSWD's Solid Waste Management Ordinance.

Please see Recommendations for Waste Reduction in the attached addendum. (Live link)

Event sponsors are responsible for communicating these recommendations to all vendors/caterers.

Technical help is available from Charlotte CSWD representative, Ken Spencer: kspencer@cswd.net

Event Person in Charge of Waste Management (if not event manager):

Same as event manager

Email address: _____

Telephone number: _____

Mobile telephone number: _____

Plan for Compostables

Use of food scrap buckets is required for events at which food is served. Buckets are available from the Town, CSWD, and haulers. To obtain from Town, please contact Ken Spencer:

kspencer@cswd.net

Number of buckets needed 0

Compostable materials: food scraps only; 0 food scraps and other organics

Compost management plan: _____ will use onsite compost bin; _____ will take to CCS Compost Shed; will drop off at CSWD facility; _____ will hire compost or three-stream hauler

Plan for recyclables and trash (check one)

Will use Town's existing recycling and trash infrastructure. Fee may apply.

Will contract for three-stream pick-up by hauler

Will drop off at CSWD facility

Waste Stations

Side-by-side composting/ recycling/trash stations are required, labeled with Vermont's Universal



Symbols. See: <http://cswd.net/about-cswd/universal-recycling-law-act-148/>

Number of waste stations needed for event 2

Plan for assisting participants with sorting streams Signs and Volunteers overseeing

Plan for decontaminating streams Volunteers monitoring and decontaminating as needed

In consideration of this request to use town highways and/or town-owned property and facilities UVM Cycling (organization/group/business) and I agree, and for myself/ourselves and my/our heirs, executors and administrators agree to indemnify, defend and hold forever harmless the Town of Charlotte and its officers, agents and employees from and against any claims, demands, liabilities, actions, judgments, settlements, damages, costs and expenses (including attorney's fees and disbursements) for injury to or death of any person or damage to property arising out of or resulting from the activity described in this request.

Signature of authorized representative Colum Mac